

SUBJECT: NE FLORIDA INTERGROUP (IG) BUSINESS ZOOM MEETING MINUTES ON JANUARY 7, 2023

Chair called meeting to order with a moment of silence followed by the long version of the Serenity Prayer and the AA Responsibility Statement. Chair read the First Step, First Tradition and First Concept.

Housekeeping: In person participants signed in on attendance sheet and zoom participants signed in with first name, last initial, position and voting/non-voting/visitor. Meeting was recorded for administrative purposes. Recording will be deleted when the minutes are approved at the next IG business meeting.

There were 34 voting members and 5 non-voting participants.

Holly C, Chair (non-voting)	Bryant G, Baymeadows	Mary D, This Too Shall Pass
Dan B, Vice Chair, Finance	Christopher G, Drop the Rock	Mayra V, Fiesta (non-voting)
Regina A, Secretary (non-voting)	Clyde S, Trout River	Melissa D, Westconnett
Walter S, Treasurer, Clean & Free	David S, Rule 62	Mike R, Spiritual Knights
Charlie M, Archives, IGR I am Responsible	David W, Mandarin Big Book Study	Naveed K, From the Heart
Doug S, Corrections	Hal B, Beaches Unity	Patty P, Heart to Heart
Gene M, Accessibilities	Janet L, Women in Recovery	Randy O, Phoenix Men's
Jody E, CPC/PI, More About Alcoholism	Jim K, Coyote Men's	Renee B, LoveNAction
Kevin G, Archives	Joyce V, Orange Park Stepsisters	Timothy F, Arlington
Linda G, Grapevine	Lisa D, Central Group	Tom Q, Free Thinkers
Paul F, Phone Army	Loretta T, Alexis Group	Tony C, Orange Park
Andrew M Zoom Host (non-voting)	Louise W, Sober Sisters	Trish M, Fiesta
Ben R, Coyote Men's (non-voting)	Mark C, From the Heart (non-voting)	Trish R, Women of YPG
Bob E, Other Side of Bridge		

Secretary Report – Regina A

December business meeting minutes sent via email to be read prior to business meeting were approved as is. Recording will be deleted.

Vice-Chair/Office Report – Dan B

- VOLUNTEERS - The IG Office has openings for volunteers. We are looking for individuals that can be relied upon to fill this need when the office reopens through 5pm. In addition, volunteer slots are for shifts of 4 hours daily, 4 hours in the am or 4 hours in the pm. If anyone is interested in this Service activity

call or come by the IG office during business hours. Volunteers are required to have 6 months of sobriety.

- **PHYSICAL INVENTORY** - The physical inventory of literature, chips and books was completed and reconciled to QB's financials, no unusual adjustments to our POS physical count was necessary.
- **WHEN AND WHERE** - Groups need to pick-up their quota, or additional copies for groups are available.
- **OFFICE LEASE** - Landlord has not informed the IG Office of a new lease as of this date.
- **Website**: Mike was handling the website, and Ashley will be picking that up.

Treasurer's Report – Walter S

Financial report is available in the Add A Line, pages 6 and 7. Prudent Reserve is good, and has 6-8 months of operating expenses. So far, we have a small profit this year of \$1,808.50. We are a non-profit organization, to service the AA community.

ACCOUNT BALANCES NOVEMBER 30,2022	
Checking/Savings	
1021 · Cash - Regions Bank	\$13,625.77
1024 · Cash in Drawer	\$104.88
Total Checking/Savings	\$13,730.65
1360 · Inventory	\$12,944.82
1400 · Prudent Reserve	
1476 · Regions Bank 5982- CD #001	\$10,179.69
1481 · Regions Bank 6794- CD #002	\$10,539.29
1486 · Regions Bank - CD #003	\$10,088.51
Total 1400 · Prudent Reserve	\$30,807.49

	Nov 22	Jan-Nov 22	Nov 21	Jan-Nov 21
Ordinary Income/Expense				
Income				
4000 - Contribution Income				
4002 - Groups	\$3,803.04	\$58,648.44	\$2,646.89	\$45,485.23
4003 - Pink Can Contribution		\$394.77		\$319.31
4005 - Faithful Five	\$215.00	\$1,896.10	\$125.00	\$1,635.70
4005 - Birthdays		\$121.00	\$32.00	\$32.00
4007 - Other Contributions	\$34.00	\$1,581.45	\$2,000.00	\$2,842.50
4008 - Anonymous		\$177.50		\$1,404.68
4010 - IG Breakfast/Speaker Mtg		\$44.00	\$11.00	\$11.00
4000 - Contribution Income - Other		\$122.00		
Total 4000 - Contribution Income	\$4,052.04	\$62,985.26	\$4,814.89	\$51,730.42
4020 - Retail Income	\$2,813.12	\$43,123.04	\$3,193.43	\$38,733.52
4040 - Other Income				
4042 - Business Meeting		\$68.00	\$10.00	\$16.00
Total 4040 - Other Income		\$68.00	\$10.00	\$16.00
4060 - Income - Special Events				
4062 - Banquet		\$9,000.00		\$7,500.00
4065 - Cake Auction		\$6,775.00		\$6,490.00
4067 - Raffle Tickets		\$952.00		\$498.00
4060 - Income Special Events - Other				\$15.00
Total 4060 - Income - Special Events		\$16,727.00		\$14,503.00
Total Income	\$6,865.16	\$122,903.30	\$8,018.32	\$104,982.94
Cost of Goods Sold				
4510 - Cost of Retail Sales	\$1,614.23	\$30,591.11	\$2,742.18	\$31,931.26
5001 - Cost of Revenues - Other				
4540 - Cost of Event - Banquet Expense		\$8,812.72		\$8,246.46
5215 - IG Business Meeting Expense	\$36.56	\$294.99	\$186.52	\$192.52
5195 - CC Fees	\$248.68	\$1,816.35	\$223.71	\$1,939.90
5290 - IG Breakfast Expense		\$61.00		
59900 - POS Inventory Adjustments	\$91.42	\$740.09	-\$56.38	-\$4,889.44
Total 5001 - Cost of Revenues - Other	\$376.66	\$11,725.15	\$353.85	\$5,489.44
Total COGS	\$1,990.89	\$42,316.26	\$3,096.03	\$37,420.70
Gross Profit	\$4,874.27	\$80,587.04	\$4,922.29	\$67,562.24
Expense				
60000 - Salaries and Benefits				
Total 60000 - Salaries and Benefits	\$2,301.62	\$26,544.80	\$2,347.27	\$27,560.77
61000 - Office Expense				
Total 61000 - Office Expense	\$565.38	\$13,864.58	\$880.87	\$9,587.19
62000 - Facilities and maintenance				
Total 62000 - Facilities and maintenance	\$1,271.38	\$16,608.34	\$1,278.50	\$16,576.77
5300 - When & Where Cost		\$6,907.00		
55000 - Committees Expense				
Total 5520 - Archives		\$223.57		\$891.63
Total 55000 - Committees Expense	\$505.56	\$11,193.77	\$1,274.00	\$7,028.51
70900 - Business Expense				
5220 - Dues/Fees/Licenses			\$13.08	\$205.13
Total 70900 - Business Expenses			\$13.08	\$205.13
60300 - Awards and Grants				
60310 - Benefits Paid To or For Members		\$95.20		
Total 62100 - Contract Services		\$3,300.00		
5200 - Professional Fees	\$300.00		\$859.00	\$3,559.00
Total 62100 - Contract Services	\$300.00		\$859.00	\$3,559.00
65100 - Other Expenses	\$8.00			
5190 - Bank Charges	\$8.00	\$99.77	\$5.00	\$55.00
Total 65100 - Other Expenses		\$99.77	\$5.00	\$55.00
68300 - Travel and Meetings				
5235 - Training		\$32.00		\$32.00
68310 - Conference, Convention, Meeting				\$1,177.79
Total 68300 - Travel and Meetings		\$32.00		\$1,177.79
Total Expense	\$4,951.94	\$78,857.58	\$6,657.72	\$65,750.16
Net Ordinary Income	-\$77.67	\$1,729.46	-\$1,735.43	\$1,812.08
Other Income/Expense				
Total Other Income	\$4.90	\$79.04	\$6.79	\$268.86
Net Other Income	\$4.90	\$79.04	\$6.79	\$268.86
Net Income		\$1,808.50		\$2,080.94

Steering Committee – Roger L

Steering Committee did not meet for the past 2 months as there was no pressing business. The next meeting will be January 24. A new chair will need to be elected.

Old Business

Proposal was made in December to add a Literature Committee to the Article XII of the by-laws. The purpose of the committee would be to promote some of the literature that is available, including non-AA approved literature and other items, such as Hazeldon literature, 24 hours/day, chips, medallions, etc.

It was planned to be posted in the January Add A Line, then voted on in February. The proposal was inadvertently left out of the January Add A Line, so it will be posted in February, and we will vote on it in March.

New Business

The new chair will have positions open for the various committees. Please contact Holly if you are interested in chairing any of the committees. Many have been assigned, but we still need someone for Grapevine, and we need a new secretary. A zoom host is also needed. If you know anyone with some IT experience, or knowledge of zoom, please encourage them to volunteer.

Recommend moving the March meeting to March 11 since March 4 would conflict with Big Book Comes Alive event. Motion approved.

Orange Park group made a motion to have an outside company audit the finances for Intergroup, since discrepancies were observed in group donations, as well as expenses for production of the when and where. These are just examples of discrepancies that have been observed. No second to the motion, so it did not move forward. The recommendation will be referred to the finance committee. Please contact Walter to clarify the issues and concerns from your group.

Cost of printing when-and-where as well as add-A-line were discussed. Dan agreed and suggested we cut back from printing 300 to making it 150 each month. Renee mentioned that there is still a need for printed copies of Add-A-Line to use for treatment centers, and jails. When and Where's are very important for Corrections. General consensus was that cutting back makes sense, but that doesn't mean that the printed copy is completely obsolete.

Letter was read about a discriminatory event that occurred at a meeting on New Years Eve. The letter was also sent to the Intergroup office, and the chair will help to get the right attention to the issue to get it addressed. It was also brought up that this kind of complaint should be brought to the DCM rather than to the Intergroup, which is not part of the AA structure. Intergroup's purpose is completely different, as a service organization supporting AA.

Committee Reports:

Accessibilities – Gene M

If you need any help with Accessibilities, contact the chair - emsailorman@gmail.com, 904-742-0152. Contact info is also in the add-A-line.

Add-A-Line – Ashley R

Ashley is pulling together the Add A Line now. Birthdays and other submissions must be in by the 18th of the month.

January AAL is available <https://neflaa.org/wp-content/uploads/2023/01/January-2023-AAL.pdf>

Archives – Kevin Jr.

Archives Committee draft goals for 2023/2024 (to be reviewed/prioritized at our first meeting next month)

- Encourage increased Committee participation by Districts and Groups with Hybrid meetings at IG office at 1130 after the IG BM every month beginning in February
- Encourage Districts and Groups to prepare their histories for the Add A Line and IG Website. (See the binder of histories on the table and visit the Archives section of the IG Website under Committees to see the group histories).
- Prepare a summary of the IG history for the Add A Line and Website
- Encourage Districts and Groups to interview the Old Timers (40 year +) in their Districts and Groups. (See the list of pending Old Timers to be interviewed on the table. If you know more Old Timers who need to be interviewed please advise) Also see Old Timer Interview Kits on the table and visit the Archives section of the IG Website under Committees to see the Old Timer Histories.
- Hire a transcriber to assist with Old Timer Interviews and continue to improve the quality/quantity of the equipment used for interviews.
- Reorganize document binders, books and equipment in the archives cabinets at IG office
- Continue to scan documents in the binders and post them on the Archives section of the IG website
- Coordinate with Area 14 and 15 and other Florida Intergroups to plan and host a Florida AA Archives workshop in early 2024 and Archives room at the 2024 convention in Jacksonville.
- Participate in the National AA Archives Workshop in 2024.

CPC/PI – Jody T

I went to Intergroup office and picked up 5 boxes of pamphlets collected over the years from previous CPI/PI chair people. I am now in the process of matching them all up and taking an inventory of all of them. Our goal once they are together and counted, is for the CPI/PI Committee to get together and make packets to be distributed in schools, doctors' offices, libraries.

Corrections – Doug S, Rosie M

Please tell your groups that it's really quick to sign up, contact Rosie or Doug for the info.

Due to the COVID restrictions during 2020 and 2021, corrections spent about \$6,000 each year. In 2022 the budget was set at \$6,000 and the Committee spent \$5,984. The Corrections Committee chair has requested a budget of \$9,000 for 2023. This request will be reviewed by the Finance Committee and make recommendations to the Steering Committee.

Committee budgets are requested from Committee Chairs by the Intergroup office. Budget requests from Committee Chairs are to be supported by a written statement, supporting their request. The Intergroup office reviews the prior year expenditures, in addition to each Committee Chair's budget request. Based on this process the Intergroup office prepares a proposed budget for each Committee and submits this proposal to the Finance Committee.

Finance – Dan B

Finance Committee did not meet in December. The November bank statement and reconciliation was e-mailed to the Committee. The November financial statements were emailed to Committee members for their review and comments.

There were no unusual items noted in the November bank statement or financials by Committee members.

PHYSICAL INVENTORY - A physical inventory was taken on Dec. 17th. The reconciliation between the QB's POS system and the QB's financials was reviewed, no unusual adjustments were noted.

Grapevine – Linda G

Linda is filling the position temporarily; position is still open. The Grapevine has a new app, which is now modified to be used on a phone. Looking for input. Available on AAgrapevine.org, along with a lot of other information. All books have gone up in price this year. A 30-minute podcast is available every Monday, and it's very funny. AA Grapevine is also now on Instagram and YouTube. A new catalog is out this year. They are free to order online. Holly suggested that groups could purchase a subscription to Grapevine to have them available for people. You can also purchase a package of old versions of the Grapevine for \$55.

Phone Army – Paul F

Paul replaced Kara and has been in Jax for about 6 years. Always looking for volunteers to be sure we have the line staffed all the time. Contact the Intergroup office to volunteer.

Special Events – Linda G, Holly C

Talking about having a picnic in the spring. IG would supply hamburgers and hotdogs and we ask for people to bring the extras. There will be games as well. Looking for a venue. A meeting will be held at the end of the event. More info will be available next month.

Banquet will be in November.

Suggestion was made to hold a Masquerade Ball. It was put on by CPC/PI committee once in the past and was quite successful.

Treatment – David M

Strategic Focus: The strategic focus of our committee is as follows:

- To assist Treatment Facilities by providing AA activities inside Facilities
- To provide easy and timely access to the AA fellowship immediately upon release from a Facility.
- To work in concert with the folks on the Corrections Committee of the InterGroup on the Bridging the Gap initiative.

News with Treatment Facilities:

Regular brick-and-mortar meetings continue on a regular basis with the following facilities, unless a Covid situation causes brief suspension:

- Beaches Recovery
- Lakeview Recovery
- Gateway
- River Region
- Wekiva
- Others (e.g.: City Rescue Mission)

Bridging the Gap process development:

During January we received three BTG Info Forms via our BTG Digital Button approach. The form is hosted on the NEFLAA.org website. Some months we are going to receive varying numbers of forms. That's my take on it.

During January, once again we had no two-way contact with the Probation Department office here in Jacksonville. We continue to believe that efforts here will come to fruition in good time.

A new batch of bookmark devices with the Bridge the Gap Info Form scan QR code were delivered to the Intergroup office. There are now plenty available.

Areas where we need assistance:

- Our thanks go out to the IG Office staff for their continuing support and teamwork in our Bridge the Gap efforts. I will so much miss Mike.
- Bookmark devices with the QR code that scans to the BTG Info Form are available at the Intergroup office, or contact David M.

Inquiries or names of volunteers:

Contact the BTG Button Process team at this email address: BTG.neflaa@gmail.com

Upcoming Events

- Intergroup Office Book Sale Feb 1 – Feb 28 - 10% off Big Book and 12&12, 50% off other literature
- Mar 4 - Big Book comes alive workshop – Ramada in Mandarin - \$35 per person.
- Apr 15 – Central Group – 48th Annual Old Timer’s Fish Fry

Chair: NON-AA ANNOUNCEMENTS

There is a new address for contributions to Area 14 - PO Box 6301, Jax Fl 32205. Bryant Graham is the new Treasurer for Area 14.

Please pray for the families of Mike, John T, Bill B, Tom K.

Meeting adjourned at 11:27 with the Lord’s Prayer.

Next Business meeting:

Saturday February 4, 2022, at 9:00am – 10:30am in person and on Zoom

Fellowship at 8:30 with refreshments.

ZOOM ID: 8977 440 1312, PWD: nefl3128

Joining in person is highly encouraged.