

Steering Committee June 2020 minutes

5:30PM Tuesday 23 June 2020 opened with the Serenity Prayer

Voting members present

D-1 Roger L,

D3/ Steering Committee chair Maggie R, D-4 Linda G,

D-6 Jeanne W,

D-25 Al,

D-26 Beth E,

D-30 Larry C

IG Chair Jack G

IG Vice-chair Dan B

Visitors:

Mike M office Manager,

Amy C

Corrections to the Minutes none

Steering Committee Chair's Comments

District Steering Committee representatives are to have IG Bylaws and IG Guidelines for reference during the meeting and have reviewed the last month's minutes for corrections before we meet.

Treasurer's Report: May 2020 \$12,000 checking
\$30,000 savings
income contributions \$1400 \$0 Retail sales
expenses payroll \$1200 (\$1300 PPP remaining) rent \$

Office Report: Retail sales began, Mike, Angie, and Margie worked usual shifts

Committee Reports

Add-A-Line July's edition available online, 450 printed copies will be distributed by Charley for distribution to clubhouses.

-2 applications for Editor received, neither has passed the proficiency test

Finance/Treasurer Walter has been asked to stand in for Jim M for the balance of 2020

Website: Amy C presented her service resume for temporary help in making more timely corrections to the website (by-laws specify 7 days) but is not interested in being the Website Chair. Duties of the Committee and the new Webmaster position to be added to the IG By-laws after approval by the IG body*

Old Business: Motion to reduce number of Zoom meetings (Roger proposed Jeanne seconded)

-from 5 to 3 due to underuse by groups and committees. Passed

-Garbage Collection application sent with payment. Dan B. is following up

-Where and When printing not needed yet

New Business:

FOR DISCUSSION: Proposed motion language by Walter for the processing of the PPP funds as a grant or loan was not available in written form

Intergroup business meeting moved to 11 July at 3:00PM by Zoom

Closed at 6:40PM with the Responsibility Pledge

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* working by-law change to Appendix H revision dated 9/1/2018 Website Committee: in **bold type**
second paragraph "Any changes to the website must be submitted **in writing** through the
NEFL...

...on submittal within **3 business days** of the date and time of ...

new third paragraph **The website committee is composed of**

1. ^Website Chair:

suggested sobriety 3 years

working knowledge of the web format used by the Intergroup computers

ability to access the website remotely for changes and updates

oversees the webmaster and the ^2 part-time Intergroup employees.

2. ^Webmaster: website contractor paid for 10 hours weekly at \$75

ability to access the website remotely to improve the web design

working knowledge of the AA Traditions

3. Website alt Chair: in training to become the chair at the 2 year term's expiration

with no access to the website^

^Access to the website is confined to these 4 persons who will maintain transparency with each other only. Therefore a full committee is not needed.