

## INTERGROUP STEERING COMMITTEE MEETING MINUTES

March 22, 2016

Ski V. opened at 5:30PM with a moment of silence followed by the Serenity Prayer.

**Voting Members present:** IG Chair Carl G, V. chair/Treasurer Dan B., Office Administrator-Amy C., Dist.1-Walter S., Dist. 3 Ski V., Dist. 4 June C., Dist. 6-Marty C., Dist. 25 Beth J. Dist.30-Jack G.

**Members not in attendance:** Dist.24 Amy W.

**Visitors:** Mike M., Jim R., Mike M., Mike J., Lella S.

**Previous Month's Minutes-** e-mailed and approved

**Treasurer's Report** – Dan B. amended the Net Balance on Prudent Reserve, typing error, report accepted.

**Office Update** – Amy C. gave the office report and it was accepted.

**Visitor Input** – None

### **COMMITTEE REPORTS**

Add-A-Line – Mike M. requested any changes to the next When and Where's be submitted by April 30<sup>th</sup>. Birthdays and Articles submitted by the 18<sup>th</sup> of the month.

Subcommittee Reports

Policy & Procedures- No report

By-Laws- Reported their next meeting would be held on March 23<sup>rd</sup> 10am at the Intergroup Office.

Banquet- 139 tickets reported still available. Marty C. reminded us that a table from Dist. 6 was shorted food last banquet and the problem was discussed. Still need Cooks and helpers also.

Add-Hoc Committee Reports

Office Space Search- Committee meets March 28<sup>th</sup> to discuss looking at some possible locations.

Finance- Walter S. reported the next Finance Committee meeting is on April 19<sup>th</sup>.

IG Website- Jim R. reported we are now able to export spreadsheets for the When and Where's. Also, he has been working on the mirror site

### **Old Business:**

Ideas for managing any potential year-end surplus-Discussed possible Committee needs and the possible IG move.

### **New Business**

Point of Sale System- Lella S., Certified QuickBooks ProAdvisor- Lella reported 3 options- her 1<sup>st</sup> choice QuickBooks ProLite she advised against. 2<sup>nd</sup> choice was to just get a replacement tablet and continue as we are. Recommended choice was QB ver. 12.0 with a new computer to run it on and a replacement tablet. Possible POS Merchant Account needed also.

Recommended choice should be around \$2300. Motion made to spend \$2300-passed. Motion to the Intergroup Body

Motion to purchase a new tablet and computer capable of running new software for up to \$950. - Passed

Motion regarding a new bank- Tabled

Proper disposal of Garbage (Jacksonville Ordinance Section 380.202)-Amy reported the new landlord is paying for garbage disposal.

When and Where's- Amy discussed asking Mike M. to process the new When and Where's for a fee. Tabled

3<sup>rd</sup> Employee-Carl G. - Tabled

Shane M. requesting a page on our website with YPAA phone number and Young People meetings listed specifically-Tabled

MOTION TO ADJOURN-7:20pm

**Meeting closed with The Responsibility Statement**