

**SUBJECT: NE FLORIDA INTERGROUP (IG) BUSINESS ZOOM MEETING MINUTES ON May 6, 2023**

The chair called the meeting to order with a moment of silence followed by the long version of the Serenity Prayer and the AA Responsibility Statement. The chair read the Fifth Step, Fifth Tradition and Fifth Concept.

Housekeeping: In person participants signed in on attendance sheet and zoom participants signed in with first name, last initial, position, and voting/non-voting/visitor. The meeting was recorded for administrative purposes. The recording will be deleted when the minutes are approved at the next IG business meeting.

There were 33 participants: 23 voting members and 10 non-voting participants.

Holly C, Chair (non-voting)	Roger L, Central Group, SC D1	MALCOLM O, Grace Overcomers
Angie B, Secretary(non-voting)	Rosie M, Co-Chair Corrections	Mary D, This Too Shall Pass
Dan B, Vice Chair, Finance	Christopher G, Drop the Rock	Mayra V, Fiesta (non-voting)
Walter S, Treasurer, Clean & Free	David S, Rule 62	Randy O, Phoenix Men's
Ashley R, Add A Line	Debra V, Area 14 Intergroup Coordinator	Timothy F, Arlington
David M., Treatment Chair	Frank M, Alt, Monday Night BBS	Trish R, Women of YPG
Doug S, Corrections	Johnathan D, From the Heart	Bob Carlson, District 4 SC
Kevin G, Archives	Joyce V, Orange Park Stepsisters	Erica Kaip, ?
Lil-lyn B, Co-Chair CPC/PI, Women Enjoying Sobriety	KATHY L, SOJOURN	Kevin S, Fernandina Group- guest
Linda G, Special Events	Lisa D, Central Group	Steve L, Arlington Group - guest
Paul F, Phone Army	Maggie H, Women Enjoying Sobriety	Steve T, Design for Living

**Secretary Report – Angie B**

April business meeting minutes sent via email to be read prior to business meeting were cash balances were not included and it will be corrected.

**Chair Report – Holly C.**

Intergroup personnel and manager are doing a great job.

The Chair announced that all motions for new business should be submitted in writing via email to the Intergroup office. Motion slips were available.

**Vice-Chair/Office Report – Dan B**

The Intergroup office is running smoothly. Looking for volunteers with six months of sobriety. Lost one volunteer. Currently, there are 300 When and Where at the Intergroup office.

## Treasurer's Report – Walter S

The financial reports in the May Add A Line were reviewed. Intergroup is maintaining a good cash balance, inventory, and prudent reserve remains stable. Contributions remain down. There was a \$520.47 operating loss for March 2023 and \$3,139.78 for the Qtr. 1 2023 which is primarily due to the lack of contributions. The Treasurer's report was accepted.

ACCOUNT BALANCES MARCH 31, 2023	
<b>Checking/Savings</b>	
1021 · Cash - Regions Bank	\$9,932.46
1024 · Cash in Drawer	\$86.68
<b>Total Checking/Savings</b>	<b>\$10,019.14</b>
1360 · Inventory	\$8,793.74
<b>1400 · Prudent Reserve</b>	
1476 · Regions Bank 5982- CD #001	\$10,180.46
1481 · Regions Bank 6794- CD #002	\$10,540.62
1486 · Regions Bank - CD #003	\$10,090.29
<b>Total 1400 · Prudent Reserve</b>	<b>\$30,811.37</b>

	Mar 23	Jan-Mar 2023	Mar 22	Jan-Mar 2022
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4000 · Contribution Income				
4002 · Groups	4,461.63	11,767.88	4,554.23	17,021.90
4003 · Pink Can Contributions		33.00	58.00	99.00
4005 · Faithful Five	235.00	530.00	365.00	535.00
4006 · Birthdays				42.00
4007 · Other Contributions	976.00	2,837.40	25.00	77.00
4008 · Anonymous				177.50
4010 · IG Breakfast/Speaker Mtg			3.00	23.00
Total 4000 · Contribution Income	5,672.63	15,168.28	5,005.23	17,975.40
4020 · Retail Income	7,293.86	18,129.41	5,077.88	10,842.86
4040 · Other Income				
4042 · Business Meeting			11.00	13.00
Total 4040 · Other Income			11.00	13.00
<b>Total Income</b>	<b>12,966.49</b>	<b>33,297.69</b>	<b>10,094.11</b>	<b>28,831.26</b>
<b>Cost of Goods Sold</b>				
4510 · Cost of Retail Sales	5,482.49	14,145.49	3,721.19	
5001 · Cost of Revenues - Other				
5215 · IG Business Meeting Expense		65.04	102.09	122.64
5195 · CC Fees	218.98	548.07	221.12	445.55
5290 · IG Breakfast Expense	29.36	29.36	23.00	23.00
59900 · POS Inventory Adjustments	593.84	548.54	-9.62	-17.21
Total 5001 · Cost of Revenues - Other	842.18	1,191.01	336.59	573.98
Total COGS	6,324.67	15,336.50	4,057.78	8,151.08
<b>Gross Profit</b>	<b>6,641.82</b>	<b>17,961.19</b>	<b>6,036.33</b>	<b>20,680.18</b>
<b>Expense</b>				
60000 · Salaries and Benefits				
Total 60000 · Salaries and Benefits	1,775.90	8,829.29	2,281.45	7,499.60
61000 · Office Expense				
Total 61000 · Office Expense	884.51	2,895.23	1,001.27	6,030.07
62000 · Facilities and maintenance	1,333.49	4,392.62	1,347.82	4,212.90
55000 · Committees Expense				
Total 55000 · Committees Expense	2,767.37	3,855.74	1,224.78	2,164.51
70900 · Business Expenses				
60940 · Taxes - Not UBIT	61.25	61.25		
Total 70900 · Business Expenses	76.38	106.64	13.11	116.21
5220 · Dues/Fees/Licenses				
62100 · Contract Services				
Total 62100 · Contract Services	300.00	900.00	300.00	900
65100 · Other Expenses				
Total 65100 · Other Expenses	33.00	49.00	8.00	21
<b>Total Expense</b>	<b>7,170.65</b>	<b>21,028.52</b>	<b>6,176.43</b>	<b>21,008.29</b>
<b>Net Ordinary Income</b>	<b>-528.83</b>	<b>-3,067.33</b>	<b>-140.10</b>	<b>-328.11</b>
<b>Other Income/Expense</b>				
73050 · Interest Income		2.10	0.75	2.08
6310 · Sales Tax Collection Allowance	7.78	23.87	4.57	17.20
Total 73000 · Miscellaneous Income	7.78	25.97	5.32	19.28
Total Other Income	7.78	25.97	5.32	19.28
<b>Other Expense</b>				
Total Other Expense	-0.58	98.42		
<b>Net Other Income</b>	<b>8.36</b>	<b>-72.45</b>	<b>5.32</b>	<b>19.28</b>
<b>Net Income</b>	<b>-520.47</b>	<b>-3,139.78</b>	<b>-134.78</b>	<b>-308.83</b>

## **Steering Committee – Roger L.**

There was no Steering Committee meeting in April.

## **Old Business**

No old business was discussed.

## **New Business**

No new business was brought forward.

## **Committee Reports:**

### **Accessibilities – Gene M**

No report was available for Accessibilities Committee.

### **Add-A-Line – Ashley R**

The first home group history was added in this month's AAL. Junes AAL will include an old timer's story. Requesting groups to share any events that they would like to be posted in the AAL. Please submit AA birthdays by the 15th of every month starting in May.

### **Archives – Kevin Jr.**

Committee met by zoom on April 22, 2023. Participants were Charley M, Craig T, Bob E, Beth E, Christopher G and Kevin Jr.

- The committee is cochairing the FI AA Archives Workshop (February 17, 2024) with Areas 14 and 15 Archivists. Planning Zoom meeting at 1 pm on Saturday April 29 - focus will be on new archivists. Topics will include retaining and scanning only documents pertinent to IG geographical area, Group Interviews, Old Timer Interviews, and posting on IG website.
- Group Histories in the AAL every month – Central Group history in the May Add A Line. The Central Group was the first AA group registered in Florida in 1941. Next month will feature the Arlington Group formed in 1954. Every month the next oldest group will be featured.
- Missing Group Histories Email to DCM with groups missing histories - Kevin sent email to DCM for support.
- Old Timer Stories for Indian Dave, Bob K, Bob E, Tom W, Terry L. - Charley M completed Indian Dave for June AAL, Kevin Jr to get Bob K approval for completed interview, Beth E to interview her husband Bob E and prepare article for her deceased father who was a past Delegate, Charley to schedule interviews with Tom W and Terry L Craig T to schedule interview with Frank S (40 years) Kevin Jr to schedule interview with his sponsor Gary R (41 years)
- Old Timer Fish Fry April 14 Article for AAL - Charley M to complete article for the June Add A Line
- IG Picnic in May/June to recognize all Old Timers over 40 years - Kevin Jr requested that the Picnic format include the recognition of the Old Timers
- Scanning Files - to begin at the next committee meeting which will be in person at the IG office.
- IG Archives Cabinets - begin cabinet/month at next meeting.

- The next IG Archives Committee meeting will be hybrid at the IG office at noon on Saturday June 3 after the IG Business Meeting. There will be pizza for all participants.

### **CPC/PI – Lillyn B.**

Apologies that this Chair missed the IG meeting which was held on April 1. This was learned from Ashley on Tuesday, April 4. There was a scheduled ZOOM Committee meeting the following day; 3/7 members present which included the Chair, reporting on where packets were all placed:

- Multiple libraries
- Several rehabs
- Mission House
- Dr's offices
- 2 Churches
- YMCA
- VA

There is a new volunteer, but are out of pamphlets to give him, awaiting an "economy" backorder of 2000 pamphlets. Have reached out to the others to see if they have any they can pass on to him. If still back ordered next week will order individual packets. One of our volunteers, also a chip person, recently told me she sends newcomers the appropriate pamphlets with a white chip!

IG office forwarded a phone # from Eric Johnson @ FL Mental Health Dept 555 8<sup>th</sup> Street. Chair spoke with him 2 weeks ago. He said he wants to "try a weekly AA meeting." Two gentlemen from Penman agree to join in, but when trying to reach Eric 3x last week, no answer, no machine.

Have also reached out to the District DCM's and found that 2 (maybe 3) have CPI Chairs. Attempting to contact them to work together.

Last, but not least, a report was discovered from Christopher, CPC/PI chair before Linda, stating "I've been really impressed how quickly and well our various District PI/CPC, Bridging the Gap, H&I Committees and Central Offices are working together." That's what this Chair envisions, ALL ABOARD?!?!?!?

### **Corrections – Doug S, Rosie M**

A subcommittee meeting was held on Sunday 4/30 at the Jaba Club. 15 people attended. Saint Augustine male and female chairs were also present to gain information. The following items were covered:

1. Commitments and responsibility –
  - a. Fulfilling our commitments- we are still struggling with inconsistency of members fulfilling their commitments.
  - b. Following the formats to ensure a clear AA message.
  - c. Rosters are to be sent by end of the month by male and female Correction chairs.
  - d. Anyone unable to fulfill their commitment should text the chairperson.

- e. All positions to be partnered biweekly, the partner is the first person to communicate with if you need to switch.
2. We are working on the Matrix facility to have the proper spirit of rotation.
3. New business and thoughts and concerns –
  - a. We passed out the literature we had available.
  - b. We are waiting for Sgt. Frazier to set the May date for orientation, we will text quickly upon receiving date.
  - c. I (Rosie) am trying to work with Sgt. Frazier to have more notice of orientation dates and have times more aligned with working schedules.
  - d. We still have several positions to fill to have proper rotation and all meetings covered.

#### **Finance – Dan B.**

Bank accounts were reconciled through May 3<sup>rd</sup>. April contributions were \$2500 less than the previous year. No significant contributions were made in April. There is a significant drop in contributions as compared to Qtr. 1 of 2022. Emphasis was placed on current operating revenue and expenses in order to have a healthy cash flow. The current bank balance is \$6500.00. Corrections is requesting \$2000 for materials for the 2<sup>nd</sup> Qtr. Their current budget is \$8000/year. As previously decided the current Corrections inventory will be reviewed prior to providing the requested \$2000. Pink Cans contributions were brought up to increase donations.

#### **Grapevine – Melissa**

Submit pictures of your Groups without the people to the Grapevine for publishing information regarding your group.

Give a Gift Subscription and Grapevine & La Vina are Great Twelfth Step Tools!

#### **Phone Army – Paul F**

Received request from Kelly to train for the Phone Army Found Volunteers to man the phone for Easter IG closure before and after Easter Holiday. Interviewed Kelly to become PA volunteer. Submitted IG quarterly report. Accepted Monica C's resignation from Sat night. Accepted Kara's resignation Fridays 5-7 p.m. Added Monica C to Fridays 5-7 p.m. Scheduled Zoom training for Kelly G Tues, April 25th, 10 a.m. <https://us02web.zoom.us/j/81480223086?pwd=dXBZQ3NKbGNOQIRZeWd0KzRiWDRmUT09>

Added Tom H to Sat night 9pm to Sun 9am 4/25 held training for Kelly G 4/26 Replaced Tania (Tues 9p.m. to Wed 9a.m.) with Kelly G. Reported to IG office 4/28 Contacted every current/active member of the Phone Army to introduce myself and to offer help. Rec'd replies from everyone except 1 or 2. Will f/u with those 2.

#### **Special Events – Linda G**

There is no additional information about the picnic. Holly C. is planning a trip to Lake Fretwell Park to speak to them in person.

## **Treatment – David M**

### ***Strategic Focus:***

The strategic focus of our committee is as follows:

- To assist Treatment Facilities by providing AA activities inside Facilities
- To provide easy and timely access to the AA fellowship immediately upon release from a Facility.
- To work in concert with the folks on the Corrections Committee of the Intergroup on the *Bridging the Gap* initiative.

### ***News with Treatment Facilities:***

Regular brick-and-mortar meetings continue on a regular basis with the following facilities, unless a Covid situation causes brief suspension:

- Beaches Recovery
- Lakeview Recovery
- Gateway
- River Region
- Wekiva
- Others (e.g.: City Rescue Mission)

### ***Bridging the Gap process development:***

During April we received one BTG Info Forms via our BTG Digital Button approach. The form is hosted on the NEFLAA.org website. Some months we are going to receive varying numbers of forms.

A new batch of bookmark devices with the Bridge the Gap Info Form scan QR code were delivered to the Intergroup office. There are now plenty available.

### ***Areas where we need assistance:***

- Our thanks go out to the IG Office staff for their continuing support and teamwork in our *Bridge the Gap* efforts. Special thanks to Ashley for her willingness to assume her expanded responsibilities.
- Bookmark devices with the QR code that scans to the BTG Info Form are available at the Intergroup office, or contact David M.

### ***Inquiries or names of volunteers:***

Contact the BTG Button Process team at this email address:

[BTG.neflaa@gmail.com](mailto:BTG.neflaa@gmail.com)

## **Website Committee – Ashley R**

Maintaining website daily. Creating an easier way for users to navigate the webpage and find updated meetings, volunteer opportunities, and find contact information. Website backup was created, in case of outage. Will be working on the Financial Page on NEFL website to include more detail information.

### **Upcoming Events**

**June 4<sup>th</sup> GSO Post Conference Area 14 Delegate, San Marco Club at 1 pm.**

- June 9- 11- Founders' Day Florida Style in Tallahassee, Florida
- August 10-13 – 66<sup>th</sup> Florida State Convention in Wesley Chapel, Florida

### **Chair: NON-AA ANNOUNCEMENTS**

The meeting adjourned at 10:31 with the Lord's Prayer.

#### **Next Business meeting:**

**Saturday, June 3, 2023, at 9:00am in person and on Zoom**

Fellowship at 8:30 with refreshments.

**ZOOM ID: 870 4750 2345, PWD: 314187**

**Joining in person is highly encouraged.**

**Respectfully submitted by Angie Barton**