

**Intergroup Steering Committee Meeting Minutes**  
**November 27, 2015**

Rick T. chaired the meeting. The meeting opened at 5:34 PM with a moment of silence followed by the Serenity Prayer.

**Members present:** IG Chair – Carl G., IG V. Chair – Rick T., IG Office Administrator – Amy C., Dist. 1 – Walter S., Dist. 3 – Victor “Ski” V., Dist. 4 – Paul C., Dist. 6 – Michael H. (via phone) , Dist. 30 – Jack G.

**Members not in attendance:** Dist. 25 – Cherie J., Dist. 24 - Amy W.

**Visitors:** Shane M. YPG., Dawn W. YPG, Linda G., Jim R., Holly C.

**Previous month’s minutes:** Emailed: Minutes were approved.

**Treasurers Report** – No report due to transferring of data from the QuickBooks online version back to QuickBooks desktop. Discussion for Rick to submit written explanation in Add-A-Line where financials normally appear.

**Office Update** - Amy C.

**COMMITTEE REPORTS:**

**Banquet** –Holly C. - The banquet was a roaring success and sold out. Preliminary profit is \$7616.58

**2016 Spring Banquet Venues** – Linda G. reports that they are looking at a couple of city parks to hold a spring picnic banquet at or an outside venue at the Ramallah club.

**Phone Army** – Holly reports that we are still in need of volunteers to fill time slots and that, in the spirit of rotation, she is willing to step down as chair if someone would like to take over in January.

**Sub Committees:**

**Website** – We have received a response to our ad in the Add-A-line from a local member.

**OLD BUSINESS** – QuickBooks Online Conversion – Update – Everything was backed up prior to the conversion to the online version. Due to the online version not being capable of what we wanted it to do, we have started moving the financial data back to the desktop version.

**NEW BUSINESS:**

– YPAA Nation Phone Number – This group has requested their phone number be listed with us on the website and in the Add-A-line. This is a Young Peoples group that is listed with G.S.O. Motion made and passed to help them with getting the word out via our media outlets.

Website - Jim R., who has experience in both web design and database operations has volunteered to take over the duties of webmaster for the NEFL Intergroup website and was appointed by the IG Chair pending approval by the IG body.

A request was made to have a separate section added to the website for advertising workshops – Tabled until the new Webmaster develops features for our improved website.

There was a discussion regarding how we should dispose of any potential our surplus funds at the close of the year. Some ideas were discussed and the topic was tabled for further discussion after the QuickBooks conversion is complete and final figures are available.

Meeting closed with The Responsibility Statement at 7:03 PM.

Submitted: Paul C., Northeast Florida Intergroup Steering Committee Recording Secretary