

INTERGROUP STEERING COMMITTEE MEETING MINUTES June 24 , 2014

Mike J. chaired the meeting. The meeting opened at 5:39 PM with a minute of silence followed by the Serenity Prayer.

Members present: IG Chair Mike M., IG V. Chair/Treas. Rick T., Office Admin. Amy C., District 1 Walter S., District 4 Paul C., District 25 Mike J., District 30 Tom K.

Members not in attendance: District 3 Dave P., District 6 Michael H

Visitors: Robin C, Holly C.

Minutes: Paul C. read the minutes, minutes were approved as read.

Treasurers Report

Rick T. presented the May 2014 Statement of Financial Revenue and Expense.

Total Income:	\$8,254.19
Total COGS:	\$3,392.76
Gross Revenue:	\$4,861.43
Total Expense:	\$5,400.35
Net Ordinary	-\$538.92
Income:	
Net income:	-\$515.31

OFFICE UPDATE- Amy C.

VISITORS INPUT- None

COMMITTEE REPORTS

ADD-A-LINE- Kea B. Submitted her resignation effective immediately. Volunteers will be solicited at the IG Meeting.

Policy & Procedures - Committee is still collecting information and revising sections on Add-A-Line, Executive Sessions, & paid consultants.

By-laws - An email has been sent out to committee members by Mike M. requesting input and a request was made by Mike M. for someone other than him to chair the committee.

Banquet - Robin Requested a check for the amount of \$1800 made out to the Ramallah Club to pay for the fall banquet. Request approved

Phone Army - Holly C. - Committee is running okay despite a shortage of overnight shift personnel. Committee is considering going back to a monthly schedule at the IG office.

OLD BUSINESS

- Steve C. Grapevine 70th Anniversary event - No Report
- Status regarding full time Office Administrator - Filled
- Motion to extend District 1 continuing to rent the IG office for their meetings until either party changes the agreement passed.

NEW BUSINESS

- Motion to close IG Office for Saturday July 5th following the July 4 holiday - passed. Announcement to be posted in Add-A-Line and on website.
- Continue to monitor Saturday office hours for the convenience of our members.
- Finance committee recommends the next printing of When & Where continuing to be made available at no charge.
- Continue to print 10,000 When & Where at low cost printer, .35 to .40 each not to exceed \$4500.
- All Group changes **must** be submitted no later than July 10.
- Intergroup Chairman Mike M. requested a new office chair since the existing one is falling apart. A motion was made to allow a budget of not to exceed \$200. at the discretion of the Office Administrator to pick out a chair. Gator used office furniture was recommended as a good place to look.

Meeting closed with Lord's Prayer at 7:06 PM.

Submitted: Paul C. IG Steering Committee Recording Secretary