

NEFL Intergroup Steering Committee Minutes **April 27, 2021 5:30 PM**

Opened meeting at 5:31 PM with moment of silence, & the Serenity Prayer

Voting Members Present: Maggie R D3, Linda G D-4, Jeanne W D-6, beth E. D-24, Al W. D-26, Bryant G D30, Rita H Treasurer, Dan B Finance, Kevin IG chair SC Chair Maggie R, Paul C IG Vice-chair

Absent: D-1 Steve T

Visitors: Mike M IG office, Monique H Special Events Chair

Previous month's minutes: motion Jeanne 2nd Kevin w/corrections: Appx K 'not needed' replaced with 'used in other places'

Chairman's report:

-Reviewed 2 other cities' by-laws for language to aid in our intergroup's By-Law changes

-received 2 copies of the ASL Twelve and Twelve backordered by GSO to put in the IG office

Treasurer's Report: Rita H p. 4 AAL

Cash \$11,707 + \$99

Inventory \$14,0671

Savings \$30,702

Office Report: Paul C

-New hire-Tim S. substitute, 2nd interviews for candidates seek employ as PT employee

-Office search update-real estate agent referral to a commercial property agent.

-IGSC rep's input for search: 2 separate work stations one being for sales the other located in a less interruptable space, both computers linked in network so both employees may input and view the same information, handicapped accessible bathrooms, kitchenette, larger conference room.

Committee reports:

Add-a-Line: Angie editor's job working out well, suggestion to add monthly IG office traffic, phone calls received, and phone army calls logged

Finance: Dan B 2021 budget done, progress for direct deposit of pay to employees ongoing, requires PIN, indemnity policy bid search ongoing, no workman's comp to be included-too few and no full-time employees

Special Events: Monique- Fall gathering requires new contract with Ramallah, event can be for up to 500 people using Bono's coupons, proposed date change from Nov 13 to Oct 23. John C named co-chair, budget \$6800 (less \$3000 food, \$1800 rent, decorations mostly paid for)

-no longer planning drive-in movie event,

Old Business:

-Finance Article X AAL p 4 on the IGBM agenda for vote

-Liability insurance including Workman's Comp? addressed in Office report above.

-New office space if needed covered in OB above

-Appendix L Accessibility word change process? bylaw search pg 22 agreed to post it in June's AAL vote at July IGBM and add it to Article XII if passed

-Appendix L addition of Literature Committee-ongoing for inclusion in Article XII of the IG bylaws. Linda and Kevin are using Area 14's (found on p. 4 Site and Agenda and Literature Committee's description) of verbage to present a finished motion for Steering Committee to vote on, Motion to be include in the July AAL and voted on at the August IGBM

-Appendix K Steering Committee composition ongoing motion:

1. to add addition of one member that will be appointed by the District's DCM whose SCM became the SC Chairman. That District's voice then may be part of discussion of new motions and the Steering Committee chair may remain neutral in the discussion.

2. Add an Alternate-Steering Committee member to each of the 7 districts for voting in the absence of the SCMember.

New Business:

-Mike's vacation June 22- July 12

-new printing of the When&Where with accessibility changes: Intergroup map's alpha replaced by the numeric designations of the Area 14. and HF removal, replaced by BA (building accessible) and RA (restroom accessible) by the Accessibility committee

Announcements: Jeanne W will be replaced by Mary Cawley for District 6 at the next IGSC meeting after voice approval from IGBM

Motion to Adjourn Jeanne , 2nd Kevin
Closed with the Responsibility Pledge

6:36 PM