

INTERGROUP STEERING COMMITTEE MEETING MINUTES December 17, 2013

Rick T. chaired the meeting. The meeting opened at 5:30 PM with a moment of silence followed by the Serenity Prayer.

Members present: Steve H., Kea B., Mike M., Dave P., Mike J. and Rick T.

Members not in attendance: Tom K., and Michael H. Don P.,

Visitors: None

MINUTES: After a silent review of the November meeting minutes they were passed with no changes.

REPORTS

Rick T. presented the October 2013 Statement of Financial Revenue and Expense.

Total Income:	\$ 10,963.62
Total COGS:	4,732.14
Gross Revenue:	\$ 6,231.48
Total Expense:	5,228.52
Net Ordinary Income:	\$ 1,002.96
Interest Income:	18.20
Net income:	\$ 1,021.16

The previous discrepancy on the financial report was caused by a rounding error in the QuickBooks software.

OFFICE UPDATE –The office needs volunteers. 75th Anniversary Big Books will be in the office in April, pre-orders are now being accepted. The When & Where's are scheduled to be in the office on December 23rd.

COMMITTEE REPORTS

ADD-A-LINE: The Add-A-Line will be reviewed by email because the due date for submissions has not yet passed.

Grapevine: The collection of back issue GV's seems to be going well. The office will make more boxes for the upcoming January Intergroup Business meeting.

OLD BUSINESS

Policies and Procedures Manual Update: Mike J presented a proposal to create a sub-committee that is divided among the Steering Committee members. It was tabled until the January meeting.

Part Time Employee: No action to be taken at this time.

NEW BUSINESS

Visitors Input: Holly C. questioned the process of selection of Chairs for committees.

Steering Committee Members: Steve H. is stepping down from the Steering Committee as the representative from District 1. Walter S. will be presented at the Intergroup Business meeting in January to take his place. Rotation of the Steering Committee was reviewed again. Districts 3, 4, and 6 will begin a term on January 2014. Districts 1, 30, 25 will begin a term in January 2015. If a Steering Committee member cannot complete their term, the term does not start over for the next person.

When & Where: Steve H. made the motion that we make the When & Where's free of charge to all meetings for this printing. 4 for / 2 against. Minority opinion was heard, there was no revote taken. Motion passed and will be brought to the Intergroup Body.

Meeting closed with Lord's Prayer at 6:50 PM.

Submitted: Kea B.