

ADD A LINE

SUPPLEMENTAL BY-LAWS EDITION

MY PERSONAL NIGHTMARE

A POEM BY LUKE S.

I was young and awkward,
Didn't have a clue...
Until the night I tried,
Some witches brew.



It tasted like hemlock,
And burned in my chest,
But in just a few minutes,
All my shyness left!

I was funny and handsome,
The life of the ball,
My antics amusing,
I felt ten feet tall!



Alcohol was the answer
To all of my fears,
Let's do life the fun way
Let's drown it in beer!

I nurtured this monster,
And it soon took control,
My mind grew darker,
And my heart a black hole.

What once was a treat,
Turned into a trick,
What made me feel powerful,
Now made me sick.

Folks tried to warn me,
But I wouldn't hear it.
"That bottle's just glass,"
"but inside is a spirit!"

Cunning and baffling,
so great is its power,
You'll crave me
every second, minute and hour!

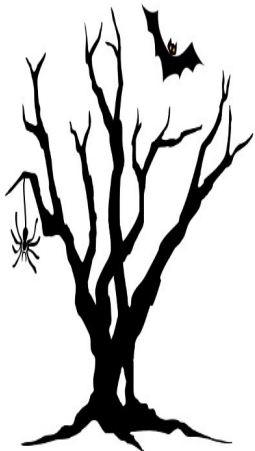


"I will plague you with fear,
And I'll bind you in chains.
All your will can't resist me,
You struggle in vain!"

"I am YOUR MASTER!"
I cried to the demon,
"You lied to me,
Said I'd be a *free man!*"

You promised to grant me,
All that I craved,
Instant happiness,
But you've made me a slave!"

No friends came to see me,
Only nurses and cops.
Nights of despair,
Floods of teardrops.



I had this NIGHTMARE,
Laying soaked in my bed,
My body lay dying,
My soul already dead.

Deeper and farther,
Into the forest I went.
Afraid and alone,
All hope was spent.

Running and falling,
Worry and fright,
Bruised and bleeding,
Alone in the night.



I lost all hope,
And begged for the end.
The reaper on black horse,
Was rounding the bend.

Then, through the dark woods,
A glimmer of light!
An ordinary rider,
On a horse that was white.

He said,
"I too have suffered,
The same kind of spirit,
But we found a way,
To never go near it!"

"come back with me,
You'll be safe with our kind,
We've all been where you are,
In your state of mind.

We made a decision,
To turn our will and our lives,
To the One who has power,
To the One who REVIVES!

And now in great numbers,
we carry the news,
To all who are suffering,
And broken, like you!

As the rider and I,
Shared our stories and prayed.
And the specter that chased me,
Went riding away.

We worked the steps,
I made new friends,
My nightmare came
to a happy end.

I live a life joyful and free,
With God on my side,
What can man
do to me?
So now I do saddle,
My own white steed,
And head for the darkness,
To help others in need.





NEFL INTERGROUP INFO





INTERGROUP OFFICE

3128 Beach Boulevard Jacksonville, FL 32207
Tel: 904-399-8535 Fax: 904-399-8537
 Website: www.neflaa.org E-mail: neflintergroup@gmail.com

Office Open: Mon—Fri 9 am - 5 pm 1st Sat. of the month 1 pm— 4 pm

All ADD-A-LINE submissions due to Intergroup by the 18th of each month.
In the case of large orders or severe weather,



THE HOLIDAYS ARE FAST APPROACHING WILL YOUR GROUP HAVE SPECIAL MARATHON OR EATING MEETINGS? BE SURE TO NOTIFY US BY NOV.18TH SO WE CAN ADVERTISE THEM!

OFFICE LOGS	2017	2016
AA Information	256	147
Admin / Other	102	62
12 Step	1	2
Visitors	158	94

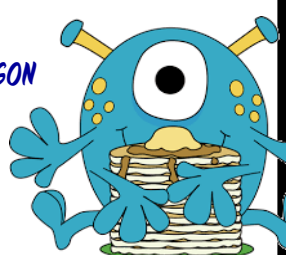


Email Luke (Editor) nefladdaline@gmail.com or Mike/Stefanie at neflintergroup@gmail.com.

Is your group represented At Intergroup? Make sure you know the happenings and the business of the North East Florida Intergroup. Attend the Intergroup business meeting for your group and keep them informed!

Intergroup Fellowship Breakfast & Meeting

Next Meeting is Saturday, November 4th,
GATEWAY'S DINING ROOM 555 STOCKTON ST.
8 :00 AM ~ BREAKFAST BUFFET \$4 PER PERSON
8:30 AM ~ SPEAKER MEETING
BUSINESS MEETING , 9:45 AM
MEETING IN THE BACK CONFERENCE ROOM.



JOIN THE FAITHFUL FIVERS !

Faithful Fivers are A.A. members who choose to contribute five dollars each month to support Central Office in its efforts to carry the A.A. message of hope and recovery to those alcoholics who still suffer in the Jacksonville Area. As a Faithful Fiver, your personal contribution will help Northeast Florida Intergroup Services provide the services necessary to carry the message of Alcoholics Anonymous. For more information please contact the IG office at 904-399-8535.

CHAIR CONTACT INFO



INTERGROUP OFFICERS

Chair: Don P. 904-303-0628
Vice-Chair: Linda G. 904-608-1634
Treasurer: Dan B. 904-737-7532

Steering Committee:
 Preston W. 914-882-9373

ADD-A-LINE Editor/Committee:
 Luke S. 904-360-9080
 E Mail: nefladdaline@gmail.com

All articles due to Intergroup by the 18th of each month!

Archives Committee: Tom W. 201-424-3827
 E Mail the IG office neflintergroup@gmail.com

Banquet Committee:
 Eric K. Co-Chair 626-234-0746
 Frank H. Co-Chair 904-400-1382

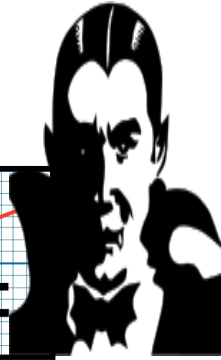
Corrections Committee :
 For women in Jail: Gayle E. 904-655-3881
 E Mail: notefromgayle@gmail.com
 For Men for men in Jail: Freddy S. 904-226-3712
 E Mail: AA@mustangmasters.com

CPC/PI – Cooperation with the
 Professional Community & Public Information Committee:
 Christopher G. 772-475-3583
 E Mail: Service4unity@gmail.com

Finance Committee: Bill R. 904-313-5113
 E Mail: financeNEFLIG@gmail.com

FOR THE MOST CURRENT MEETING INFORMATION, SEE OUR WEBSITE AT: WWW.NEFLAA.ORG

NEFL HAPPENINGS



CORRECTIONS COMMITTEE
 MEETS EVERY FIRST MONDAY
 After Sat. I.G. Meeting
 6pm @ 711 St. Johns Bluff Road
NEW VOLUNTEER ORIENTATION 9-11
 6pm 500 E Bay St.
 For Info and qualifications,
 Call Freddy S. 904-226-3712

FINANCE COMMITTEE

MEETS 5:30 PM, Tues, 10/17/2017, IG office

STEERING COMMITTEE



boo yah!

Meets at 5:30 PM
 Tuesday October 24th
 At The I.G. Office Any AA member is welcome!



CLAY COUNTY CORRECTIONS COMMITTEE

A new committee has formed!
 Here's your chance to get involved with Corrections in District 3 - Clay County Corrections Committee
 MEETS THE 1st SUNDAY of EVERY MONTH AT CLAY COUNTY CLUB HOUSE AT 3PM 1835 SMITH STREET ORANGE PARK, FL
 CONTACT : ccccdistrict3@gmail.com Kat 828.284.4646 text, or leave msg

ARCHIVES COMMITTEE
 MEETS AT NOON
 ON MONDAY, 11/6
 AT THE IG OFFICE

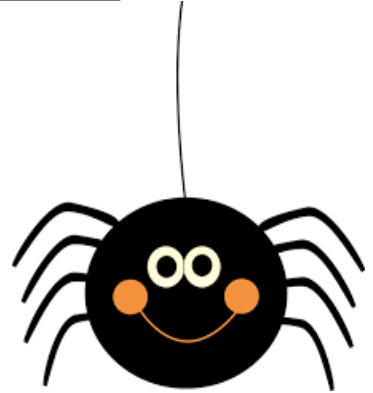
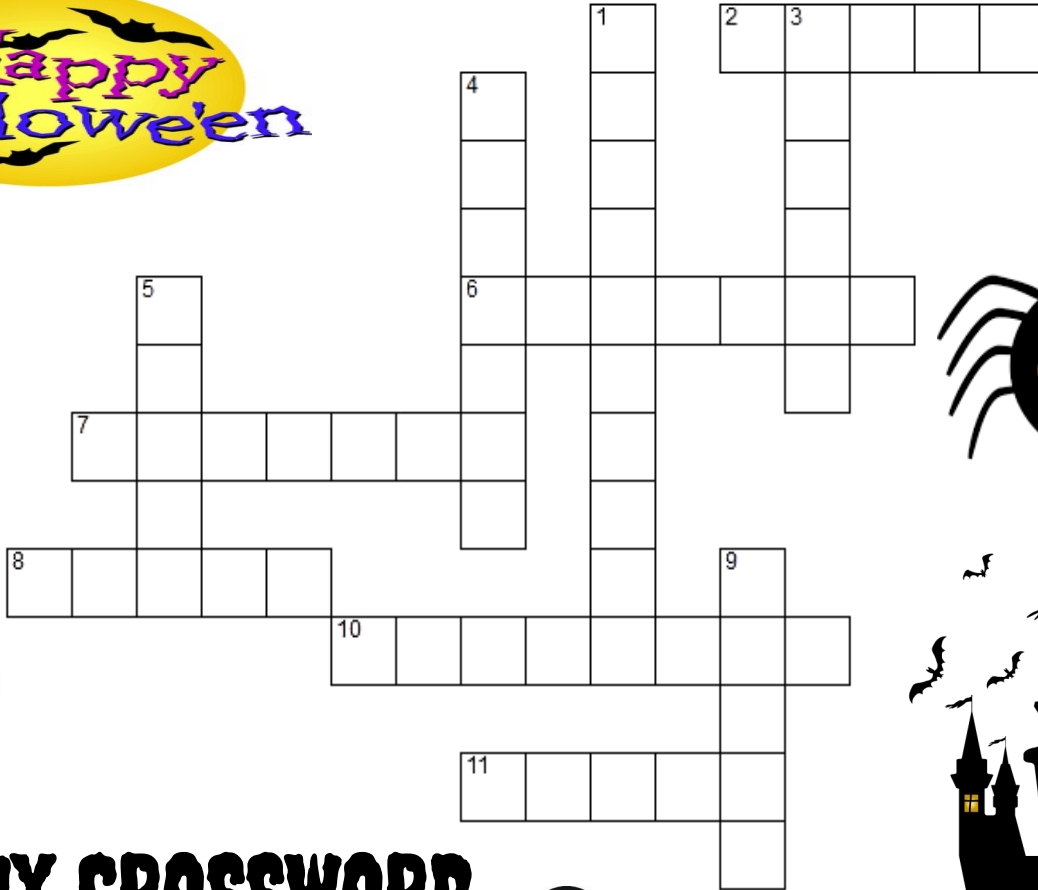


DISTRICT MEETING INFO



	Position & Name	E-mail	Phone	Day, Time & Location
District 1:	DCM-Lon L.	lon@rpmautomotive.com	904-710-7201	3rd Tuesday of month @ NEFL Intergroup Office
District 4:	DCM-Peter C.	ppjcart@gmail.com	516-521-6830	7:45pm Every 3rd Thursday @The Amelia Room 906 S 7th St, Fernandina Beach, FL 32034
District 3:	DCM- Maggie R.	thineownself3693@gmail.com	904-707-6125	3rd Sunday 2:30PM @ Clay County Club
District 6:	DCM- Marty C.	dcmdist6@gmail.com	919-822-4010	1st Monday of month 6:00pm @Flagler Hospital-Osceola Rm
District 24:	VACANT			2nd Wed of month 6:30pm @ Lion's Club-318 Oseola Ave, Palatka
District 25:				2nd Wed 7:00pm @ Neptune Beach Library (3rd Street)
District 30:	DCM-Jack G.	Call IG office for address	714-661-3918	Meets Monthly at 9 am, 4th Sat of the month, Fruit Cove Baptist Church 210 Ridgecrest Lane, Jax, FL

Thank you all so much for your service!



CREEPY CROSSWORD



ACROSS

- 2 what we must have looked like in our first meeting.
- 6 good for pie or lights
- 7 what alcohol made me into
- 8 loves sweet children
- 10 dangerous crossing
- 11 "a little _____ in our alcohol system"

DOWN

- 1 a witches ride
- 3 our diseases' destination
- 4 he sucks at everything
- 5 Patrick Swayze is so transparent!
- 9 kids beg in the streets for it



4th Annual Florida Archives Workshop

9am to 4 pm February 24, 2018 at Redeemer Lutheran Church
3377 Aloma Ave, Winter Park Fl 32792

\$15 / person registration fee
includes lunch

Presentations include:


- Interviewing, recording and sharing Florida oldtimer stories (print, audio, video)
- Digitizing Florida Archives material
- Documenting and sharing Florida Group Histories
- On-Line Quarterly Florida Archives Newsletter



Please Send your Registration information and check to
District 30 Treasurer PO Box 24223, Jacksonville, Fl 32257 by February 1 2018


Our 7th Tradition: A Perspective

THEN




VW Beetle \$1,465.00
Gas 25¢/gal.
Jeans \$4.50


NOW




VW Beetle \$19,000.00+
Gas \$3.65+/gal.
Jeans \$75.00+




Smokes 30c




Smokes \$5.50+



Soda 15c



Soda \$1.75+



AA BASKET \$1.00

This doesn't add up.

You can do something about it!

Presented as an information service by Ventura County Intergroup

NEW MEN'S GROUP "AS MEN SEE IT"

MEETS IN THE BACK PORTABLE BLDG. THURSDAYS AT 8 PM
3645 SPRING PARK ROAD, JACKSONVILLE, FLORIDA 32207

FIESTA GROUP

now has new 7 AM and 8 PM meetings and a bunch of new happenings and activities and a new coffee and snack selection!. Come out and see the new positive changes and visit us at WWW.JABA.CLUB.ORG

Fall Into Sobriety

FALL GRATITUDE BANQUET

SATURDAY NOVEMBER 11, 2017

To benefit NEFL Intergroup Services

Tickets Still Only \$15 or table of 10 for \$150

SPEAKER : CHIP B.

Cake Auction-Dinner-Sobriety Countdown-Speaker

Banquet Tickets Available from Eric at 626-234-0746 or from the Intergroup Office

(Cash, Credit or Debit Cards only at the IG Office)

SAINT NICHOLAS GROUP

is starting a new meeting. It will be at 4:30 pm, Monday - Thursday, starting October 2nd. For Further Info please contact Renee P. at (904) 403-1502.



Banquet Cake Auction

All Cake Bakers Please contact Jennifer D. at 626-673-1080 or the IG office at 904-399-8535 to notify them of your creative cake available for auction." Cake Plates will not be returned so please plan accordingly **REQUESTING DESSERTS FOR THE DESSERT TABLES!** If you are not baking a cake for the Cake Auction, PLEASE help us out by donating a dessert for the dessert tables. These items can be store-bought for your convenience.

GREAT SERVICE OPPORTUNITY We need help with: Set-Up, Cooking, Decorations, Coffee & Iced Tea, Cake Auction, Cake People, Ticket Sales!!!, Raffle, Food Line and Clean-Up!

To Volunteer, call Erik K. 626-234-0746, Frank H. 904-400-1382, Banquet Co-Chairs, or the



SEPTEMBER BIRTHDAYS



Fiesta Group

Joe M	35
Tom M	30
Debra V	29
Teresa M	21
Jamy	20
Will	5
Mike W	4
Danny L	2
Dan K	2
Belinda	1
Mary B	1

Beaches Unity

Linda A	36
Joe M	35
Paul F	31
Brian L	30
Jim M	27
Ken W	26
Jeannine	19
Bald Bill	16
Brian	15
Debbie S	12
Easton	10
Valter	9
Amanda B	9
Kurtis	3
Natalie C	3
Albert M	2
Cliff H	2
Derek P	2
Jewls W	2
Alex	2
David	2
Mark K	1
Cheryl P	1
Susan W	1
Leissa S	1
Lucy	1

Billy Goat Hill Group

Buddy R	15
Allen P	29

This Too Shall Pass

Thomas Y	5
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Arlington Group

Charles B	29
Jon C	26
Jamy R	20
Don B	16
Don U	14
Sarah W	11
Tony C	6
Michelle H	6
Casey B	1
Tabatha T	1

*Group, Name and number of blue chips



"My sobriety birthday is the day I took the first step back to life."



The *Birthday* Club

Please consider joining our **Intergroup Birthday Club**.
In the month of your AA Sobriety Birthday
donate \$1.00 for every year of your sobriety!
Contact the IG office at 399-8535 for more information.

-HOLLY C. 11 YEARS
-YOUR NAME HERE!



STEP 10

CONTINUED TO TAKE PERSONAL INVENTORY AND WHEN WE WERE WRONG PROMPTLY ADMITTED IT.

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TRADITION 10

ALCOHOLICS ANONYMOUS HAS NO OPINION ON OUTSIDE ISSUES; HENCE THE AA NAME OUGHT NEVER BE DRAWN INTO PUBLIC CONTROVERSY.

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CONCEPT 10

EVERY SERVICE RESPONSIBILITY SHOULD BE MATCHED BY AN EQUAL SERVICE AUTHORITY, WITH THE SCOPE OF SUCH AUTHORITY WELL DEFINED.

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FAITHFUL FIVERS

FRED H.

RICK T.

CHRISTOPHER G.

SUSAN I.

NADIA G.

ANONYMOUS

EXPLAINING RECOVERY

TO SOMEONE NOT IN RECOVERY

AUGUST FINANCIALS

	Aug 17	Aug 2017 YTD	Aug 16	AUG 2016 YTD
Ordinary Income/Expense				
Income				
4000 · Contribution Income				
4002 · Groups	\$1,994.40	\$32,312.08	\$3,266.22	\$38,288.20
4003 · Pink Can Contribution	\$92.74	\$1,125.68	\$175.50	\$1,605.78
4005 · Faithful Five	\$25.00	\$305.00	\$35.00	\$665.00
4006 · Birthdays	\$11.00	\$89.00	\$19.00	\$103.00
4007 · Other Contributions	\$185.00	\$331.98		\$202.20
4008 · Anonymus	\$81.29	\$439.29	\$52.88	\$507.39
4010 · IG Breakfast/Speaker Mtg	\$67.00	\$439.63	\$78.75	\$844.30
4000 · Contribution Income - Other				
Total 4000 · Contribution Income	\$2,456.43	\$35,042.66	\$3,627.35	\$42,115.87
4020 · Retail Income	\$4,082.03	\$39,530.91	\$4,274.10	\$33,958.10
4040 · Monthly IG Mtg / Otr				
4042 · Business Meeting	\$35.00	\$332.90	\$48.00	\$86.00
Total 4040 · Monthly IG Mtg / Otr	\$35.00	\$332.90	\$48.00	\$86.00
4060 · Income - Special Events				
4062 · Banquet		\$5,751.00		\$6,810.00
4065 · Cake Auction		\$2,480.00		\$3,224.00
4067 · Raffle Tickets		\$725.00		\$841.00
4069 · Spring Picnic				\$80.00
Total 4060 · Income - Special Events		\$8,956.00		\$10,955.00
Total Income	\$6,573.46	\$83,862.47	\$7,949.45	\$87,114.97
Cost of Goods Sold				
4510 · Cost of Retail Sales	\$2,822.26	\$29,608.33	\$3,100.53	\$25,144.60
4540 · Cost of Event - Banquet Expense		\$6,297.09	\$55.00	\$5,584.87
4550 · Cost of Event - Spring Picnic				\$1,160.00
Total COGS	\$2,822.26	\$35,905.42	\$3,155.53	\$31,889.47
Gross Profit	\$3,751.20	\$47,957.05	\$4,793.92	\$55,225.50
Expense -- 5100 Office Expense				
5101 · Copier Expense		\$130.46	\$450.00	\$614.93
5102 · Office Supplies	\$125.99	\$1,471.26	\$244.48	\$1,438.43
5105 · Misc. Office	\$17.98	\$17.98		(\$78.06)
5107 · Fire Inspection	\$56.18	\$56.18		
5109 · Data Processing			\$19.95	\$2,567.12
Total 5100 · Office Expense	\$200.15	\$1,675.88	\$714.43	\$4,542.42
5110 · Telephone	\$174.13	\$1,397.47	\$189.06	\$1,543.12
5120 · Telephone Answering Service	\$60.00	\$540.00	\$80.00	\$640.00
5130 · Postage - Freight		\$38.82	\$141.70	\$353.99
5140 · Utilities	\$213.92	\$1,378.42	\$287.18	\$1,504.90
5145 · Advertising	\$51.00	\$408.00	\$51.00	\$408.12
5150 · Insurance		\$1,064.57		
5160 · Repairs & Maintenance	\$15.00	\$584.00		
5170 · Property/Misc. Taxes		\$41.30		
5195 · CC Fees	\$109.68	\$834.98	\$114.97	\$817.06
5200 · Professional Fees		\$225.00		\$400.00
5210 · Building Rent	\$900.00	\$7,200.00	\$900.00	\$7,200.00
5215 · IG Business Meeting Expense	\$35.00	\$332.90	\$48.00	\$334.05
5220 · Dues/Fees/Licenses		\$61.25		\$61.25
5230 · Travel	\$262.40	\$262.40		
5235 · Training	\$30.00	\$30.00		
5265 · Security	\$27.40	\$219.20	\$27.40	\$219.20
5280 · Pink Can Expense		\$512.84		\$1,206.87
5290 · IG Breakfast Expense	\$42.44	\$131.06	\$16.68	\$130.44
5300 · When & Where Cost		\$1,091.93	\$414.34	\$2,799.20
Total Other Expense	\$1,920.97	\$16,354.14	\$1,855.99	\$17,618.20
5500 · Committees Expense				
5520 · Archives	\$250.00	\$1,395.52	\$103.84	\$438.76
5530 · CPC/PI	\$282.00	\$409.68		\$215.31
5540 · Corrections		\$6,574.19	\$567.07	\$3,999.10
5560 · Newsletter	\$229.00	\$2,811.45	\$229.00	\$2,060.98
5590 · Treatment		\$28.45		\$198.38
5595 · Website				\$134.91
Total 5500 · Committees Expense	\$761.00	\$11,219.29	\$899.91	\$7,047.44
59900 · POS Inventory Adjustments	(\$188.87)	(\$67.97)		
65160 · Other Costs				
6150 · Bad Debt		\$25.00		
6560 · Wages	\$1,480.91	\$18,558.64	\$2,951.13	\$24,420.01
6565 · Payroll Taxes	\$107.38	\$1,405.67	\$222.02	\$1,806.84
Total 6555 · Wages Total	\$1,588.29	\$19,964.31	\$3,173.15	\$26,226.85
Total Expense	\$4,281.54	\$49,170.65	\$7,057.82	\$55,434.91
Net Ordinary Income	(\$530.34)	(\$1,213.60)	(\$2,263.90)	(\$209.41)
Other Income/Expense				
6301 · Cash Short/Over POS	\$0.76	(\$5.19)		
6300 · Other Income - Other	\$8.85	\$52.61	\$4.36	\$38.58
Total 6300 · Other Income	\$9.61	\$47.42	\$4.36	\$38.58
6305 · Interest Income	\$1.64	\$166.83	\$26.37	\$211.02
Net Other Income	\$11.25	\$214.25	\$30.73	\$249.60
Net Income	(\$519.09)	(\$999.35)	(\$2,233.17)	\$40.19

Current Assets

AUGUST 2017



Checking/Savings	
1020 · Vystar - Checking	8,978.24
1022 · Vystar Savings	10.00
1024 · Cash in Drawer	181.00
Total Checking/Savings	9,169.24
1360 · Inventory	13,175.82
1400 · Prudent Reserve	
1475 · Vystar CD 51	20,478.55
1480 · Vystar CD 52	11,858.44
1485 · Vystar CD 42	10,219.83
Total 1400 · Prudent Reserve	42,556.82



Rock bottom became the solid foundation on which I rebuilt my life.

- J.K. Rowling

PHONEARMY

...is in need of new recruits! Are you interested in doing some easy service work for our AA community? If you have 6 months of sobriety, a sponsor, and working knowledge of AA, you too can serve on this valuable Committee.

Set an appt. with Intergroup (M-F, 10am – 3pm), or reserve your slot w/ Holly (3rd Thursday each month, 6pm at 1301 Riverplace Blvd., 15th Floor).

For more info: IG Office – 904-399-8535

(M-F training) Holly C., - 904-662-0646 or hollyjowhatchaknow@yahoo.com (3rd Thurs.)



AUGUST 2017 Group Contributions

GROUP	MONTH	AUG YTD	Att.	GROUP	MONTH	AUG YTD	Att.	GROUP	MONTH	AUG YTD	Att.
A Design for Living		\$490.39		Joy		\$190.00		San Man Group		\$300.00	
Alexis		\$105.00	X	Keep It Simple (Fern. Bch.)		\$80.00	X	San Pablo Sober Sisters		\$103.87	
Arlington		\$594.00	X	Language of the Heart		\$654.46		St. Nicholas		\$250.00	X
As Bill See's It (St. Aug)		\$193.00		Lest We Forget		\$225.00		Saturday Night Live St Aug.	\$234.00	\$613.20	
Azalea City	\$250.00	\$600.00		Liars Paradise		\$411.08		Seascape St. Aug.		\$186.00	
BAA	\$30.00	\$481.00		Living In The Light	\$60.00	\$1,273.64		Serenity at Noon		\$305.00	X
Barney Q		\$50.00		Los Lobos Men's		\$318.00		Sober Sisters - St Aug		\$257.06	
Baymeadows		\$50.00	X	Macclenny		\$50.00		Sojourn			X
Beaches Agnostics & Free Thk		\$229.00		Mandrain Big Book				Solutions Group		\$178.05	
Beachside Step Stuy		\$185.50		Mandarin Coyote Men's		\$800.00		Sons of the Spirit		\$107.70	
Beaches Unity	\$360.00	\$2,880.00		Mandarin Fruit Cove Women		\$120.00		Sounds of Sobriety	\$103.80	\$103.80	
BLISS		\$221.02		Mandarin Hi-Noon		\$807.36		Step A Month		\$122.95	
Central		\$687.22	X	Mandarin Monday Night BBS				Step Into Tradition			X
Conscious Contact				Mandarin Stepping Up		\$248.00		Stepping in Sobriety			X
Clean and Free				Mandarin Women in Recovery		\$300.00	X	Step Sisters Grace Group			X
Day One Club		\$50.00		Mandrain YPG		\$270.00		Student Group-St. Aug		\$458.35	
District 6		\$248.38		Men's Redeye		\$348.40		Stepping Stones P.V.		\$50.00	
Drop The Rock			X	Middleburg		\$200.00		Stepping Stones St. Aug		\$102.30	
Dutch Group		\$50.00		Monday Villages Group		\$61.80		Sunday Morning St. Aug		\$400.00	
Eastside	\$15.00	\$105.00	X	More About Alcoholism		\$180.00		Surrender to Win			
Evergreen Group	\$40.00	\$70.00		Morning After St. Aug		\$62.50		Switzerland		\$685.00	
Fernandina Beach		\$365.35		Neptune Beach Book Study		\$80.00		The Crux of the Problem		\$450.00	
Fernandina Bch. Primay Purpose		\$8.00		New Beginnings				The James Gang		\$550.00	
Folkston GA		\$39.06		Nocatee Sobriety	\$100.00	\$210.00		Thirety Thursday		\$100.00	X
Fiesta		\$438.53	X	Northside TLC		\$55.00		This Too Shall Pass		\$150.00	
Florida Unity Roundup		\$500.00		Oldest City Men's St. Aug		\$265.94		Timiquana Ladies of Grace		\$262.00	
Fourth Street		\$0.00		On The Way Home		\$449.44		Tradition Group		\$100.00	
Free Men's		\$875.00		Orange Park Stepsisters		\$212.00	X	Triangle Grp		\$120.00	
Free To Be				Ortega		\$253.00		Tuesday Night Step	\$50.00	\$50.00	
Freedom Grp.	\$40.00	\$80.00		Palatka	\$25.00	\$65.00		Vilano Beach Combers		\$30.00	
Fresh Start		\$528.09		Phoneix Men's		\$50.00	X	Villagers St. Aug		\$107.40	
From the Heart Mens		\$200.00		Primay Purpose				Way Out		\$39.60	
Fruit Cove Literature		\$989.00		Primay Purpose Mandarin			X	Wednesday Night Book Sty		\$15.00	
Fruit Cove 11th Step Med.		\$72.50		Ponte Vedra Mens		\$100.00	X	Wesconnett		\$113.25	X
Green Cove Springs	\$75.00	\$650.00	X	Q Branch	\$500.00	\$2,050.00		West Jax Men's		\$200.00	
Greenland Road Mandarin				Reborn	\$100.00	\$450.00	X	Westside			
Half Way Through		\$80.75		Riverside/Ortega		\$144.24		Wiley Beginners Group		\$40.00	X
I Am Responsible		\$150.00		Riverside (Tom S)		\$133.00		Winners			
It's Come to This		\$225.00		Riverview Study		\$30.00		Women Enjoying Sobriety		\$747.81	X
I've Come To Believe - St. Aug	\$11.60	\$11.60		Riverside Tradition House		\$300.00		Women Speak		\$38.00	
It's in the Book St. Aug		\$210.00		Riverside YPG		\$337.79		Women's Upstart		\$145.00	
James Gang II		\$50.00		Salisbury Road Men's		\$25.00		Young Peoples Group St. Aug		\$257.70	
Jax Men's Group								Total Contributions	\$1,994.40	\$32,312.08	

Represented at the AUG 2017 IG Business Meeting: IG Reps = 26 Total signed in = 13
 Contributing in AUG 2017 16 (YTD 117)

FROM THE AA ARCHIVES...



BIG BOOK STUDY AT WILEY 6970 Wiley Road 32210 District 4

First Meeting : April 1, 2017
 Need for a Big Book Study
 Founders: Sidney K. & Loretta K.
 Early Members: Camille H.
 Meeting Type:
 Closed Big Book Study
 1 meeting per week



ADD A LINE

A SPECIAL SUPPLEMENT OCTOBER 2017



PROPOSED BY LAW CHANGES

NORTHEAST FLORIDA INTERGROUP SERVICES

Per Section 7 of the current by laws:

“The proposed changers or motion and proposed modification shall be published in the Add-A-Line the month prior to the Intergroup Business Meeting at which it will be voted upon to allow voting members of the Northeast Florida Intergroup the opportunity to present the amendment or motion to their respective A.A. Group for discussion and or consideration. “

9/18/2017
THE BYLAWS
OF
NORTHEAST FLORIDA INTERGROUP, INC
Final Draft 9

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ARTICLE I-NAME

Our Intergroup (IG) shall be known as Northeast Florida Intergroup Service, Inc.

ARTICLE II- PURPOSE

To provide the best common welfare of the area's membership, adhering to the principles of Alcoholics Anonymous as expressed in the Three Legacies, (Service, Unity, and Recovery) and as reflected in the A. A. Guidelines for Central or IG Offices as well as adhering to the 12 Traditions.

ARTICLE III: MEMBERSHIP

MEMBERSHIP: All presently registered A. A. groups within the bounds of Northeast Florida, including but not limited to Districts 1, 3, 4, 6, 24, 25, and 30, are automatically eligible for membership in our IG. All groups are encouraged to register with General Service Office.

ARTICLE IV: INTERGROUP SERVICE STRUCTURE

SERVICE STRUCTURE:

The IG Service Structure shall be comprised of the following elected and /or appointed trusted servants:

Chair

Vice-Chair

Treasurer

Group Representative

Recording Secretary

Office Staff

COMMITTEES

Steering Committee

Finance Committee

Standing Committees

Appointed Committees

Phone Army Committee

Social Events Committee

Website Committee

*See Articles/Appendices for explanation

ARTICLE V: INTERGROUP REPRESENTATIVES

The Intergroup Representative is one duly elected person from a member group, who represent their group at IG Business Meetings and functions. It is suggested he/she should have one year of continuous sobriety as a minimum. A group should select the best qualified and willing person.

1. A representative may be re-elected at the discretion of his group; however, the principle of rotation is encouraged.
2. Alternate representatives are encouraged to assist, participate, and share in the responsibilities. The alternate would vote only in the primary representatives' absence.
3. Proxy voting is not allowed

ARTICLE VI: EMPLOYEES

Northeast Florida Intergroup may employ special workers as needed. However, no elected IG Officer shall be a paid employee while serving on the IG Board.

The following brief job summaries are provided for the current paid employee positions:

Office Staff: This position answers directly to the Steering Committee, works closely with the Chairperson, Vice Chair and Treasurer and is responsible for all office operations. (See appendix I for explanation.)

ARTICLE VII: MEETING CONDUCT

The Intergroup body shall meet regularly at a time, place, and frequency as determined by the members. Normally the 1st Saturday of the month except when changed by the Steering Committee, with the approval of the body due to scheduling conflicts.

Any A.A. member may attend any and all meetings of IG as a non-voting participant. The IG Representatives body shall consist of one IG Representative and Alternate IG Representative from each group. All A. A.'s will have a voice but only voting members shall have a vote.

All Committee Chairs are requested to submit a written report for the monthly IG Business meeting.

VOTING: A quorum is necessary for voting and must consist of at least 15 voting members present. All voting members shall have only one vote regardless of multiple positions eligible.

WHO CAN VOTE:

- 1) Standing Committee Chairs and Elected officers
- 2) Each IG Representative from their member group will have one vote
- 3) The IG Chairman or acting IG Chairman will have a vote only in the event of a tie and if the vote only requires a simple majority
- 4) Proxy voting is not allowed

A. Special assembly of the IG members will be called by the IG Chair, as required, by written request of a majority of sitting members of the Steering Committee or written request by six IG Representatives.

Notice of time and place of special meeting will be made in writing, by telephone, or by e-mail notification to all members of IG at least seven days in advance of the meeting. The notice will include the reason for the meeting and no other business topic except that should be conducted at the special meeting.

If necessary, the IG Chair may cancel a regularly scheduled meeting of the IG body in writing, by telephone, and/or by e-mail notification no less than 48 hours in advance of the scheduled start time of the meeting itself.

ARTICLE VIII: ELECTIONS

Voting will be done by written ballots as described by the Third Legacy procedure in the A. A. service manual.

Each IG Representative from a member group will be eligible to submit one name for candidacy for offices.

Each eligible voting member has one vote and must be present to vote (see Article VII Who Can Vote).

Proxy voting not permitted.

The IG Chair, Vice-Chair & Treasurer shall come from within the Fellowship. The candidate should have a minimum of five continuous years of sobriety and have service work (experience) in the A.A. & IG service structure. (Submission of additional names of candidates, at the election in November, is allowed)

ELECTIONS: Names of candidates for IG Chair, Vice-Chair and Treasurer should be submitted at the IG Business meeting, one month prior to the election which is usually in November, so that members can take the list of candidates back to their respective groups for feedback vote. If there is only one candidate available for either position, the current Chair may ask the IG body for voice approval of the candidate(s).

IG Chair, Vice-Chair & Treasurer term of office begins in January.

The Treasurer will rotate in opposite years of the Chair and Vice-Chair

ARTICLE IX: VACANCIES

Loss of sobriety by the IG Chair will result in automatic disqualification and he/she will be relieved of their duties. Should the IG Chair become disqualified, die while in office, or resign for any reason, he/she will be succeeded by the IG Vice-Chairman, effective immediately, for the duration of the IG Chairman's unexpired term of office.

Loss of sobriety by the IG Vice-Chair will result in automatic disqualification and he/she will be relieved of their duties. Should the IG Vice-Chair become disqualified, die while in office, or resign for any reason, the IG Chair

shall appoint a qualified candidate for the duration of the unexpired term of office, with the simple majority vote approval of the IG body.

In the event that the IG Chair and the IG Vice-Chair both should become disqualified, resign for any reason, or die while in office, the Steering Committee Chair shall call a special meeting, as outlined in Article VII section B, to elect a new IG Chair, IG Vice-Chair, and Treasurer.

Loss of sobriety by the IG Treasurer will result in automatic disqualification and he/she will be relieved of their duties. Should the IG Treasurer become disqualified, die while in office, or resign for any reason, the IG Chair shall appoint a qualified candidate for the duration of the unexpired term of office, with the vote approval of the IG body.

ARTICLE X: FINANCIAL

FINANCING: Funds for operations shall be by individual and group contributions, the sale of literature and other approved items and fund raisers.

The IG Chair, Vice Chair and Treasurer have signatory authority for checks written on the IG account. Two signatures will be required for authentication of any check and no expenditure over \$1,000, whether a one-time expense or cumulative, with the exception of literature purchases, rent, payroll, or banquet expenses will be made without prior approval from a majority present at a regularly scheduled or special meeting of the IG body.

The fiduciary officers shall consist of the Chairperson, Vice Chairperson and Treasurer. Two of the three signatures are required on all banking transactions, with one signature preferably being the Treasurer's. These officers are also responsible for signing contracts for Northeast Florida IG Services, Inc. The IG office shall maintain a cashbox fund not to exceed \$100.00 for the POS system.

ARTICLE XI: ADMINSTRATIVE COMMITTEES

Steering Committee

ARTICLE XII: APPOINTED COMMITTEES

APPOINTED COMMITTEES: with IG approval, to ensure the utilization of the best resources available, committees may be formed from time to time. Generally, these are two kinds: STANDING & AD HOC.

STANDING COMMITTEES: The Standing Committee Chairs are appointed by the IG Chair and approved by voice vote of the IG body. The Committee Chair can then select others from within the fellowship to assist them. Regular monthly written reports to the IG body are required.

Such committees are (but not limited to):

- 1) Add-A-Line
- 2) Archives
- 3) Social Events
- 4) Cooperation with the Professional Community/Public Information (CPC/PI)
- 5) Corrections
- 6) Finance
- 7) Grapevine
- 8) Phone Army
- 9) Treatment
- 10) Website

Standing Committee Chairs will be eligible to vote at IG Business Meeting.

Term of office for chair on any committee is for two years.

All Committee Chair(s), unless specified otherwise, should have one year of continuous sobriety

The Committee Chair may not succeed himself/herself in office unless there is no qualified candidate available to serve at the time of the next appointment by the incoming IG Chair and they are willing to remain in office until a viable candidate is found. A Committee Chair, not having served a full term, may be reappointed by the

incoming IG Chair for an additional term. In either instance, the IG Chair and Committee Chair are to be mindful of the “spirit of rotation.” The Committee Chairs are to function in accordance with A.A. guidelines and principles as set forth in the Purpose Section of this document.

The IG Chair may appoint an Archivist to maintain and preserve the archives of the Northeast Florida IG. This position is in addition to that of Archives Committee Chair.

AD HOC COMMITTEES: The Ad Hoc Committees may be appointed by the IG Chair to assist him/her in executing certain large or special projects. These are temporary in nature and are usually volunteers. The IG Chair should inform the IG body of such activity, and subsequent progress. The Ad-Hoc Committees are to function in accordance with A.A. guidelines and principles as set forth in the Purpose of this document. Ad Hoc Committee Chairs are not eligible to vote unless they qualify for another position as described in Article VII.

ARTICLE XIII: AMENDMENTS TO BYLAWS

These Bylaws shall be the guidelines for operation of the Northeast Florida IG.

Any proposed amendment or motion that would affect these Bylaws shall be submitted in writing to the following:

- 1) IG Chair
- 2) IG Steering Committee

Any motion that would affect these By-Laws shall be made by a voting member of the IG. Such motions must be made at the IG Business Meeting. To ensure accuracy of recording and reporting, a written copy of the motion must be provided to the Recording Secretary at the time the motion is made.

The motion shall be published in the Add-A-Line the month prior to the IG Business Meeting at which it will be voted upon. This is to allow voting members the opportunity to present the motion to their respective A.A. Group for discussion and consideration.

A two-thirds vote substantial unanimity is required to adopt an amendment to the By-Laws.

These Bylaws shall be reviewed annually by the Steering Committee and updated to reflect any amendments or motions adopted by the voting body.

ARTICLE XIV: “OPEN”

ARTICLE XV: “OPEN”

APPENDIX A – AGENDA FOR INTERGROUP BUSINESS MEETING

- 1) The regular meeting should be conducted along traditional A.A. customs, for example:
 - Moment of Silence
 - Serenity Prayer
 - Responsibility Pledge
 - Self-Introductions
 - Reading of the Minutes
 - Financial Reports
 - Committee Reports
 - Old and New Business
 - Special Activities or Announcements
 - The Closing Prayer
- 2) Meetings shall be open to all members of A.A. and only members of A.A. except by special invitation. All A.A.s will have a voice but only voting members shall have a vote. Voting members consist of those described in Article VII of this document.

- 3) GSO modified Robert's Rules of Order will prevail

APPENDIX B – CHAIRPERSON

QUALIFICATIONS FOR OFFICE

A. Candidates:

- 1) Should have a continuous period of sobriety (five years or more), and have experience at the Group, IG and/or District level.
- 2) Should also have demonstrated an active interest in IG.
- 3) The IG Chair may not succeed himself/herself in office unless there is no viable qualified candidate available to serve at the time of the next election and they are willing to remain in office until a qualified candidate is found. The spirit of rotation is to be observed in all other instances.

B. RESPONSIBILITIES

- 1) Term of office is for two years.
- 2) Maintain regular contact with the DCMs, Districts, and NEFL IG.
- 3) Oversee the duties and activities of all officers, committee chairpersons, and committees.
- 4) Attend all IG meetings.
- 5) Be available for direct contact with all A.A. members.
- 6) Cast deciding votes in the event of a tie votes (except in elections).
- 7) Promote love and fellowship in all discussions and activities, being ever mindful of the Twelve Steps and Twelve Traditions in all IG affairs.
- 8) Upon term completion, review experiences with the incoming Chairperson and suggest improvements.

C. DUTIES

The duties of the IG Chairperson include, but are not limited to the following activities:

- 1) Preside at all IG meetings.
- 2) Prepare (with the assistance of the Office Staff) an agenda of items to be discussed in the meeting, using the standard meeting format in Appendix A
- 3) Assure that anyone who can constructively contribute to the discussion of agenda items is available.
- 4) The IG Chair may refer a motion to an IG Standing Service Committee or appoint an Ad-Hoc Committee. The respective committee's research shall be advisory in nature and brought back to the next IG Business Meeting.
- 5) Assure that the Vice Chairperson is aware of any foreseen absence.
- 6) Is a member of the Steering Committee

APPENDIX C - VICE CHAIRPERSON

A. QUALIFICATIONS FOR OFFICE

- 1) Should have a continuous period of sobriety (five years or more), and have experience at the Group, IG and/or District level.
- 2) Should also have demonstrated an active interest in IG.
- 3) Should be willing and available to fill the chair if vacated by standing Chairperson on a temporary or permanent basis.

B. RESPONSIBILITIES

- 1) Term of office is for two years.
- 2) The IG Vice-Chair may not succeed himself/herself in office unless there is no qualified candidate available to serve at the time of the next election and they are willing to remain in office until a viable candidate is found. The spirit of rotation is to be observed in all other instances
- 3) IG Vice-Chair will oversee the administrative operations of the IG Office, along with the Treasurer to insure its function in accordance with A.A. guidelines as set forth in the Purpose Article II of this

document. In the event the IG chair is unable to continue their term of office the Vice Chair will automatically succeeded for the duration of the Chair's unexpired term of office.

C. DUTIES

The duties of the IG Vice-Chairperson include, but are not limited to the following activities.

- 1) Preside when the Chairperson is absent.
- 2) Visit as many groups as possible to promote IG services, identify problems, and to collect information about IG effectiveness.
- 3) Assume other duties as may be assigned by the Chairperson.
- 4) Attend all IG meetings.
- 5) Oversee operations of the IG office.
- 6) Is a member of the Steering Committee.

APPENDIX D – TREASURER

A. QUALIFICATIONS FOR OFFIC

Candidates:

- 1) Shall have a minimum of 5 years of continuous sobriety and have experience at the Group, IG, or District level.
- 2) Shall have familiarity with accounting software.
- 3) Should also have demonstrated an active interest in IG.
- 4) Must be able to find a suitable replacement if unable to attend all IG meetings.

B. RESPONSIBILITIES

As chief financial officer and guardian of funds:

- 1) Prepare all monthly financial statements.
- 2) Prepare an annual budget and report budget v. actual figures monthly.
- 3) Alert Steering Committee of anticipated large expenditures.
- 4) Assist the Financial Committee regarding all financial reporting.
- 5) Review and submit IRS form 990 for the previous year defined by law.
- 6) Evaluate formula and update figure of the Prudent Reserve annually.
- 7) Review budgets and prepare final statements for all social events.
- 8) Attend all IG meetings.
- 9) Perform other finance-related duties as requested by the Chairperson.
- 10) Upon term completion, review experiences with the incoming Treasurer and suggest improvements.
- 11) To assist the Vice-Chair oversee hours of paid employees.

C DUTIES

The duties of the IG Treasurer include, but are not limited to the following activities:

- 1) Term of office is a two-year term to serve in even numbered years
- 2) The Treasurer will oversee the daily financial operations of the IG Office to insure its function in accordance with A.A. guidelines as set forth in the Purpose Section of this document.
- 3) Make timely payments to all vendors and other expenses associated with IG office and make bank deposits.
- 4) The IG Treasurer will provide a written report of the financial status of the IG to the body at the monthly business meeting.
- 5) The IG Treasurer may not succeed himself/herself in office unless there is no qualified candidate available to serve at the time of the next election and they are willing to remain in office until a viable candidate is found. The spirit of rotation is to be observed in all other instances.
- 6) Is a member of the Steering Committee

APPENDIX E – RECORDING SECRETARY

A. RESPONSIBILITIES

The duties of the IG Secretary include, but are not limited to the following activities. As keeper of IG Records:

- 1) Record the minutes of the IG Business Meetings & serve on Election Committee and the Board meetings.
- 2) Insure that all meeting records are stored safely where they may be consulted during office hours.
- 3) Prepare the meeting area including any meeting aids such as attendance sheets, printed references, reports, etc., that will facilitate discussion of items on the agenda.
- 4) Attend all IG meetings.
- 5) Upon term completion, review experiences with the incoming Secretary and suggest improvements.

B. QUALIFICATIONS FOR POSITION

- 1) Should have of sobriety of 2 years or more and have word processing experience.
- 2) Appointed by IG Chair for a two-year term.

APPENDIX F - PHONE ARMY CHAIR

A. RESPONSIBILITIES

The duties of this Chair include, but are not limited to the following activities:

- 1) Inform new volunteers on how the Phone Army works and provide a complete set of materials.
- 2) Attend all IG Business meetings.
- 3) Maintain the current volunteer list and monthly shift calendar, and update the Office Manager's records as needed.
- 4) Report the status of the Phone Army at the IG Business meetings.
- 5) Attempt to keep all volunteers informed of current events, solve problems as they arise, distribute or mail current information to volunteers as needed.
- 6) Upon term completion, review experiences with the incoming Chair.

B. QUALIFICATIONS FOR POSITION

- 1) Should have a considerable period of sobriety (three years or more), and have experience at the Group, IG or District level.

APPENDIX G - SOCIAL EVENTS CHAIR

A. RESPONSIBILITIES

The duties of this Chair include, but are not limited to the following activities.

- 1) Be available to serve on various committees as appointed by the Chairperson.
- 2) Serve as Chairperson or Co-Chair for all social events, acting as a source of information for continuity and protocol.
- 3) Prepare Event Budgets for Steering Committee review and approval.
- 4) Report the status of the pending events at the IG meetings.
- 5) Attend all IG meetings and social events.
- 6) Upon term completion, review experiences with the incoming Chair or Co-Chair.

B. QUALIFICATIONS FOR POSITION

Candidates:

- 1) Should have a considerable period of sobriety (three years or more), and have experience at the Group, IG or District level.

APPENDIX H – WEBSITE COMMITTEE

Website Committee Mission Statement

The purpose of the Northeast Florida IG website is to carry the message of Alcoholics Anonymous by providing a resource on the internet where alcoholics can get information about meetings, activities and Northeast Florida IG (NEFI) business pertaining to Alcoholics Anonymous and to promote recovery in the greater Jacksonville area.

Further details to follow from Website Ad hoc Committee

APPENDIX I- OFFICE STAFF

The Office Staff employment will be overseen by the Steering Committee. The Office Staff does not need to be a member of Alcoholics Anonymous.

The salary of the Office Staff will be reviewed and set by the Steering Committee, in executive session, annually.

The office staff does not attend steering committee meetings other than as a visitor.

A. RESPONSIBILITIES

- 1) Training volunteers
- 2) Training staff assistants in the operations of the office
- 3) Support the various service committees.
- 4) Assist in publishing the When & Where when needed, including editing before each publication
- 5) Periodic physical inventories of retail merchandise, but at least annually.
- 6) Maintain stock of literature, chips and medallions in quantities to allow all groups and meetings to fulfill their own requirements for such items
- 7) Knowledge of the POS system, regarding merchandise purchasing and sales..
- 8) Emailing monthly meeting reminders.
- 9) Preparing the necessary information for the monthly business meetings
- 10) Answering enquiries that come to the NEFL email account
- 11) Maintains and updates a resource list of the community treatment centers and halfway houses.
- 12) Maintain a professional and welcoming office atmosphere for all members and the public
- 13) Receive and post Group and individual contributions to QuickBooks.
- 14) Periodic close-out of POS transactions to QuickBooks.
- 15) Prepare bank deposits for POS transactions, Group/Individual contribution and Pink Can.

B. QUALIFICATIONS FOR OFFICE STAFF

Candidates:

- 1) Should be able to perform basic office procedures regarding small business operation.
 - a. Know how to maintain the POS system regarding merchandise purchasing, sales and physical inventory adjustments.
 - b. Reporting to the Vice Chair or Treasurer as required.
 - c. Monthly office reports of activities to the Steering Committee and IG body or any time during the month when directed to do so
 - d. Reports to the Finance Committee as needed or requested.

C. QUALIFICATIONS FOR OFFICE ASSISTANTS

Candidates:

- a. Knowledge of basic office procedures.
- b. Dependable, if called upon.

APPENDIX J – FINANCE

A. RESPONSIBILITIES

- 1) **FINANCE COMMITTEE:** The Finance Committee is to advise the IG Steering Committee on matters relating to financial operations. It will review the results of the operations at least quarterly and help maintain our accountability.
- 2) **MEMBERS:** The current IG Vice-Chair, Treasurer, the most recent Vice-Chair, Treasurer and 3 members of the fellowship with knowledge of financial operations.
- 3) It will hold meetings as determined by the committee chair, who is elected by the Finance Committee for a 2-year term.
- 4) **FINANCING:** Funds for operations shall be by individual and group contributions, the sale of literature and other approved items and fund raisers.

B. QUALIFICATIONS FOR OFFICE

CANDIDATES:

- 1) Should have a considerable period of sobriety (three years or more), and have experience at the Group, IG or District level.
- 2) Must be able to attend all IG meetings
- 3) Should be detail-oriented with strong organizational skills
- 4) Should possess working knowledge of A. A. Traditions, A. A. Concepts and IG Bylaws.

APPENDIX K – STEERING COMMITTEE

A. RESPONSIBILITIES

- 1) **STEERING COMMITTEE:** The Steering Committee will meet monthly and will be responsible for establishing policy and procedures for the daily operations of the IG Office and to ensure the compliance with the established policy and procedures. Is responsible for reviewing and updating the By-laws, the Office Policies & Procedures, Back Office Procedures Handbook, Emergency Handbook, Volunteer Handbook, and all other necessary handbooks
The Steering Committee, through the Chair and Vice-Chair, will oversee the daily functions and financial operations of the IG Office to insure its function in accordance with A.A. guidelines and principles as set forth in the Purpose Section of this document.
- 2) At each monthly IG business meeting the Steering Committee reports to the IG Representatives and makes recommendations whenever appropriate
- 3) The IG office hours will be determined by the IG Steering Committee with prior notification to the IG body at a monthly business meeting.
- 4) **Steering Committee Members:** The IG Chair, Vice-Chair, Treasurer and one (1) representative from each of the seven Service Districts. Each Steering Committee Member will have a voice and a vote at the meetings including the Chair. The Steering Committee will elect its Steering Committee Chair from the voter membership of the Steering Committee.
- 5) **The Seven (7) Service District Representatives:**
 - a) Shall be appointed by the standing IG Chair, being selected from a slate of candidates submitted by the individual Service Districts DCM or Alt DCM, and approved by a voice vote of the IG body. If a particular Service District is inactive or does not have a DCM or Alt. DCM to submit a

- candidate, then the IG Chair may conduct a search for and appoint a qualified candidate from that Service District.
- b) Length of Service – Two (2) years. Three (3) members will rotate off the Steering Committee every other year with the term ending December 31st. The three (3) members rotating onto the Steering Committee will begin their term January 1st.
 - c) Vacancies: If any Service District representative has three unexcused absences during their term the position will be deemed vacant. Unexcused absence means lack of notification to the Steering Committee Chair .
- 6) Meetings: shall be held at least once a month at a time and place as determined by the Steering Committee membership. The meeting time and place shall be published in the Add-A-Line. A quorum of a majority of sitting members is required to conduct business.

B. QUALIFICATIONS

Candidates:

- 1) Should have at least three (3) years of continuous, and have experience at the Group, IG or District level.
- 2) Should be detail-oriented with strong organizational skills.
- 3) Should possess working knowledge of A.A. Traditions, A.A. Concepts and IG Bylaws.

APPENDIX L - STANDING COMMITTEES

Standing committees may include, but are not limited to the following:

Add-A-Line: The regular and necessary communication service to our A.A. membership.

Archives:

Cooperation with the Professional Community: Responsible for suggesting policies and recommending activities that will help carry the message to the still-suffering alcoholic through sharing information about the A.A. program with professional groups and individuals who have contact with alcoholics, furthering mutual understanding and cooperation between A.A. and professionals, and increasing awareness of members and outside groups and organizations on ways of cooperating with others without affiliating.

Corrections: Encourages A.A. members to assume responsibility for carrying the message to alcoholics behind the walls, reviews all aspects of service to A.A. groups in correctional facilities, and makes recommendations for changes and/ or improvements. It is also concerned with clarifying what A.A. can and cannot do, within the Traditions, to help inmate alcoholics both inside and upon release.

Finance: See Appendix J

Grapevine: Responsible for reviewing and promoting the circulation of the Grapevine and La Vina at the group level; its members also seek suggestions and recommendations in any area of the Grapevine and La Villa, including material and format.

Phone Army: See Appendix F

Public Information: Responsible for creating greater understanding of-and preventing misunderstandings of-the A.A. program through the public media, electronic media, P.I. meetings, and speaking to community groups.

Social Events: See Appendix G

Special Needs: The committee supports the work of individual A.A. members and groups endeavoring to ensure that those with special needs have access to the A.A. message.

Steering Committee: See Appendix K

Treatment: Coordinates the work of individual A.A. members and groups who carry the A.A. message of recovery to alcoholics in treatment facilities, and sets up means of bridging the gap from treatment to A.A.