

INTERGROUP STEERING COMMITTEE MEETING MINUTES November 26, 2013

Don P. chaired the meeting. The meeting opened at 5:30 PM with a moment of silence followed by the Serenity Prayer.

Members present: Kea B., Don P., Mike M., Tom K., Dave P., Mike J. and Rick T.

Members not in attendance: Steve H., and Michael H.

Visitors: None

MINUTES: A motion was made to wave the reading of the minutes and was seconded. Minutes passed unanimously.

REPORTS

Rick T. presented the October 2013 Statement of Financial Revenue and Expense.

Total Income:	\$ 17,109
Total COGS:	5,556
Gross Revenue:	\$ 11,553
Total Expense:	7,422
Net Ordinary Income:	\$ 4,130
Interest Income:	19
Net income:	\$ 4,149

There is a minor discrepancy of \$25. Rick will investigate and report back. It was also decided to change Item 4003 Pink Can "Income" to "Contributions" to avoid future misunderstandings.

OFFICE UPDATE --Kea submitted the report she will give at the December 7 INTERGROUP Business meeting.

COMMITTEE REPORTS

ADD-A-LINE --Kea submitted report. Present deadline is the 20th of each month and will remain the deadline. Any submissions after the deadline will be left out of the Add-A-Line. Kea reported that no one showed up for the Add-A-Line meeting.

OLD BUSINESS

Fall Gratitude Banquet: Big success – Thanks to all. Proceeds to Intergroup - \$4,691.67 . There may exist a misunderstanding among our general membership about the purpose and direction of funds raised. The committee discussed this at some length.

Policies and Procedures Manual Update: Mike J gave an update. Much work done, and much to be done. Many items were discussed that would be appropriate in the new manual.

Kea's ICOAA Report: Much learned and shared, along with many good ideas (And, as usual, some not so good ideas!) Kea suggested that we might submit a bid to host this event in the future.

Mike M's ICOAA Report: Again, a beneficial trip with a wealth of information.

Next When & Where Printing: As passed by last Intergroup Business Meeting - \$.47 & tax = \$.50.

NEW BUSINESS

Steering Committee Rotation – Kea has the latest information. Guidelines on this would be valuable in the new Policies and Procedures Manual.

District 1 Meeting – Kea asked that we provide District 1's DCM with a code and key for District 1's monthly business meetings in the office. A motion was made that the Intergroup office, resources, and assets be used only for Intergroup business and related committees or direct concerns of the affairs of Intergroup. Motion passed 5/2. Minority opinion was heard. Vote was taken to revoke. Revote was taken and motion failed. New motion was made that the Intergroup office, resources, and assets be used only for Intergroup business and related committees or direct concerns of the affairs of Intergroup unless approved by the Steering Committee. All in favor, motion passed. Kea made a motion to allow District 1 to continue having their business meetings in the Intergroup office once a month as long as it does not conflict with Intergroup business until June 2014 with a contribution to Intergroup. All for, motion passed.

Volunteer Letter – Steering Committee discussed a request for a letter of hours verification by an office volunteer, a letter simply stating they had been a volunteer was approved.

Roberts Rules - Mike J. distributed some printouts that might be of help.

Credit Card Sales - Going very well. However, online sales are not suggested, indicated, or recommended due to much negative experience from others that have tried it.

New Trainee: Don P suggested that we look into a new trainee.

District 3: Has a new DCM, and Dave P has been elected to and agreed to serve the next full two year term for the District on the Steering Committee.

Meeting closed with Lord's Prayer at 7:30 PM.