

**SUBJECT: NE FLORIDA INTERGROUP (IG) BUSINESS ZOOM MEETING MINUTES ON JUNE 25, 2022**

Chair called meeting to order with a moment of silence followed by the long version of the Serenity Prayer and the AA Responsibility Statement. Chair read the Seventh Step, Seventh Tradition and Seventh Concept.

Housekeeping: In person participants signed in on attendance sheet and zoom participants signed in with first name, last initial, position and voting/non-voting/visitor. Meeting was recorded for administrative purposes. Recording will be deleted when the minutes are approved at the next IG business meeting.

There were 23 voting members and 8 non-voting participants in attendance.

Kevin G, IG Chair (non-voting)	Andrew M Zoom Host (non-voting)	Martha D, Women Enjoying Sobriety
Dan B, Vice Chair, Finance	Holly C, Social Events Co-Chair	Mary D, This Too Shall Pass
Walter S, Treasurer, Clean & Free	beth E, Sun Morning Meeting Group	Mayra V, St Nicholas
Mike M, IG Office (non-voting)	Bob E, Other Side of Bridge	Patty P, Heart to Heart
Regina A, Secretary (non-voting)	Bob G, Men's Redeye	Rick D, From the Heart
David M, Treatment, Central Group	Edward F, Salisbury Mens	Terry F, Arlington
David W, Mandarin Big Book	Hal B, Beaches Unity	Trish M, Switzerland
Eugene M, Accessibilities, Phoenix Mens	Hipolito Pecina Jr, Fiesta	Vanessa R, Women of VPG
Kathy D, Corrections , voting	John C, Trout River	Kyle R, Visitor (non-voting)
Steve C, Corrections, (non voting)	Loretta T, Alexis Group	Linda G, SC D4 (non-voting)
		Randy O, Visitor (non-voting)

## **Secretary Report**

June business meeting minutes were sent via email to be read prior to business meeting and approved as submitted.

## **Chair Report**

We still have one vacancy: CPC/PI Chair

If you know folks interested in CPC/PI please ask them to contact the Chair. The Treatment and Corrections Chairs will report on their contact with professionals in their fields in their reports.

The Chair will participate in the DCM Get together on July 9 during the Area Assembly where the DCM discuss upcoming workshops including the Ripple Effect Workshop on July 16 and Sponsorship Workshop on September 24.

## **Vice-Chair/Office Report:**

- OFFICE STAFFING - Office is fully staffed and office is running smoothly.
- SHORTAGE OF LITERATURE Due to a paper shortage, certain publications are out of print. Anyone coming to IG Office for purchasing literature should call the office first.
- VOLUNTEERS - The IG Office has openings for volunteers. We are looking for individuals that can be relied upon to fill this need when the office reopens through 5pm.
  - In addition, volunteer slots are for shifts of 4 hours daily, 4 hours in the am or 4 hours in the pm.
  - If anyone is interested in this Service activity call or come by the IG office during business hours to discuss the slots available with Mike M.
  - Volunteers are required to have 6 months of sobriety.

- OFFICE LEASE - Landlord has not informed the IG Office of a new lease as of this date.
- WEBSITE: District number will be added as info to all meetings.
- WHEN & WHERE - When & Where has been sent to the printer. IG Office will proof this printing before final printing of 5,000 copies. Due to the limited distribution, encourage people to use the meeting app. The booklets should be primarily for corrections and non-profit Treatment Centers since people there do not have phones. A pdf version will be available on the website, which can be printed by anyone – it is 72 pages.
- One of our volunteers, Pam M, was in a serious car accident, still in the hospital, can now get visitors. Keep her in your prayers.

### Treasurer’s Report

May contributions were significantly lower, but we had lower expenses, so we’re still in a good position and have no concerns. We see contributions up again this month.

#### Account Summary

##### Checking/Savings

Cash- Regions Bank	\$12,611.52
Cash in Drawer	\$104.62
Total Check/Savings	\$12,716.14

Inventory \$15,451.39

##### Prudent Reserve

Regions Bank CD 001	\$10,178.15
Regions Bank CD 002	\$10,536.65

Regions Bank CD 003	\$10,088.51
Total Prudent Reserve	\$30,803.31

Page 7 of the AAL has the financial statement, which has been abbreviated to show the major areas only. We're ahead of last year right now, starting to see more contributions at the end of this quarter.

	May 22	Jan - May 22	May 21	Jan - May 21
<b>Income</b>				
4000 · Contribution Income				
4002 · Groups	\$1,686.48	\$27,951.11	\$4,756.45	\$23,535.82
4000 · Contribution Income - Other	\$372.28	\$1,579.88	\$880.95	\$2,797.50
<b>Total 4000 · Contribution Income</b>	<b>\$2,058.76</b>	<b>\$29,530.99</b>	<b>\$5,637.40</b>	<b>\$23,535.82</b>
4020 · Retail Income	\$4,792.47	\$17,723.51	\$2,928.25	\$17,827.25
4040 · Other Income				
<b>Total 4040 · Other Income</b>	<b>\$408.00</b>	<b>\$426.00</b>		
<b>Total Income</b>	<b>\$7,259.23</b>	<b>\$47,680.50</b>	<b>\$8,565.65</b>	<b>\$41,363.07</b>
<b>Cost of Goods Sold</b>				
4510 · Cost of Retail Sales	\$3,446.78	\$12,315.43	\$2,431.02	\$13,094.11
5001 · Cost of Revenues - Other				
<b>Total 5001 · Cost of Revenues - Other</b>	<b>\$103.07</b>	<b>\$810.64</b>	<b>-\$3,534.21</b>	<b>-\$3,279.25</b>
<b>Total COGS</b>	<b>\$3,549.85</b>	<b>\$13,126.07</b>	<b>-\$1,103.19</b>	<b>\$9,814.86</b>
<b>Gross Profit</b>	<b>\$3,709.38</b>	<b>\$34,554.43</b>	<b>\$9,668.84</b>	<b>\$31,548.21</b>
<b>Expense</b>				
60000 · Salaries and Benefits				
<b>Total 60000 · Salaries and Benefits</b>	<b>\$2,314.82</b>	<b>\$12,396.57</b>	<b>\$2,671.10</b>	<b>\$12,235.49</b>
61000 · Office Expense				
<b>Total 61000 · Office Expense</b>	<b>\$1,548.72</b>	<b>\$8,623.40</b>	<b>\$825.20</b>	<b>\$4,317.46</b>
62000 · Facilities and maintenance				
<b>Total 62000 · Facilities and maintenance</b>	<b>\$1,261.13</b>	<b>\$7,036.58</b>	<b>\$1,260.82</b>	<b>\$6,846.25</b>
5300 · When & Where Cost	\$486.00	\$550.00		
55000 · Committees Expense				
<b>Total 55000 · Committees Expense</b>	<b>\$401.28</b>	<b>\$2,890.74</b>	<b>\$565.28</b>	<b>\$3,278.38</b>
70900 · Business Expenses				
<b>Total 70900 · Business Expenses</b>	<b>\$15.13</b>	<b>\$136.47</b>	<b>\$13.08</b>	<b>\$126.65</b>
62100 · Contract Services				
<b>Total 62100 · Contract Services</b>	<b>\$300.00</b>	<b>\$1,500.00</b>	<b>\$300.00</b>	<b>\$1,500.00</b>
65100 · Other Expenses				
<b>Total 65100 · Other Expenses</b>	<b>\$8.00</b>	<b>\$49.22</b>	<b>\$5.00</b>	<b>\$25.00</b>
68300 · Travel and Meetings				
<b>Total 68300 · Travel and Meetings</b>			<b>\$212.50</b>	<b>\$298.87</b>
<b>Total Expense</b>	<b>\$6,335.08</b>	<b>\$33,182.98</b>	<b>\$5,852.98</b>	<b>\$28,628.10</b>
<b>Net Ordinary Income</b>	<b>-\$2,625.70</b>	<b>\$1,371.45</b>	<b>\$3,815.86</b>	<b>\$2,920.11</b>
<b>Other Income</b>				
<b>Total 73000 · Miscellaneous Income</b>	<b>\$5.67</b>	<b>\$34.29</b>	<b>\$5.63</b>	<b>\$183.62</b>
<b>Net Income</b>	<b>-\$2,620.03</b>	<b>\$1,405.74</b>	<b>\$3,821.49</b>	<b>\$3,103.73</b>

## **Steering Committee**

No meeting yet this month, but beth expects to raise a question at the upcoming meeting about financials. Should we be submitting for audit?

## **Old Business**

### **New Business**

Per Article VIII of the Bylaws elections for a new Chair and Vice Chair will be held this November with their 2-year term to begin in January 2023. The Treasurer will rotate in January 2024. Other committee chair positions will also change at the first of the year and will be appointed by the Chair. Names and AA resumes of candidates should be submitted to the office by the October business meeting so IGR can take the names and resumes back to their groups for feedback before they vote at the November meeting. Candidates for Chair and Vice-Chair should have a minimum of 5 continuous years of sobriety and have service experience in AA and IG service structure.

## **Committee Reports:**

### **Accessibilities**

No activity this month.  
Contact Eugene to get involved with Accessibilities - [emsailorman@gmail.com](mailto:emsailorman@gmail.com).

## **Add-A-Line**

July issue is out to the steering committee for review. Details of the elections will be in the July issue. The new phone army flyer will be there, and the theme for the August edition will be 'what if you are the only big book anyone sees?'.  
As always, the deadline is the 18th of the month. The email for the AAL is editor2022.aal@outlook.com

## **Archives**

We will be sending a representative to the National Archives Workshop in Little Rock in September. It is in the budget, and the trip is planned.

## **Corrections**

We have submitted a request for literature to disperse to inmates in Duval County Jails. We continue to take 15 meetings /week into 3 facilities. Pink Can process is being updated with new info directly on the can with a donation address.

We continue to need more male volunteers to get clearances and Orientation for our jail meetings. Need to contact Officer Van Zant, who takes the application. Then there will be an orientation. Once that is done, we can put you on the schedule to go to the jails.

Some facilities are starting to shut down again due to Covid resurgence. Would like to step up the pen pal program as a result, since this is the only way we can reach inmates when they are shut down. We are approved to step up the program.

**CPC/PI - No Report, vacant position**

## Treatment

### *News with Treatment Facilities:*

Regular brick-and-mortar meetings continue on a regular basis with the following facilities, unless a Covid situation causes brief suspension.

### *Bridging the Gap process development:*

During June we continued to receive and act upon BTG Info Forms received via our BTG Digital Button approach. The form is hosted on the NEFLAA.org website.

Most of the facilities listed above have copies of materials displaying the QR code that leads to the *Bridge the Gap Information Form*.

Information submitted via the *Info Form* is forwarded daily to the Treatment Team. In turn, the Treatment Team forwards *Info Form* submissions as indicated on the *Form* to the Corrections Team.

We currently have thirty-two (32) valid inquiries registered in our Log. As turnover among patients in Rehab Facilities occurs, we expect a bump in the number of inquiries. Numbers provide some information. However, we have no measure for the extent of awareness of our efforts in Facilities.

We have learned that the importance of creating and sustaining awareness of the Digital BTG Button approach cannot be overstated. Our approach is new to the world. We have to talk about it a *lot*. We have to believe that as our efforts continue, awareness of our Bridge the Gap initiative has now increased significantly in Facilities.

*Areas where we need assistance:*

The *BTG Button* software itself is the critical path for proceeding in March. Our thanks go out to the IG Office staff for their support and teamwork.

We ask anyone and everyone to help with building the *Bridge the Gap Volunteers* team up. We need a bunch of 'em and a variety as well.

We would like to note with gratitude the great work that the Intergroup Office staff are doing to help us with our *Bridge the Gap* efforts.

Contact the BTG Button Process team at this email address: [BTG.neflaa@gmail.com](mailto:BTG.neflaa@gmail.com)

## **Finance**

Finance Committee did not meet in June. The May bank statement and reconciliation was e-mailed to the Committee. The May financial statements were e-mailed to Committee members for their review and comments.

There were no unusual items noted in the May-April financials by Committee members.

Direct deposit of employee paychecks - Decision was made not to activate direct deposit, due to possible exposure of the Intergroup having employee's banking information in Quick Books.

Cash flow for the next 3-4 months will be low because we just spent 5K for literature, and 5K for when and where. Fortunately, we got a generous contribution this month, so we will be good, but it will be tight for a few months from a cash perspective.

## **Grapevine**



## **Phone Army**

New flyer available, which is included in email with the minutes. Looking for volunteers, mainly on Saturday shifts. Always looking for backups. Kara's term in charge of the Phone Army is over at the end of this year, so if please consider leading this important service position.

## **Special Events**

First official Banquet Committee meeting will be on July 2, 2022, at the San Marco Club. Due to inflation, the price of Banquet tickets has been raised to \$18 per ticket.

1. Banquet Flyers – Holly has finalized the Flyers and they're available for people to share with their groups.
2. Speaker: David Hamasaki
3. Auctioneer: Doug Jones
4. Budget: The budget was increased for this Banquet due to the extreme rise in food costs and other goods and services.
5. Catering: Arden's Express Katering will be providing our food this year, which will be a traditional Thanksgiving dinner. Linda and I will also purchase rolls and make our traditional Broccoli Salad with the traditional recipe that everyone loves.
6. Monthly Meetings: Monthly meetings will be held the first Saturday of each month, beginning July 2, 2022, at 11:30 a.m. at the San Marco Club, 1423 San Marco Blvd., Jacksonville, FL 32207, in the upstairs meeting room. The meetings will be held on these dates:  
July 2  
August 6  
September 3  
October 1  
October 15

7. Sound System: Holly will work on getting a sound system for the event. If anyone knows someone who can help with this, please contact Holly or Linda.
8. Ticket Sales: The tickets will be sold through Intergroup. Please contact the Intergroup office to purchase individual tickets, and to purchase an entire Table (10 tickets).
9. Committee Chairs:
10. The Banquet Committees are as follows, and we need volunteers for each of them, unless a name is already filled in:
  - Set Up
  - Decorations – Kim S.
  - Beverages (coffee & water stations)
  - Ushers
  - Cake Auction – Katy C.
  - Food Servers
  - Dessert Tables (for those unable to purchase a cake)
  - Raffle
  - Clean Up
11. Raffle: The Banquet Committee requests the Intergroup Office donate 5-10 books, to be raffled off at the Banquet. There will also be a 50/50 raffle. If anyone has a basket or service (example: Haircut, Grass Mowing service, etc.) that they would like to donate, we would love to have your donation.
12. Flowers for Empty Chair: There will be an empty chair with flowers on it on stage to represent the members of AA that we've lost this year. Shannon (Mike M.'s former sponsor) will hopefully be designing the arrangement.

Linda and I look forward to serving Intergroup and our AA community for this event! Please volunteer if you can. We need all the help we can get!

**Upcoming Events, Meetings – see the Add-A-Line for more detail**

The Ripple Effect Workshop – July 16, 1-4:30 at First Christian Church

65<sup>th</sup> Florida State Convention in Fort Lauderdale on August 3-7. Rooms are sold out.

2022 Intergroup Fall Gratitude Banquet – Oct 22, Ramallah Club

**Chair:**

Please continue to pray for the full recovery of our former Intergroup Chair, Jack G, and former Intergroup Treasurer, Rita H as well as for Pam M, one of our great office volunteers who is recovering in Memorial Hospital from a serious car accident. Finally, I wish everyone a very happy Independence Day and be especially safe if you are traveling locally or afar and when you are lighting fireworks, especially around children.

*September business meeting will be a week early on August 26 due to the Labor Day Holiday.*

Meeting adjourned at 10:18 with the Lord's Prayer.

**Next Business meeting:**

**Saturday August 6, 2022, at 9:00am – 10:30am at Jaba Club**

Fellowship at 8:30 with refreshments.

**ZOOM ID: 8977 440 1312, PWD: nefl3128**

**Joining in person is highly encouraged.**