

SUBJECT: NE FLORIDA INTERGROUP (IG) BUSINESS ZOOM MEETING MINUTES ON FEBRUARY 4, 2023

Chair called meeting to order with a moment of silence followed by the long version of the Serenity Prayer and the AA Responsibility Statement. Chair read the Second Step, Second Tradition and Second Concept.

Housekeeping: In person participants signed in on attendance sheet and zoom participants signed in with first name, last initial, position, and voting/non-voting/visitor. Meeting was recorded for administrative purposes. Recording will be deleted when the minutes are approved at the next IG business meeting.

There were 32 voting members and 8 non-voting participants.

Holly C, Chair	Andrew M Zoom Host (non-voting)	Lisa D, Central Group
Angie B, Secretary (non-voting)	beth E, Other Side of the Bridge	Louise W, Sober Sisters
Dan B, Vice Chair, Finance	Bob E, Sunday Morning Mtg Group	Mary D, This Too Shall Pass
Walter S, Treasurer	Bryant G, Baymeadows	Melissa D, Grapevine
Ashley R, Add A Line	Charlie M, I am Responsible	Mike R, Spiritual Knights
Doug S, Corrections	Christopher G, Drop the Rock	Timothy F, Arlington
Gene M, Accessibilities	David R, Trout River	Tom Q, Free Thinkers
Jody E, CPC/PI	David S, Rule 62	Tony C, Orange Park
Kevin G, Archives	David W, Monday Big Book Study	Trish M, Fiesta
Lil-lyn B, Co-Chair CPC/PI	Hal B, Beaches Unity	Trish R, Women of YPG
Linda G, Special Events	Janet L, Women in Recovery	Bob G, Visitor Mass
Melissa D, Grapevine	Johnathan D, From the Heart	Debra V, Area 14 IG Coordinator
Paul F, Phone Army	Joyce V, Orange Park Stepsisters	Margie P, Intergroup Office
Roger L, Steering Committee		

Secretary Report – Angie B

January business meeting minutes sent via email to be read prior to business meeting were approved except for striking the word “Technically” from the treasurer’s report. NEFL Intergroup is a 501c3. Recording will be deleted.

Vice-Chair/Office Report – Dan B

We did pick up a new volunteer this past week who is in training to answer the phone, organize the books, and take inventory. Spot inventories are being done to find inventory that isn’t moving to try to put it on sale to increase cash flow.

There has been a change in the office staff. Mike passed away. Ashley is working full time now. Ashley's role is more of an administrator of the office currently and the Steering Committee is looking at the position title. We used to have an administrator of the office years ago who handled everything. We now have outsourced some bookkeeping/accounting services so there are checks and balances. Margie has stepped up as well.

When and Where booklets are available at the IG office.

Treasurer's Report – Walter S

Financial report is available in the Add A Line, page 7. December reports were good. We had a loss of \$3,290.44. YTD for last year we had a loss of \$2,248. Primary source of income is Contributions and Book Sales are a little lower than Contributions. IG is financially stable. We have a good Prudent Reserve, Inventory and Cash in the bank. There is a literature sale this month, 10% off Big Books and Twelve and Twelve. There is some other inventory that is discounted 50%, mostly Grapevine, to decrease the inventory.

ACCOUNTS BALANCES	Dec 31, 2022.
Checking/Savings	
1021 · Cash - Regions Bank	\$9,315.52
1024 · Cash in Drawer	\$107.79
Total Checking/Savings	\$9,423.31
1360 · Inventory	\$11,979.36
1400 · Prudent Reserve	
1476 · Regions Bank - CD #001	\$10,179.69
1481 · Regions Bank - CD #002	\$10,539.29
1486 · Regions Bank - CD #003	\$10,090.23
Total 1400 · Prudent Reserve	\$30,809.21

	Dec 22	Jan-Dec 22	Dec 21	Jan-Dec 21
Ordinary Income/Expense				
Income				
4000 · Contribution Income				
4002 · Groups	\$3,275.42	\$61,878.86	\$2,741.08	\$48,226.31
4003 · Pink Can Contribution	\$43.00	\$437.77	\$54.00	\$373.31
4005 · Faithful Five	\$60.00	\$1,956.10	\$160.00	\$1,795.70
4006 · Birthdays	\$43.00	\$164.00		\$32.00
4007 · Other Contributions	\$34.72	\$1,738.17	\$358.00	\$3,200.50
4008 · Anonymous		\$177.50		\$1,404.68
4010 · IG Breakfast/Speaker Mtg	\$29.00	\$73.00	\$4.00	\$15.00
Total 4000 · Contribution Income	\$3,485.14	\$66,425.40	\$3,317.08	\$55,047.50
4020 · Retail Income	\$4,237.12	\$47,041.84	\$4,258.16	\$42,991.68
4040 · Other Income				
4042 · Business Meeting	\$14.00	\$82.00	\$7.00	\$23.00
Total 4040 · Other Income	\$14.00	\$82.00	\$7.00	\$23.00
4060 · Income - Special Events				
4062 · Banquet		\$9,000.00		\$7,500.00
4064 · Spring Banquet Donations				
4065 · Cake Auction		\$6,775.00		\$6,490.00
4067 · Raffle Tickets		\$952.00		\$498.00
Total 4060 · Income - Special Events		\$16,727.00		\$14,503.00
Total Income	\$7,736.26	\$130,276.24	\$7,582.24	\$112,565.18
Cost of Goods Sold				
4510 · Cost of Retail Sales	\$1,726.81	\$2,363.11	\$3,099.88	\$35,031.14
5001 · Cost of Revenues - Other				
4540 · Cost of Event - Banquet Expense				\$8,246.46
5215 · IG Business Meeting Expense	\$27.65	\$322.64	\$11.00	\$192.52
5195 · CC Fees	\$107.08	\$1,923.43	\$139.90	\$2,079.80
59900 · POS Inventory Adjustments	\$822.80	\$1,562.89	-\$833.30	-\$5,722.74
Total 5001 · Cost of Revenues - Other	\$957.53	\$12,682.68	-\$682.40	\$4,807.04
Total COGS	\$2,684.34	\$45,045.79	\$2,417.48	\$39,838.18
Gross Profit	\$5,051.92	\$85,230.45	\$5,164.75	\$72,727.00
Expense				
60000 · Salaries and Benefits				
Total 60000 · Salaries and Benefits	\$3,086.72	\$29,631.52	\$3,129.07	\$30,689.84
61000 · Office Expense				
Total 61000 · Office Expense	\$1,489.51	\$15,670.00	\$1,847.55	\$11,434.74
62000 · Facilities and maintenance				
Total 62000 · Facilities and maintenance	\$1,260.82	\$17,896.56	\$1,248.04	\$17,824.81
5300 · When & Where Cost		\$6,907.00		
55000 · Committees Expense				
Total 55000 · Committees Expense	\$1,834.70	\$13,028.47	\$4,001.75	\$11,030.26
Total 60300 · Awards and Grants		\$95.20		
Total 65100 · Other Expenses	\$8.00	\$107.77	\$5.00	\$60.00
Total 68300 · Travel and Meetings		\$32.00		\$1,177.79
Total Expense	\$8,349.38	\$87,565.40	\$10,577.48	\$76,327.64
Net Ordinary Income	-\$3,297.46	-\$2,334.95	-\$5,412.72	-\$3,600.64
Other Income/Expense				
Other Income				
73000 · Miscellaneous Income				
73050 · Interest Income	\$1.78	\$11.62	\$0.76	\$209.25
6310 · Sales Tax Collection Allowance	\$5.24	\$74.44	\$4.58	\$64.95
Total 73000 · Miscellaneous Income	\$7.02	\$86.06	\$5.34	\$274.20
Total Other Income	\$7.02	\$86.06	\$5.34	\$274.30
Net Other Income	\$7.02	\$86.06	\$5.34	\$274.20
Net Income	-\$3,290.44	-\$2,248.89	-\$5,407.38	-\$3,326.44

Steering Committee – Dan

January 25th meeting, 5 out of 10 members attended. Roger L was elected to be Steering Committee Chair.

Budgets for the Committees were approved with one caveat. The Corrections wanted \$9,000 for their budget.

Accessibilities - \$150 budget, nothing was spent last year.

AAL - \$2600 which doesn't include printing costs.

Archives - \$2000

Corrections- \$6000- requested \$9000 but the budget will review again in June. If the funds are available, the budget will be increased. Require Chair to make an inventory every 3 months. It will be reviewed by the IG office and the Steering Committee.

CP/CPI - \$2000

Special Events -\$8700

Treatment - \$500

Website - \$2000

Phone Army-\$500

Grapevine- \$500

The Steering Committee approved pay raises for the IG office staff. This will be reviewed in another 6 months. The office staff must have living wages. The vote was put to the voting members of IG and was passed unanimously.

The calculated Prudent Reserve was approved by the Steering Committee.

The Webmaster position is now being handled by Ashley. The old Webmaster was not responding and will be notified after position voted today due to unresponsiveness. The vote was put to the voting members of IG and was passed by majority vote.

Conflict of Interest Policy is required by Florida Department of Agriculture. The Officers of IG must be independent. They cannot have financial business arrangements with Intergroup.

Keys to the IG office have been distributed and others returned. Security codes to the office have been updated. Security monitoring company is Safetouch.

The annual report has been updated by the Steering Committee and will be filed with the annual corporate filing in April to the State of Florida Dept of Corporations.

Old Business

Proposal was made in December to add a Literature Committee to the Article XII of the by-laws. It was planned to be posted in the January Add A Line, then voted on in February. The proposal was inadvertently left out of the January Add A Line, so it was posted in February, and will be voted at the March 11, 2023 IG business meeting.

Proposal: “change Article XII to add a Literature Committee as a Standing Committee and Appendix L to add a Literature Committee: responsible for informing the Groups, Districts and Intergroup members through displays or other suitable methods, available Conference Approved literature, audio visual material and other special items.”

New Business

A list was provided with the names and contact information for the Committee Chair Positions and the new Secretary. New positions were carried by motion and will be added to the AAL starting in March.

The Unity Declaration will be added to IG Bus Meeting agenda.

Committee Reports:

Accessibilities – Gene M

Chair provided copies of “AA Guidelines, Sharing the A.A. Message with the Alcoholic Who I Deaf” and “AA Guidelines, Accessibility for All Alcoholics”. Also provided were handouts on UZURV360 and Connexion and Connexion Plus which are transportation services for persons with disabilities.

The Chair asked Bob, visitor from Mass, Area 30 Accessibilities Chair to speak from the zoom call. National All Accessibilities Committee meets once a month and would like for IG Committee Chair to join that meeting.

There was discussion as to the proper terms to use. Persons with Disabilities is the preferred term over “handicapped”. The IG Chair brought up whether the Bylaws need to be changed from “special needs”. GSO has changed from special needs to Accessibilities. The IG Chair will bring it up at the next Steering Committee meeting.

Please notify Ashley if meetings are Accessible.

Add-A-Line – Ashley R

AA Birthdays need to be submitted by the 18th of each month. More old-timer stories are wanted to publish each month. Chair will collaborate with Archives Committee.

Corrections to AAL were discussed: Panel 71 needs to be Panel 73 on page 3 of AAL. The Secretary position will be updated next month.

February AAL is available <https://neflaa.org/wp-content/uploads/2023/02/February-2023-AAL.pdf>

Archives – Kevin Jr.

The first meeting in person and on zoom will be after the IG Business meeting 2/4/23. Draft goals for the next 2 years will be reviewed. The primary purpose of Archives Committee is to record and share the history of the groups. There are over 200 groups currently in Jacksonville. There are 67 old-timers (over 40 years) who have not had their stories recorded.

CPC/PI – Jody T

Chair has inventoried and sorted 4,494 pamphlets. It was noted 416 “A Message to Corrections Professionals”). Corrections had just made their presentation, so that information was provided specific to them. A copy of the inventory was provided to the IG office.

Chair has asked Lillyn B. to be Co-Chair of the CPC/PI Committee:504-669-1188, lillynbennett@gmail.com. This information was provided to IG office to publish in the next AAL.

Needed packet information will be ordered and once it is obtained, requests for volunteers to assemble packets will be distributed via flyers at meetings. The assembling of the pamphlets will possibly be done at the IG office. Once the packets are completed, they will be distributed to local doctor’s offices, libraries, schools, police, etc.

Corrections – Doug S, Rosie M

Doug was informed on Jan. 20 that JSO would hold an orientation on Jan. 24, and three people showed up. There wasn’t enough lead time to get the word out. Holly asked Doug to notify the office if this happens in the future so that Ashley or someone in the office can send out an email blast to inform the IG Reps of same. Also, a flyer will be put together for future orientations. Rosie has distributed some of the Pink Cans to groups.

Finance – Dan B

Finance Committee does not meet in person. The financial statements and bank reconciliation was sent out. The Finance Committee is “Slim Pickens” but Chair does have other people looking at the reports to make sure they’re reasonable. There were no unusual transactions for the month. There was no old business. New businesses – the new Prudent Reserve was calculated and is \$39,000. We have \$30,000 in the bank. The Prudent Reserve is calculated by taking the last 3 years of the overhead costs, which averages over \$6000/month. The reserve should be 6 months of that average which calculates out to \$39,000. That figure is voted on by Intergroup. The Chair’s opinion is that \$30,000 is adequate. We didn’t dip into the reserve during the pandemic. Many groups think IG has too much money, so they are going to leave it at \$30,000. The Reserve is in 3 CD’s which roll over every 6 months so we can take advantage

of the interest rates as they are going up. The Reserve has been sent to the Steering Committee for approval.

2023 Committee Budgets have gone through the Finance Committee and have been presented to the Steering Committee.

We received the letter of approval from the Department of Agriculture to accept donations. We are a 501C so we can collect donations and contributions from Groups. The approval is done annually.

Grapevine – Melissa

Melissa read the Grapevine Daily Quote from the Grapevine app on her phone, a joke from the Grapevine's A Rabbit Walks Into A Bar, gave some information about the Grapevine podcast, and information on that was provided as a handout. Holly stated that some groups buy subscriptions and sell the issues. Holly also stated that everyone should have a subscription to the Grapevine magazine (\$28.97/year – www.aagrapevine.org) and that the issues can be shared with their groups, clubhouses, and the Corrections Committee.

Phone Army – Paul F

New Chair had a training session with the outgoing chair. The outgoing chair also led a training session for 7 new members of the phone army. The phone army position for Saturday night was filled. One spot Tuesday 7-9pm still needs to be filled but one person is interested in that slot. The twelve step phone list was updated. Call the IG office if you want to be on the Twelve Step call list.

Special Events – Linda G

Nothing new to report.

Treatment – David M

Currently meetings are being taken to most of the major treatment centers in Jacksonville on an invitee basis. (Lakeview, Gateway, River Region, etc.) Those seem to be supported by AA Clubs and the Club makes sure that the meetings are attended.

Bridge the Gap -the likelihood of relapse is very high the first 48 hours to 2 weeks after leaving a treatment center or prison. Individuals need to get to a meeting and find a sponsor very quickly after leaving the institution. The treatment centers are very proprietary about the way they handle this. There are many people who come from out of town to treatment centers in Jax. The Treatment Committee can find a Bridge the Gap connection for that person and provide that contact information for the person in their home city. Please pass that information along to anyone who attends meetings into the treatment centers and correction facilities.

Bridging the Gap process development: During January we received three BTG Info Forms via our BTG Digital Button approach. The form is hosted on the NEFLAA.org website. Some months we are going to receive varying numbers of forms. That's my take on it.

During January, once again we had no two-way contact with the Probation Department office here in Jacksonville. We continue to believe that efforts here will come to fruition in good time.

A new batch of bookmark devices with the Bridge the Gap Info Form scan QR code were delivered to the Intergroup office. There are now plenty available.

Areas where we need assistance:

- Our thanks go out to the IG Office staff for their continuing support and teamwork in our Bridge the Gap efforts. I will so much miss Mike.
- Bookmark devices with the QR code that scans to the BTG Info Form are available at the Intergroup office, or contact David M.

Inquiries or names of volunteers: Contact the BTG Button Process team at this email address:

BTG.neflaa@gmail.com

Website Committee – Ashley R

When the IG office receives a complaint that a meeting is not taking place, the IG office is trying to contact the IG Rep for the purpose of getting updated information but frequently there is no response.

The Webmaster is attempting to update the website with current information by contacting the IG Reps.

Upcoming Events

- Mar 4 - Big Book comes alive workshop – Ramada Inn Mandarin
- March 11 – Primary Purpose Group 13th Annual Dinner
- Apr 15 – Central Group – 48th Annual Old Timer's Fish Fry
- June 9- 11- Founders' Day Florida Style in Tallahassee, Florida
- August 10-13 – 66th Florida State Convention in Wesley Chapel, Florida

Chair: NON-AA ANNOUNCEMENTS

Meeting adjourned at 11:27 with the Lord's Prayer.

Next Business meeting:

Saturday, March 11, 2023, at 9:00am in person and on Zoom

Fellowship at 8:30 with refreshments.

ZOOM ID: 8977 440 1312, PWD: nefl3128

Joining in person is highly encouraged.

Respectfully submitted by Angie Barton