

January 25, 2022, Steering Committee Minutes

5:30PM, Meeting ID: 881-4593-5259; Passcode: 587098

Call to Order

By: beth E. 5:31PM

Serenity Prayer By: beth E

Roll Call : D1- Roger L., D3-Absent, D4-Linda G., D6-Absent, D24 and Steering C. Chair- beth E., D25-Al W., D30-David W., IG-Kevin Jr., Vice Chair- Dan B., Office Manager- III (Mike M.)

Visitors: Deborah Mc (recording secretary), Walter S. (Treasurer)

Approval of Previous Month's Minutes Moved: Roger L. Second: Linda G.

Approval of Treasurer's Report Moved: Roger L. Second: David W. With Correction approved.

Office Report: By Dan B. January was quiet. Retro new pay for office workers to Jan. 1, 2022 Kevin moved, Al second. Approved.

Committee Reports

- Add-A-Line: Reported by beth E. Look over for corrections in next 24 hours. Kevin Jr. has added what needs to be changed. New view is accepted enthusiastically.
- Archives: Reported by Kevin Jr. nothing to report
- Finance: Reported by Dan B. All taxes and W-2's filed and done.

- Account Balances: CASH/SAVINGS

▪ 1021	Cash Regions Bank	\$14,219
▪ 1024	Cash in Drawer	\$393
▪ TOTAL		\$14,613
	1360-Inventory	\$11,315

1400 Prudent Reserve

1476 Regions Bank 5982-CD#1	\$10,176.90
1481 Regions Bank 6794-CD#2	10,534.02
1486 Regions Bank CD #3	10,086.73
TOTAL 1400 Prudent Reserve	\$30,797.65

- GV – Reported by Roger. Carry the message project 10 GVs for office. Mike M. ordered 30 back issues for the office. All Feb shipping is free from GV.

Old Business

- Motion on new Literature Committee: Staying on the table
- District Alternates? Reported by: beth E reports all alt and Dist 4 reps will be approved formally Sat. at Business Meeting. D4 has alt DCM Lindsey (Robert) L when June is not available.
- Payroll Direct Deposit, Reported by Dan. nothing new
- Office space search Reported by Walter. Viewed properties and got rents 24,000 to 14,000. Recommend long term lease with current landlord, as all viewed units are at least double the current rent (which includes utilities). Move to ask landlord by Walter, Second by David W. Passed
- Where and Whens Reported by Kevin Jr. that maps are being updated and should be done by end of Jan. 2022.
- 2022 Budgets Reported by Dan B. Mike prepared the 2022 proposed budget and compared it with the 2021. Dan B explained these budgets and changes. Discussed banquet for 2022. Moved to recommend IG business meeting for acceptance of the 2022 budget (with corrections): Dan B. Second: Linda G. Slides and copies for Saturday IG business meeting.

New Business

- Holiday Schedule for 2022 - MLK is a paid Holiday, and we were open. 7 holidays in 2022, and Mike proposes 11 days off for these holidays including Jan. 2, 2023. Feb. 21 President's Day, May 30, Memorial Day, July 1 & 5, Independence Day, Sept 5., Labor Day, Nov. 24 & 25 Thanksgiving, Dec. 23 & 26 observance of Christmas, Dec 30 & Jan 2, 2023 New Years. Moved by Linda G. Second by Dan B. Approved.
- Kevin recommends Polly C and Linda G. for co-chair for Special Events.
- Linda suggests discussion at our next meeting to improve our web-site with meeting guide icon on the home page. Kevin B may have ideas, etc. Link with New York?
- Next IG SC Zoom Meeting Feb 26, 2022
- Next IG Business Meeting Feb. 5, 2022
- Closed by: Walter S. moved to Adjourn. At: 6:36 PM, Approved.