

**Northeast Florida Intergroup Steering Committee Minutes  
Tuesday November 27, 2018**

Open the meeting with a moment of silence, followed by the Serenity Prayer

**Voting Members Present:**

Dan B. – Treasurer	Preston W. – District 30
Don Poor IG Chair	
	Debbie C – District 4
Linda G. – IG Vice Chair	
Tom – District- 6	

**Members not in Attendance:** Maggie (Dist 3), Donnes (Dist 25), Beth (Dist 24), Donny (Dist 1)

**Visitors:** Carl G., Jack G, Ricardo, Al W.

**Visitors Input:** - Jack G. birthdays in add a line, Ricardo Treasurer, Al W. IGSC member Dist 25

**Previous Month's Minutes:** Debbie C. reporting – minutes accepted.

**Treasurer's Report:** Dan B. reporting. \$13,000 in bank as of October \$36,106 in reserve. \$12,000 ahead YTD on income from last year. Should break even this year.

**Office Update:** Linda G. reporting – running smooth. Waiting on Remote Access Call Forwarding for phone. Still need volunteers Tues am, Wed all day, Thurs all day and Fri all day. The office will be doing a year end inventory on Sat December 1.

**ADD – A LINE** -Birthday lists are not getting turned in on time. Report will be given at Intergroup Meeting on Saturday.

**Finance:**

Looking for people to be on Finance Committee. Nothing new to report. All good.

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**Subcommittees Report:**

**Banquet** – Debbie C. reporting. Great turnout. Income \$14005...expenses \$6672.66...Profit \$7332.34....will have report for Sat IG business meeting.

**Website** – Carl G. reporting. Had issues with someone changing links. Took away access from everyone other than webmaster. Issues are being resolved.

**Old Business:**

**Salaries for employees** – will be discussed in the executive session after regular meeting.

**2019 IGSC Meeting Dates** – 4<sup>th</sup> Tuesday of every month. 1/22, 2/26 ,3/26 ,4/23 ,5/28, 6/25, 7/23, 8/27, 9/24, 10/22, 11/26, 12/24.

**2019-2020 Intergroup Business Meetings** - Will be held at Gateway on these dates, 1/5, 2/2, 3/2, 4/6, 5/4, 6/1, 7/6, 8/3, 9/7, 10/5, 11/2, 12/7, 1/4/20, 2/1/20.

**2019 Office Holidays** – will remain the same as this year.

**A T & T Update** - Bill R. reporting. After numerous phone calls Bill reached an executive. Bill is now working with Eli from A T & T. We are getting closer to problem being solved. As soon as we receive this month's bill we can get our 800# and pin that is needed to transfer calls to volunteers on the phone army.

**New Business:**

**Birthdays** – Motion was made by Debbie C, to have all birthdays posted in the Add A Line in the month that they occur in. Vote was taken..5 yes and 1 no..motion passed

**CPC/PI** – Carl G. requested that \$150 be given to the CPC/PI committee to purchase pamphlet rack for the Alexis Group to place in the Myrtle and 13<sup>th</sup> Library.

Voted on and unanimously approved.

**Digital Grapevine** – Linda G. requested that the digital grapevine subscription be renewed for the office at a cost of \$45.00. Voted on and unanimously approved.

**Banking** – Dan B. requested that we move the checking acct from Vystar to Regions. Voted on and unanimously approved.

**Bookkeeper** – Dan B. requested that we hire a bookkeeper at a cost of \$500/per quarter. We will advertise for 2 months. Voted on and unanimously approved. At this time Dan B. has applied for this position.

**District 25** – Al W. requested that he take Donnes T. place on the IGSC for the new panel. Was approved and will stand before Intergroup Body for final approval.

**Treasurer** – Ricardo would like to take over Treasurer position for the new panel. Was approved and he will stand before Intergroup Body for final approval.

**Bylaws** – it was suggested that the incoming panel review and correct bylaws as necessary for further clarification.

**Regular Business Meeting adjourned and all visitors were asked to leave. Only voting members were allowed to stay for the Executive Session.**

**Executive Session:** Annual salaries were discussed and raises given.

Motion was made to adjourned and passed.  
Closed with the Lord's Prayer  
Debbie C. reporting.