

**Northeast Florida Intergroup Steering Committee Minutes
Tuesday, February 27, 2018**

Open the meeting with a moment of silence, followed by the Serenity Prayer

Voting Members Present:

Dan B. – Treasurer	Preston W. – District 30
Don P. – IG Chair	Donnes K – District 25
Maggie R. – District 3	Debbie C – District 4
Linda G. – IG Vice Chair	Donny B. – District 1
Tom A. – District 6	

Members not in Attendance: District 24 (no rep)

Visitors: Charlie M., Tom W., Nan P., Cheryl

Visitors Input: - Charlie M. - Archives storage needed (see attached drawing) would like to keep filing cabinets available. Move to hallway. Tom W. – Have 1 less file cabinet. Stack archives on display tables in hallway and move empty boxes to storage. Cheryl – suggested condensing Where and When pamphlets. Asked for opinions on having an agnostic/atheist group in their clubhouse. It was of unanimous opinion that each group is autonomous but would be glad to assist.

Previous Month's Minutes: The minutes were accepted with corrections to those in attendance at last meeting.

Treasurer's Report: Dan B. reporting. Donations up \$1900. Retail down \$1200. Ahead on gross profit \$1500. Net profit \$2300. Little over \$1000 more than last year. Report Accepted.

Office Update: Dan B. reporting. Yella and Stephanie to meet and discuss and report back next month on updating POS. Volunteers for Mondays and Tuesdays still needed. New Trainee started Monday 2/26. Will report back to update on progress..

COMMITTEE REPORTS:

Add-A-Line – Don P. reporting. Reviewed and accepted.

Finance – not present. Report attached

Subcommittees Report:

Policy & Procedures – Corrected

Banquet – Eric not present. Moved to next month. Still looking for caterers.

Old Business:

New Business: Employee Review – Stephanie to receive raise March 1st and received PTO based on calendar year not physical year.

Banquet – requested additional funds requested. IGSC agreed that Eric should come to next meeting to request funding.

Lease/Office – A/C replacement soon. Don P. is still procuring lease.

Motion was made to adjourn and passed.

Closed with the Lord's Prayer

Debbie C. reporting.