

**Northeast Florida Intergroup Steering Committee Minutes  
Tuesday, April 24, 2018**

Open the meeting with a moment of silence, followed by the Serenity Prayer

**Voting Members Present:**

Dan B. – Treasurer	Preston W. – District 30
Don P. – IG Chair	Donnes K – District 25
Maggie R. – District 3	Debbie C – District 4
Linda G. – IG Vice Chair	
Tom A. – District 6	

**Members not in Attendance:** District 24 (no rep), Donny B. – District 1,

**Visitors:** Carl G., Bill R. (Finance Chair), Frank H. (IG Banquet Co-Chair)

**Visitors Input:** - None

**Previous Month's Minutes:** Don P reporting. Corrections noted – minutes accepted

**Treasurer's Report:** Dan B. reporting. Contributions ahead of last year. March income up \$3500 from last year. Year to date up \$7000k.

**Office Update:** Linda G. reporting – running smooth. Need volunteers Mon and Tues 9-1 and Thurs 1-5.

**COMMITTEE REPORTS:**

**Add-A-Line** – Don P. reporting. Reviewed. No corrections. Was decided that it was up to the groups to provide accurate information to Luke for the Add-A-Line not up to Luke to verify info provided by group. Was suggested that we invite Archives to the IGSC meeting to discuss Old Timers stories that are printed.

**Finance** – Bill R. reporting. All in order. Finance committee has discussed doing a teleconference for meetings instead of meeting in person.

**Subcommittees Report:**

**Policy & Procedures** – None

**Banquet** – Frank H. reporting. Requested an additional \$866.00. Motion was made to increase budget to \$7466. Motion passed and increase was approved. So far they are under budget. Only 35 tickets left to sell. Banquet location has been secured for next 2 banquets.

**Office Ad-Hoc Committee** – Debbie C. reporting. Debbie, Linda, Stefanie and Mike met and discussed new office layout and wish list for new furniture. Debbie went to Budget Office Supply and looked at furniture needed and took pictures of some things that are available. Pictures were sent to Linda, Maggie and Intergroup office staff. Work station, conference table and chairs, small table and chairs for front, and misc items such as bookshelves, display cabinet for Archives and file cabinets can be purchased for \$2500. Motion to allot \$2500 for the purchase of items was made and passed. Motion will be brought to the Intergroup body at the next business meeting for approval.

**Corrections** – Dan B. reporting. Gave quarterly report for Freddie. See attached. Discrepancy to be addressed with Freddie and rectified by next meeting.

**Old Business:**

**-Intergroup Workshop** – Workshop to be held at the Jabba Club and sponsored by the districts from Northeast Florida. Districts to provide space, food and beverages (purchase beverages from Jabba) and distribution of fliers. Fliers to be designed and provided by Intergroup. It was suggested that an Ad-Hoc committee be formed to put together workshop and topics. Donnes K. to chair committee.

**-When and Where** – Prices were presented from Drummond and Cherokee printing. There is a substantial difference in pricing however Cherokee did not provide a sample and they are a new company with few references. It was suggested that we obtain a sample before next meeting. It was also suggested that we purchase the original amount of 10,000 from Drummond and an additional 7,000 from Cherokee. Final decision to be made at next meeting.

**New Business:**

**Computers** – Linda G. computers need to be placed on same network as there were prior to a power outage. It was decided that Linda call Dorcs and have them come in to rectify issue.

**Copies made** – was suggested that committees wanting any more than 10 copies made are to pay for the additional copies. Was voted and approved that committees will NOT be charged for additional copies.

**Website** – Bill R. suggested that the Website Committee report be placed back on the monthly agenda.

**ICOAA** – Linda G. presenting for Stefanie. Was requested that the office staff attend the ICOAA meeting in Canada in 2018. Discussion was tabled till next meeting.

Motion was made to adjourned and passed.

Closed with the Lord's Prayer

Debbie C. reporting.