

SUBJECT: NE FLORIDA INTERGROUP BUSINESS ZOOM MEETING MINUTES OF May 1, 2021

Chair called the meeting to order at 9:45 am with a moment of silence followed by the long version of the Serenity Prayer and the AA Responsibility Statement.

Chair read the Fourth Step, Fourth Tradition and Fourth Concept.

Chair provided a corny joke from the Grapevine.

Housekeeping - Chair requested participants sign in to every zoom business meeting with first name, last initial, position if voting, non-voting or visitor. Parliamentarian and Chair would count voting members.

There were 28 voting participants and 12 non-voting participants.

Kevin JR, IG Chair (non voting)	Beth E, Sun Morn Palatka	Monique H, MWIR
Paul C, Vice Chair	Bob F, KIS	Paul P, Salisbury Rd
Regina A, Secretary (non voting)	Hal, Beaches Unity	Renee B, LoveNAAction
Rita H, Treasurer	Joel, Early Sobriety	Rosie M, Westconnect
Maggie R, Steering Committee	John C, Jax Mens	Shelly S, 7am Coffee & Reading
Linda G, D4 Steering Committee (non voting)	John G, MBBSS	Shiela D, Step Sisters
Lon L, Parliamentarian (non voting)	Jon D, FTH	Thomas Deen, OPGAA
Nanci S, Accessibilities	Keith L, Arlington	Valerie C, Fiesta
Charles S, Archives, I am Responsible	Lisa F, Serenity at Noon	Bryant G, DCM D30 (non voting)
Kathy D, Corrections	Marty C, D6 Steering Committee (non voting)	Mike M, IG Office (non voting)
Steve C, Corrections (non voting)	Mary D, This Too Shall Pass	Jeanne W, DCM D6 (non voting)
Stephanie S, CPC/PI	Mayra V, St Nicholas	David M, visitor (non voting)
Angie B, Grapevine & Add-A-Line	Mike F, Spiritual Knights	Melissa D, visitor (non voting)
Andrew M Zoom Host (non voting)		

Participants were asked to keep their mike on mute unless called upon by Chair after raising their hand in Participants box. If not already sent Committee chairs were requested to send their reports today. The meeting was recorded for administrative purposes only and will be deleted when the minutes are approved at the June business meeting.

Secretary's Report – March Meeting Minutes were sent via email to be read prior to the meeting.

Minutes were approved with the following corrections: Page 3 Old Business- Article X Financial will be voted in the May business meeting. Several changes to delete names in the body of the minutes but keep the list of participants. Page 4 Special events. Change Kevin to Chair. Page 4 Corrections. Delete Don Renaud Page 5 Delete Mike M reported that he and David H have taken in and state that books were taken, Delete They report.

Minutes were accepted as amended.

Chair Report

Our Vision: To improve our service, support and participation to the Groups and Districts.

This month I participated in the second DCM zoom committee meeting for Districts 1, 3, 4, 6, 24, 25 and 30. The DCM shared their upcoming picnics and founders day activities which are promoted in the May and June Add-A-Lines and the Intergroup website. The DCM will host a joint Service Fair Picnic at a local park on Saturday October 2 replacing the Unity Roundup. The Fair will include service booths with Area, District, Group and Intergroup presenters, a picnic and fun activities such as a dunking booth with the DCM and Intergroup Chair. The DCM will hold joint workshops during the year. Intergroup will continue to participate in the monthly meetings. The next one will be on Saturday April 10 during the Area Assembly.

I have some news about the Special Events Co Chair, Treatment Chair and District 6 Steering Committee Representative to discuss during new business.

Vice Chair's Report

I will interview another person for Angie's position on Monday. I am working with a Commercial Real Estate agent in the event we ever need to move the office. I contacted the executive director of Jaba club about moving the IG business meetings there. It would be more space and they have zoom capability so we can do hybrid meetings. We would be on our own for breakfast. Chair and Vice Chair are talking about that to see what could be worked out. Mike M will go on vacation at the end of June, so hope to have a replacement for Angie by then.

Treasurer's Report

	<u>Mar. 2021</u>	<u>Mar. 2020</u>	
			\$ Change
Total Income	\$ 9,549.86	\$ 8,502.16	\$ 1,047.70
Less COGS	\$ 3,537.30	\$ 4,483.85	\$ (946.55)
Gross Profit	\$ 6,012.56	\$ 4,018.31	\$ 1,994.25
Less Expenses	\$ 5,810.57	\$ 6,470.63	\$ (660.06)
Plus Other Income	\$ 32.71	\$ 7.31	\$ 25.40
Net Income	\$ 234.70	\$ (2,445.01)	\$ 2,679.71

ACCOUNT BALANCES		March 31, 2021
Checking/Savings		
1021 · Cash - Regions Bank		\$11,907.60
1024 · Cash in Drawer		\$99.80
Total Checking/Savings		\$12,007.40
1360 · Inventory		\$14,670.86
1400 · Prudent Reserve		
1476 · Regions Bank 5982- CD #001		\$10,174.60
1481 · Regions Bank 6794- CD #002		\$10,442.73
1486 · Regions Bank - CD #003		\$10,084.95
Total 1400 · Prudent Reserve		\$30,702.28

2021 Committee Budget YTD

Committee/Chairman	Budget 2021	Jan-Mar. 2021	Remaining
Add-A-Line - Angie B.	\$ 2,650.00	\$ 854.45	\$ 1,795.55
Accessibilities - TBD	\$ 250.00	\$ 68.14	\$ 181.86
Archives - Charlie M.	\$ 1,000.00	\$ 343.96	\$ 656.04
Banquet - Spring - Monique	\$ 6,800.00	\$ -	\$ 6,800.00
- Fall	\$ 6,800.00	\$ -	\$ 6,800.00
CPC/PI - Stephanie S.	\$ 3,000.00	\$ -	\$ 3,000.00
Corrections - Kathy D.	\$ 4,500.00	\$ 1.29	\$ 4,498.71
Grapevine - Angie B./Roger L.	\$ 250.00		\$ 250.00
Phone Army - Kara B.	\$ 700.00	\$ 74.85	\$ 625.15
Treatment/Bridging the Gap - Carl C.	\$ 500.00	\$ -	\$ 500.00
Website - Mike M.	\$ 2,000.00	\$ 400.00	\$ 1,600.00
	\$ 28,450.00	\$ 1,742.69	\$ 26,707.31

Pink Can Contributions Jan – Mar 2021: \$266.41

Steering Committee

Steering Committee met on April 27, 2021

IG Office will have 2 copies of the AS Language CDs for the Big Book and the 12X12

Get ready for about one motion every month to vote on until the improved Bylaws reflect the conscience of the groups. To help the newer Intergroup Representatives to understand the process you will need the following information:

- Intergroup Bylaws: Bylaws are found on the website : neflaa.org under the heading Intergroup, scroll down to Bylaws}
 - Instruction about IG Rep’s job: every motion to change the bylaws requires a majority vote by the intergroup body. The exact wording of the motion is published in the Add-A-Line (also on the website) the month prior to the vote. Intergroup representative’s job is to get a sense of your home group’s position (yes or no) before the vote and that you have to be present to vote at the IGB meeting
 - Finance Article X: Exact wording is in the May 2021 Add A Line. Will voted on today
 - Article XII Appointed Committees: Add Accessibilities in Standing Committees. - wording in the June 2021 Add A Line. Will be voted on at July IGB meeting.
 - Standing Committees Appendix L: Change "Special Needs" to “Accessibilities” - wording in the June 2021 Add A Line. Will vote on at July IGB meeting
- More motions are in various stages of wording to publish in the Add-A-Line the month prior to the vote

Old Business

1. Motion from Treasurer to make changes in Article X Financial. A second was not required because it came from the Treasurer. The motion was the April meeting minutes and the April and May 2021 Add-A-Lines and will be voted on today.

Article X: Financial

Currently reads: The IG Chair, Vice Chair and Treasurer have signatory authority for checks written on the IG account. Two signatures will be required for authentication of any check and no expenditure over \$1,000, whether a one-time expense or cumulative, with the exception of literature purchases, rent, payroll, or banquet expenses will be made without prior approval from a majority present at a regularly scheduled or special meeting of the IG body.

Recommended change: The IG Chair, Vice Chair and Treasurer have signatory authority for checks written on the IG account. Only one signature will be required for authentication for any check and no expenditure over \$1,000, whether a one-time expense or cumulative, except for literature purchases, rent, payroll, or banquet expenses will be made without prior approval from a majority present at a regularly scheduled or special meeting of the IG body.

Currently reads: The fiduciary officers shall consist of the Chairperson, Vice Chairperson and Treasurer. Two of the three signatures are required on all banking transactions, with one signature preferably being the Treasurer's. These officers are also responsible for signing contracts for the Northeast Florida IG Services, Inc. The IG office shall maintain a cashbox fund not to exceed \$100.00 for the POS system.

Recommended change: The fiduciary officers shall consist of the Chairperson, Vice Chairperson and Treasurer. Two of the three signatures are required on all banking transactions, except checks, with one signature preferably being the Treasurer's. These officers are also responsible for signing contracts for the Northeast Florida IG Services, Inc. The IG office shall maintain a cashbox fund not to exceed \$100.00 for the POS system.

Motion to make changes to Financial Article X as stated: 84% Yes, 16% No.

Minority Opinion:

Concern was expressed about accountability, so we should maintain two signatures even though the bank does not recognize it anymore. Checks and balances are a good thing to do. Treasurer explained that there are checks and balances. A check request is placed, the Vice Chair reviews it, the Book Keeper writes the check, and the Treasurer

signs it. Arlington group also felt they should maintain the second signature, but IGR will take the information provided back to the group.

No votes changed as the result of the minority opinion.

Motion passed.

2. Website Zoom Meeting Integration.

Mike M is moving the meetings from the excel spreadsheet to the webpage but it is very time consuming, and is taking a long time. There are 202 meetings, and MikeM is about 50% complete. This is being done in spare time from normal office functions.

There was a concern that zoom active meetings are crossed out in the meeting guide, leading people to think they are closed. They are shown as temporarily closed.

Question why the meeting can't be shown as active with the zoom info. Mike M says it can, but the group needs to complete a form with the current information.

New Business

1. Special Events Co-chair - Monique H introduced her proposed new Co-Chair, John C. He has a history in hospitality, and experience with the Special Events Committee. He reached out to Monique H to offer help with her transition, and she said she was having trouble finding a co-chair. He is happy to step back into this committee. Per Article XII of the By Laws Chair appointed John C as Co-Chair for Special Events, subject to voice vote of the body.

Vote to appoint John C as co-chair of Special Events –90% yes, 10% no.

2. Treatment Chair. Carl G resigned as Treatment Chair because of Area and other commitments. Former Treatment Chair Paul H suggested David M who has been on the Committee for two years and has a lot of enthusiasm for treatment. David got involved with the Bridge the Gap committee, and realized some of the issues the Treatment Centers have in linking people to AA meetings. He also has business background and has learned a lot about the structure of AA. David did get with Carl and has the thumb drive with the information, as turnover. Per Article XII of the By Laws Chair appointed David as Chair for Treatment subject to voice vote of the body.

Vote to appoint David M as Treatment Committee chair – 100% yes

3. Steering Committee Representative. Jeanne W, who is the DCM for District 6, is resigning as the Steering Committee representative due to other commitments. She nominated Marty C, former District 6 DCM, who is an active participant in the Area 14 Finance and Website committee meetings. Marty has been involved in just about every position with the exception of Delegate, over 3-1/2 decades in AA. She is very well versed in the Traditions.

Per Article XII of the By Laws Chair appointed Marty C as Intergroup Steering Committee Member for District 6 subject to voice vote of the body.

Vote to appoint Marty C as Intergroup Steering Committee Member for District 6 – 100% yes

Committee Reports:

Accessibilities – Asked Intergroup to print updated When and Where including the map changes and accessibility changes soon. Deadline will be later this year since meetings are still in flux.

Add-A-Line

Apologies to District 6 - The Founders Day Picnic flyer was not mentioned in the May Add-A-Line. It will be published in the June Add A Line. Please email nefladdaline@gmail.com if you want something published in the next Add-A-Line. Please remember to get AA Anniversaries to Add ALine by the 18th of the month for publication in the upcoming Add-A-Line Also, please consider contributing a short essay, 250-350 words, about your recovery. We welcome these and encourage your groups, sponsees, etc. when you hear something that would benefit others. It's another way to perform service work.

Archives

New Old timer interview this month. Used the new software, which worked much better than the old manual process.

Tom K. interview has been transcribed using the otter software and is being edited for publishing in the Add-A-Line. Development of procedures is continuing. Additional interviews are being scheduled.

Two articles have been submitted to the Add-A-Line. One on the early history of Intergroup in Northeast Florida (to 1998) and one on the visit of Tom W. to Bob's house in Akron. The history of Intergroup from 1998 to the present is being researched and will be published at a later date.

We plan to participate in the programs for the Florida state convention in August.

Our next meeting will be on May 4. If you're interested in attending, email information is in the Add-A-Line. We are changing the location so we can have a face-to-face meeting. We will be meeting at 6:30 pm at 6457 Greenland Road in Mandarin. Please wear a mask if you haven't had your shots.

Question: How do you get someone added to the list for interviews. We have a master list of people with over 40 years, and they are getting with those that might be more critical due to illness, really long sobriety. We have 5 or 6 stories from people in the St. Augustine area.

Corrections

Steve C – Not allot of activity with committee due to the fact that we cannot go into any of the facilities yet. Spoke to Duval County Jail last week, since he heard a rumor that Matrix was

open. No go ahead yet, and people who went through orientation might have to do it again. It will be a monumental task when we get going again. Hoping for July. Continuing to try to do the penpal program, but not a lot of response. A few men have signed up, but no women.

CPC/PI

CPC/PI committee met on April 17. Only one committee member joined. Still struggling a bit with membership, but optimistic that it will change when things open up again. Libraries are opening back up, so expecting to be able to get some material out there. Next meeting is May 1 at 1pm. If you know of anyone who might be interested, have them contact Stephanie – information is in the Add-A-Line. The group meets at 1 pm on the first Saturday of the month

Join Zoom Meeting

<https://us02web.zoom.us/j/82784440387?pwd=REIHRUEXN3F0cmhSdm9pSXNYKzgxzd09>

Meeting ID: 827 8444 0387

Passcode: 32211

One tap mobile

+19292056099,,82784440387#,,,,*32211# US (New York)

+13017158592,,827844

Stephanie's email= sandybrown215@gmail.com/ 904-343-2489

Finance

Finance Committee met on April 17:

1. Discussed the Director and Officers insurance coverage quote provided by Harden & Associates. Committee recommends that policy be accepted. Treasurer is reviewing the policy.
2. Direct Deposit of employee paychecks – work in progress.
3. Workers compensation for part time employees. Work in progress. Will discuss coverage with Harden & Associates agent and get a quote on coverage.
4. Reviewed March bank reconciliation, bank statement and financials. Nothing unusual noted.

64th Convention – August 5-8

Lisa D, 64th Convention Hospitality Chair stated that we have the best Hospitality Room in the country because of group participation. Please ask your home group if they would like to sign up for a two hour time slot or to donate money. We have a good number of groups who have signed up, but some time slots are still available. If you sign up, you simply have people from your group bring in food, and greet people in the Hospitality Room. Contact Lisa D at either

904-655-1072 or ldunbar57@gmail.com. Also, there is a kick off from 3:30 – 6:30 at Jaba Club today – cake auction, bingo, free pizza.

Grapevine

A new Grapevine book was just published "Free on the Inside", featuring over 50 powerful stories by sober members of Alcoholics Anonymous who experienced AA in prison—while either currently serving, formerly incarcerated, or as outside AA members carrying the message inside.

Phone Army

We have a vacant slot on the schedule that needs to be filled. It is the Friday night overnight shift from 9pm- 9am. This is going to be a toughie to fill! Co-chair Linda G. Is temporarily covering that shift for us. We are also seeking back up volunteers so that we have our bases loaded in anticipation of future openings.

Please mention in your meeting announcements that Phone Army service work is available. It is safe service work anyone can do from home. The only requirements are 6 months of continuous sobriety and a cell phone. Interested parties can contact Phone Army chair at 904-402-1920, or via email at karabphonearmy@gmail.com, or contact the Intergroup office for more information.

Special Events Committee

Committee met and reviewed their plans. Have settled on a date for the Fall Banquet, which is Oct 23. Considering ideas of making it a Mascarade ball. Super excited about the ideas. John has created an email for Intergroup Social Events. We will be looking for volunteers for ticket takers, etc. Further information will be in the Add-A-Line. Flyers will come out as early as June.

Met with Steering Committee and updated them on activities as well.

Treatment

New chair met with Carl and obtained the records on thumb drive.

Website

There is a new tab on the Intergroup website for forms to note IG Rep and Meeting Information.

Chair: Upcoming Events, Meetings

- Founders Day Picnic District 6, on June 12. Speaker is from Jacksonville. There will be grapevine and archives tables.
- District 20 Founders Day Picnic on June 12. The event will be In Bostwick, not Palatka. Speaker is Indian Dave. Chicken Toss, Corn Hole games, lots of fun. Bring a covered dish.

- District 30 Picnic May 29 at Mandarin Park, starting at 10am. Family event, first one of the season. Food will be provided, Fun and games, raffle. Flyers will come out soon.
- August Florida State Convention August 5-8 In person. If you want to volunteer to participate in the Hospitality Room for NEFL Intergroup, get a t-shirt for \$5.
- Since the State Convention is on the first Saturday of the month and many of us will be in the Hospitality Room we are moving the Intergroup business meeting to Saturday August 14.
- Registrations from last year's drive for the State Convention have rolled over.

CHAIR: ANNOUNCEMENTS

Special thanks to Linda G for her great service as our Parliamentarian and continued service as the steering committee member for District 4 and Angie B for her great service as our Office Assistant and her continued service as our Add-A-Line editor and Grapevine Committee Chair.

Chair is considering meeting in person again in September. Comments from several members suggested sooner would even be better to encourage

John C – extended his invitation to help Mike M with the website updates since he has been so vocal about the issues. Not intended to be a pain.

Beth E – alternate chair for site and agenda for the Area Assembly. We will be meeting fact to face in July. Location is Southbank Jacksonville. If you and your group can stay at the hotel, please do so. In order to have the physical meetings, we need to meet minimum room blocks.

Motion to Adjourn, seconded.

The meeting adjourned at 11:28

Next Business Meeting will be at 9:45am on June 5. Zoom opens at 9:30am.

ZOOM ID: 8977 440 1312

PWD: nefl3128