

## INTERGROUP STEERING COMMITTEE MEETING MINUTES February 23, 2016

Ski V.. opened at 5:30PM with a moment of silence followed by the Serenity Prayer.

**Voting Members present:** IG Chair-Carl G, V. Chair/Treasurer Dan B., Office Administrator-Amy C., Dist.1-Walter S., Dist. 3-Ski V., Dist. 4 June C., Dist. 6-Marty C., Dist. 24 Amy W., Dist.25-Beth J. Dist.30-Jack G.

### **Members not in attendance**

**Visitors:** Mike M., Linda G., Tom K., Monique S., Jim R., Mike M., Debbie C.

**Previous Month's Minutes-** e-mailed and approved

**Treasurer's Report** – Dan B. reported a \$1600 increase in donations from January 2015 to January 2016 and a correction in the contributions portion of the financial statement was explained.

**Office Update** – Amy C. reported she will be absent for the March business meeting.

**Visitor Input** –

### **COMMITTEE REPORTS**

Add-A-Line – Mike M. 12 pages from Archives will be added to this month's Add-A-Line, along with the Florida State Convention information. Any changes to the next printing of the When and Where need to be submitted by April 30<sup>th</sup>.

Subcommittee Reports

Policy & Procedures

By-Laws- Tom K. reviewed the proposed changes to the by-laws and made adjustments.

Banquet- Linda G. reported the banquet preps are going well but asked for volunteers and cakes for the auction.

Add-Hoc Committee Reports

Office Space Search- Committee meets February 29th

IG Website- A new meeting search plug-in for smart phones was discussed

### **Old Business:**

Office Chair- Purchased and assembled @ \$149.99

Add-A-Line-Request for renewal of Adobe .pdf \$200- Passed

### **New Business**

12 Concepts- Ski V. passed out the short version

Motion from Finance regarding our bank- Tabled

Motion from Finance Committee to improve invoicing procedures- Walter S. requested a \$250 budget to hire a consultant to review and suggest improvement in our current procedures. - Passed

Motion requested \$1000 budget Spring Fling Picnic-Passed

Emergency in the form of a possible fire tabled all other business until next month. 911 called and fire department arrived.

**Meeting closed with The Responsibility Statement outside of the building.**