

## INTERGROUP STEERING COMMITTEE MEETING MINUTES JUNE 25<sup>th</sup>, 2013

Don P. chaired the meeting. The meeting opened with a moment of silence followed by the Serenity Prayer.

**Members present:** Don P., Mike J., Kea B, Dave P., Bruce A. and Rick T.

**Members not in attendance:** Mike M.

**Visitors:** None

**MINUTES:** Minutes from May 28th meeting were reviewed. A motion was made to accept the minutes and was seconded. Minutes passed unanimously.

### **REPORTS**

Rick T. presented the May 2013 Statement of Financial Revenue and Expense.

Total Income:	\$ 6,065
Total COGS:	( 2,386)
Gross Revenue:	\$ 3,679
Total Expense:	( 3,789)
Net Ordinary Income:	(\$ 110)
Pink can Income	173
Interest Income:	21
Net income:	\$ 84

**OFFICE UPDATE** --Kea submitted the report she will give at the June 29th INTERGROUP Business meeting.

### **COMMITTEE REPORTS**

**ADD-A-LINE** –Draft copy was reviewed. Kea stated the committee would like to meet July 11 at 10:00 AM to discuss the topics for following issue. There are still very few articles being set in and the Add-A-Line always needs more.

**Archives** – Plaque for historic AA meeting house has been approved by City Preservation committee. Next meeting is July 8<sup>th</sup>. Both Area 14 and 15 Archives will be attending the State Convention.

### **OLD BUSINESS**

**Fall Gratitude Banquet:** Planning is proceeding and making progress. Budget is not set. Needs more discussion. Good tracking of all expenses for record keeping will be required. No cake auction is scheduled. Still a lot of planning to be done and Tom will be able to work on the details after the convention.

**FL State Convention** – Area 14 and 15 will share the room for Grapevine, Archives and Intergroup. Room is long and narrow. Space layout for space usage has still to be worked out. Intergroup will provide free pamphlets and misc. items. \$50 budget. Cash box of \$50 will be needed for start up. A poster was discussed and approved with \$20 allowance. Ongoing meetings are being held at JABA Club.

**Waiver of Liability for Volunteers:** – Approximately 16 other groups responded to inquiries. None of them have waivers for volunteers. Liability insurance covers volunteers. This item will be removed from future agendas.

**Name change of Intergroup Business Meetings:** – See ADD-A-LINE article. Prize will be offered for winning name.

**Discount on Books** – It was presented that IGO office should grant discounts on large book sales. Kea B. presented cost breakdown if ordering from AAWS. After long discussion, it was decided to monitor sales for 3 months and revisit the issue then.

### **NEW BUSINESS**

**Shipping From Intergroup** – Handout was provided by Kea B. for shipping rates at USPS. Shipping will be available to groups for the cost of shipping and a handling charge only upon request.

**28<sup>th</sup> Annual ICOAA Seminar** –Historically the Chair/Office Administrator rotate their attendance at the Intergroup/Central Office/AAWS/AAGV Seminar that is held annually. This year It is the Chairpersons turn to attend the seminar. Seminar will be held in Palm Springs. The cost is approximately \$1,300. Motion made that the Steering Committee recommend a budget of \$1,300 so that the Chairperson can attend the ICOAA Seminar from Oct 25- Oct 27.

**Intergroup Office Pamphlets** – Office would like to generate a pamphlet for the State Convention. A pamphlet was discussed and approved with a change of “donation” to “contribution.”

**Executive Session:**– Kea is being retained, full time.

Submitted: Bruce D. Amalfitano