

INTERGROUP STEERING COMMITTEE MEETING MINUTES March 25, 2014

Mike J. chaired the meeting. The meeting opened at 5:30 p.m. with a moment of silence followed by the Serenity Prayer.

Members present: IG Chair – Mike M., Vice Chair/Treas. – Rick T., Districts 25 – Mike J., 30 – Tom K., 1 – Walter S. and the Office Administrator Kea B.

Members not in attendance: Districts 3 – Dave P., 6 – Michael H., 4- Paul C.

Visitors: Robin C. and Carl G.

MINUTES: Mike J. read the minutes, minutes and were accepted with some minor corrections.

REPORTS

Rick T. presented the February 2014 Statement of Financial Revenue and Expense.

Total Income:	\$ 15,444.68
Total COGS:	6,710.52
Gross Revenue:	8,734.16
Total Expense:	5,489.68
Net Ordinary Income:	3,244.48
Net income:	\$ 3,264.46

OFFICE UPDATE- Kea B. gave the office update that she will deliver at the Intergroup Business meeting on March 29.

VISITORS INPUT- There was no visitors input at this time.

COMMITTEE REPORTS

ADD-A-LINE- Deadline remains at the 20th of the month for publishing in the next month's issue.

Banquet- Robin C. presented the agenda for the banquet. If anyone knows an auctioneer, please let her know.

Sub Committees- P&P – Mike J. will be sending out a revised draft of the Policies & Procedures to the committee members for discussion prior to the next Steering Committee meeting. Bylaws – The committee has not taken any action. Mike M. will “get the ball rolling,” but cannot head it due to time restraints.

OLD BUSINESS

Intergroup Rep Orientation- Tom K. reported that they are ready to go. Orientation will be prior to the business meeting on March 29th in the front conference room of Gateway at 8:45 a.m.

Part Time Employee- Rick T. reports that the applicants have been narrowed down to four and that interviews will begin Thursday, April 3.

District Mail- This was tabled until more information can be provided.

Accessibilities- Carl G. provided his ideas on an Accessibilities Committee. Suggestions were made to group it with another committee such as Treatment. Mike M. will present it to the body as an Ad-Hoc committee at the Saturday Intergroup business meeting for six months. Its purpose will be to explore the necessity of an Accessibilities Committee in the community along with other tasks. Carl G has volunteered to Chair the committee and will need volunteers.

NEW BUSINESS

Amendment to the Bylaws – The Finance Committee has proposed an amendment to the bylaws: *Add to Section 3: SERVICE STRUCTURE - following The Archivist add **The Finance Committee**. Add to Section 4: COMMITTEES, a new section – **Section C: FINANCE COMMITTEE: The Finance Committee is to advise the Steering Committee on matters relating to financial operations. It will review the results of the operations at least quarterly and help maintain our accountability. 1. MEMBERS: The current Vice-Chair/Treasurer, the most recent Vice-Chair/Treasurer and 3 members of the fellowship with knowledge of financial accountability. The office administrator will be a non-voting member. 2. The Finance Committee will operate as described in Section 4, paragraph 2, subparagraphs a, b, and c. It will hold meetings as determined by the committee chair.*** This motion was passed unanimously by the Steering Committee and will be presented to the body as a seconded motion and printed in the next Add-A-Line.

Intergroup Financial Statement- Mike M. has requested that the Contributions section of the Intergroup Financials on page 7 of the Add-A-Line be in more detail.

Meeting closed with Lord's Prayer at 6:25 p.m.

Submitted: Kea B.