

STEERING COMMITTEE MEETING MINUTES July 26, 2016

- Ski V. chaired the meeting. The meeting opened at 5:30 PM with a moment of silence followed by the Serenity Prayer.
- Members present: Carl G., Dan B., Amy C., Amy W., Walter S., Marty C., Monique S., Mike M., Beth J.
- Members not in attendance: Sue R., June C.
- Visitors: Linda G.
- Previous month's minutes: emailed: minutes were approved.
- Treasurer's report: Dan B. reported (reviewed in Add-A-Line) approved.
- Office update: Amy C. reported. Reviewed office report.
- Visitor's input: none.

Reports:

- Add-A-Line: Members reviewed June Add-A-Line. Accepted.
- Policies and procedures: no report.
- By-Laws: no report.
- Add-Hoc Committee Reports-
 - Office space search. Mike reported. Discussion on Cardinal Point Building and Kori Road location. Motion to put a \$1400.00 per month cap on search for location. Discussion on expanding search area.
- Finance: Walter G. nothing to report
- IG Website: no report.

Old Business:

- Motion to move October IG business meeting to October 8th 2016. Due to Area Assembly.

New Business:

- Walter S. emailed employment policies. Walter asks that Steering Committee members look over the email so we can consider it next month. (30 minutes)
- Amy C. presented options for IG printer. Motion to allot \$400 - \$600 for card and service contract on printer. Passed.
- Discussion on getting the voice of the IG body for the annual 3% pay increase and an additional week of vacation for IG office manager. Referring to the NEFLIG By-Laws Section 6: Financing C. The salary of the Office Administrator will be set by the Steering Committee annually with the approval of the Intergroup Body

- Motion to close. Closed meeting with responsibility pledge at 7:25 pm.

Submitted by Amy W, District 24