

## Northeast Florida Intergroup Steering Committee Minutes

Tuesday, January 24, 2017

Open the meeting with a moment of silence, followed by the Serenity Prayer

Steering Committee elected Beth J as Chair

### Voting Members Present:

Dan B. – Treasurer	Don P. – Intergroup Chair
Don B. District 1	Bob C. – District 4
Maggie – Alt. District 3	Marty C. – District 6
Preston W – District 30	Beth J. – District 25
Amy C. – Office Manager	

**Members not in Attendance:** All present.

**Visitors:** Tom K., Carl G., Linda G., Mike M., Bill R., Don B. and Kevin J.

**Previous Month's Minutes:** Minutes were emailed. One correction was identified. Motion made to accept and passed.

**Treasurer's Report:** Dan B. reporting. Accepted.

**Office Update:** Amy C. reporting.

**A.A. History Shelf – 4 Volume Set** – Alcoholics Anonymous 75<sup>th</sup> Anniversary edition, Pass It On, Dr. Bob and the Good Old-timers, Alcoholics Anonymous Comes of Age. Special price of all for \$30.00.

**Volunteers** – We have some open shifts for volunteering. Remember our office is designed to depend mostly on being run by volunteers. Please pass the information on. Members interested should call me at the office to discuss details. 6 months' sobriety is highly suggested.

**POS** – The volunteers are still in the process of learning to use the system; however, we are up and running. I have barcoded some of our items, in time, all items will be completed.

**12 Step Call List** – Please call the office if you are interested in being added to the list. WE ALWAYS need more members for this list. **Please pass it on and talk about this in your meetings!!!!!!**

### VISTORS INPUT:

Kevin J. – Alt. DCM District 30 suggested that the Steering Committee consider hiring a professional Webmaster. A discussion took place about the merits of using a professional Webmaster. Motion to be made in new business.

### COMMITTEE REPORTS:

#### **Add-A-Line**

Mike M. reporting. A search is continuing to find an editor for the Add-A-Line. The newsletter was reviewed for corrections. Found one mistake on page 7 and will be corrected.

#### **Subcommittees Report:**

**Policy & Procedures** – No Report. The committee will discuss the way forward at next Steering Committee meeting.

**By-Laws** – Tom K. reporting. A final review was conducted and the modified By-Laws will be mailed to the Steering Committee members for review.

**Banquet** – Linda G. reporting. Temporary tickets have been designed. Bennye M. will be the main speaker. The theme of the Banquet is The Young at H.E.A.R.T. (H – Healing, E – Enjoying, A – And, R – Recovery, T – Together). The menu was discussed.

**Phone Army** – No Report.

### **Ad-Hoc Committee Reports**

**Office Space Search** - Beth J. reporting. No progress and the search is continuing. A discussion took place on how to proceed in regards to Real Estate agent and location.

**Finance** – Bill R. reporting. The new Finance chair is Bill R. Nothing new has taken place.

**IG Website** – Amy C. reporting. Discussed needing to obtain current information for Group meetings. Intergroup representatives need to review the website to ensure their group meetings are current and up to date.

### **Old Business:**

A discussion for the Intergroup business meetings took place in regards to the dates. Amy C. will let Gateway know the dates.

A discussion took place in regards to the holidays that will be observed and when the Office Manager and the Intergroup Office will be off and closed respectively. 9 holidays will be observed and if the holiday falls on a Saturday then the prior Friday will be the day of observance. If the holiday falls on a Sunday, then the following Monday will be observed.

A sense of the committee took place in regards to the Map application called meetingguide.org. A request was made to place their link on the Intergroup's website. The request was denied.

A discussion took place in regards to the hiring of a new part-time assistant office manager. Amy C. reported that the duties of the position are posted on the website and she has received several resumes. The closing date is 31 Jan. 2017. At the next Steering Committee, a decision will be made on who will get the position.

### **New Business:**

A new price increase of .50 for Grape Vine literature took place at GSO. A .50 increase in what the Intergroup charges for the Grape Vine will be forwarded to the Finance Committee for consideration.

A discussion took place about the prudent reserve amount. A motion will be put up for the body's consideration at the next Intergroup Business meeting. Motion: Place the prudent reserve at a maximum \$48,000 for 2017. Motion was seconded. There were 5 ayes with 1 nay. After a minority opinion, a new vote was taken with 4 ayes and 2 nays. The motion passed in committee.

A motion was made and seconded in regards to hire a professional Webmaster. Motion: Hire a professional Webmaster. At discussion, a subsidiary motion was made and seconded. Subsidiary Motion: To create an Ad-Hoc committee to explore the feasibility to hire a professional Webmaster. The vote was 5 ayes and 1 nay. A minority opinion was given. The votes did not change and motion passed. The Motion: Hire a professional Webmaster was tabled until a report by the ad-hoc committee was given to the Steering Committee. The Ad-Hoc committee will consist of Amy C. (Chair), Preston W., and Kevin J.

A discussion took place that some members thought the Fall and Spring Banquet was more about a fund raiser than Fellowship. Some suggestions were to have a silent auction and/or limit the amount of cakes to be auctioned. This discussion was tabled for the next Steering Committee.

A discussion took place in regards to the Vice Intergroup Chair duties. This discussion was tabled until the next Steering Committee.

Motion was made to adjourn

Closed with the Responsibility Statement.

Bob C. reporting.