

## Feb 23, 2021 Steering Committee minutes

**Opened:** 5:30 PM with Serenity Prayer

**Voting Members present:** D3 Maggie R. D4 Linda G, D6 Jeanne W, D-24 beth E, D-25 Al.W, IG Chair: Kevin G, alt Chair: Paul C Treasurer Rita H.

**absent** D-1 Michael T

**visitors** Mike M,, Dan B, Debby Mc, Bryant G who was informed that to be assigned to the Steering Committee representing District 30 he needed to present his Service Resume at the Intergroup Business for confirmation by Intergroup representatives.

**Previous Month's Minutes** approved with financials corrected  
motion Jeanne 2nd Linda

**Treasurer's report** ending 1/31/21 p 5 AAL prudent reserve is short of the 6 month standard by \$8400.

**Office Report:** Venmo up and running with track phone purchased for security

### **Committee Reports**

AAL: Mike will add Bryant to the monthly draft distribution

Special Events: John C reported AVL proposal, Survey Monkey to be used to determine 18 April event preferences: movie choice, possible attendance, fellowship vs. fundraiser; found on p. 4 of the February AAL

Finance: Dan reviewed CD's due for renewal and current rates.

### **Old Business:**

- One donation has been sent by Venmo
- qualifications for new part-time employees reviewed p. 5 bylaws Article IV
- Signatures at bank completed, new debit cards being distributed,
- Article X revisions: "Two" becomes "One", "with the exception of" becomes "except for" (wording clarification) It was pointed out that banquet committee chair needs Steering and Finance committee's approval of its budget according to the by-laws. Article X Still needs to have "banquet expenses" removed with new language establishing the non-authorized maximum limit.
- Appendix M motion concerning wording for approval of the Parliamentarian by the IG body approved by Steering Committee. Does not need to be seconded at the Mar 6th business meeting for the vote.

### **New Business:**

- discussion of the duties of the Zoom chair at the Intergroup Business meeting especially in the matters of confidentiality and polling.
- Article X limit on non-authorized banquet expenses exceeding \$#### needs to be established and removed from the list of excluded expenditures over \$1000
- there was a visit by the Landlord with a property appraiser which lead us to review the lease. The office is on a month-to-month lease now. Paul C is contacting the landlord if needed.
- request for a second monitor at Mike's station, approved
- Insurance review to assess the vulnerability of Employees and Steering Committee members to lawsuits.

## **Tabled**

-explore 2 At-Large seats on the Steering Committee

-overlapping jobs with potential Concept X “conflicting authorities” p 44 of the Service Manual

**Announcements:** John C resigned from the Chair of Special Events.

**Next Steering Committee Meeting:** March 30, IGBM Apr 3

**Adjourned:** motion Bryant 2nd Paul at 6:45 PM with the Responsibility Pledge