

SUBJECT: NE FLORIDA INTERGROUP (IG) BUSINESS ZOOM MEETING MINUTES ON October 7, 2023

The chair called the meeting to order with a moment of silence followed by the long version of the Serenity Prayer and the AA Responsibility Statement. The chair read the Tenth Step, Tenth Tradition and Tenth Concept.

Housekeeping: In person participants signed in on attendance sheet and zoom participants signed in with first name, last initial, position, and voting/non-voting/visitor. The meeting was recorded for administrative purposes. The recording will be deleted when the minutes are approved at the next IG business meeting.

There were 35 participants: 28 voting members and 7 non-voting participants.

Holly C, Chair (non-voting)	Erica K, Beaches Agnostics
Angie B, Secretary(non-voting)	Janet L, Women in Recovery
Dan B, Vice Chair, Finance	John B., Mens Redeye
Walt W. Visitor	Johnathan D, From the Heart
Ashley R, Add A Line	Joyce V, Orange Park Stepsisters
Doug S, Corrections	Lisa D, Central Group
Gene M, Accessibilities	Maggie H, Women Enjoying Sobriety
Lil-lyn B, Chair CPC/PI, Women Enjoying Sobriety	Mary D, This Too Shall Pass
Linda G, Special Events	Mayra V, Fiesta
Paul F, Phone Army	Melissa D, Grapevine
Rick D., Treatment Committee Incoming	Richard P., Westside
Rosie M, Co-Chair Corrections	Stephanie I, PPG
Alex M., Third Street Third Tradition	Timothy F, Arlington
Anna I, Westconnett (Replacing John)	Trish R, Women of YPG
Charlie M, IGR I am Responsible	Carl G, Visitor
Christopher G, Drop the Rock	Roxanne G, PPG, Alternate
David S, Rule 62	Shanna B, Alt DCM 6
	Walter S, Treasurer, Clean & Free

Secretary Report – Angie B

September minutes were accepted.

Chair Report – Holly C.

The Chair opened the meeting. Everything has been running smoothly.

Vice-Chair/Office Report – Dan B

OFFICE STAFFING -The Intergroup office is fully staffed and running smoothly.

VOLUNTEERS – The IG Office is looking for volunteers who can be relied upon and are willing to work in the Intergroup office with the office staff. Volunteer slots are for shifts of 4 hours in the morning or 4 hours in the afternoon. Volunteers must have 6 months of sobriety. If you are interested, please contact Ashley at the Intergroup office to discuss available slots. There is one volunteer opening.

WHEN AND WHERE –300 have been printed thus far at Intergroup and will be distributed. Estimates for printing the When and Where have been obtained by 3rd party printers. The average is 5000 copies/\$6000. By printing at Intergroup, updates can be done prior to each printing. The cost of printing is 4000/\$500.

POS CONVERSION – The IG Office will be upgrading our current QuickBooks POS software to Shopify. This conversion should be complete by next week.

Treasurer -Walter S

Referring to the financial reports and account balances in the Add A Line, we have over \$13,000 in the bank at the end of August. We are maintaining our prudent reserve at just over \$30,000. YTD our profit is just over \$236 which indicates we are about break even right now. We are doing good.

The treasurer’s report was accepted.

ACCOUNT BALANCES August 31, 2023	
Checking/Savings	
1021 · Cash - Regions Bank	\$12,940.34
1024 · Cash in Drawer	\$101.06
Total Checking/Savings	\$13,041.40
1360 · Inventory	\$11,080.40
1400 · Prudent Reserve	
1476 · Regions Bank 5982- CD #001	\$10,000.00
1481 · Regions Bank 6794- CD #002	\$10,540.62
1486 · Regions Bank - CD #003	\$10,090.29
Total 1400 · Prudent Reserve	\$30,630.91

	Aug 23	Jan - Aug 23	Aug 22	Jan - Aug 22
Ordinary Income/Expense				
Income				
4000 - Contribution Income				
4002 - Groups	4,131.94	47,162.49	4,333.27	46,563.21
4003 - Pink Can Contribution	24.90	172.92	62.00	296.77
4005 - Faithful Five	125.00	1,955.00	155.00	1,440.10
4006 - Birthdays		64.00		121.00
4007 - Other Contributions	192.67	4,007.07	131.70	1,149.45
Total 4000 - Contribution Income	4,474.51	53,361.48	4,687.97	49,785.03
4020 - Retail Income	4,927.94	39,828.33	4,932.22	33,319.80
4040 - Other Income				
Total 4040 - Other Income			30.00	63.00
4060 - Income - Special Events				
Total 4060 - Income - Special Events			5,814.00	5,814.00
Total Income	9,402.45	93,189.81	15,455.19	88,981.83
Cost of Goods Sold				
4510 - Cost of Retail Sales	4,753.78	30,577.57	3,551.34	24,714.36
5001 - Cost of Revenues - Other				
4550 - Cost of Event - Spring Picnic		1,118.69		
5215 - IG Business Meeting Expense		195.29	30.05	232.67
5195 - CC Fees	145.94	1,240.48	180.20	1,206.72
5290 - IG Breakfast Expense		29.36	18.00	49.00
59900 - POS Inventory Adjustments	-434.87	-677.54	-85.07	-104.47
Total 5001 - Cost of Revenues - Other	-118.93	1,906.28	198.18	1,438.92
Total COGS	4,634.85	32,483.85	3,749.52	26,153.28
Gross Profit	4,767.60	60,705.96	11,705.67	62,828.55
Expense				
60000 - Salaries and Benefits				
Total 60000 - Salaries and Benefits	2,985.42	28,075.35	2,399.52	20,075.87
61000 - Office Expense				
Total 61000 - Office Expense	953.15	8,860.86	634.42	11,214.79
62000 - Facilities and maintenance				
Total 62000 - Facilities and maintenance	1,331.92	12,334.72	1,257.97	12,057.19
55000 - Committees Expense				
Total 55000 - Committees Expense	531.50	8,502.11	201.28	8,384.55
70900 - Business Expenses				
Total 70900 - Business Expenses	32.51	199.67	15.13	181.86
62100 - Contract Services				
Total 62100 - Contract Services	300.00	2,400.00	300.00	2,400.00
65100 - Other Expenses				
Total 65100 - Other Expenses	20.00	155.74	8.00	73.22
Total Expense	6,154.50	60,528.45	7,430.82	61,421.68
Net Ordinary Income	-1,386.90	177.51	4,274.85	1,406.87
Other Income/Expense				
Other Income				
73000 - Miscellaneous Income				
73050 - Interest Income		3.35	0.77	7.74
6310 - Sales Tax Collection Allowance	7.94	56.06	4.83	48.40
Net Other Income	7.94	59.41	5.60	56.14
Net Income	-1,378.96	236.92	4,280.45	1,463.01

Steering Committee – Roger L.

There was no Steering Committee Report submitted and Roger was not in attendance. Holly reported there was nothing new to report from the Steering Committee meeting. The talk was mostly about the Fall Banquet.

Old Business

When and Where – the column telling the type of meeting is missing. This will be addressed before the next printing. There has been negative feedback about how bulky it is.

New Business

The Treasurer's position will end by Jan 1st and a new candidate should be named by the next Intergroup Business meeting. They should meet the requirements in the ByLaws which includes familiarity with accounting software and a minimum of 5 years of sobriety. An email with the ByLaw requirements will be blasted by the Intergroup office.

Committee Reports:

Accessibilities – Gene M

Gene attended on zoom. He is recovering from surgery well. He had nothing new to report on accessibilities.

Add-A-Line – Ashley R

The Orange Park home group history was added in this month's AAL.

Requesting groups to share any events that they would like to be posted in the AAL. Please submit

AA birthdays by the 15th of every month.

Archives – Kevin Jr.

Committee did not meet this month. Next meeting will be hybrid at noon on Saturday October 21 at the IG office.

Old Timer Interviews. Next interview will be on Friday October 13 with Sue G, 40+ years. Please contact the Committee if you want to interview any Old Timer with at least 40 years of sobriety.

Group History in the Add A Line in October is the Orange Park Group which has met in its original location at 1835 Smith Street since its first meeting on February 13, 1971. Over 34 meetings a week are held at the facility, which has been significantly upgraded in the last several years. See Ashley after the meeting if you want to review the Group Histories we have in NE Florida as well as a binder on the history of AA in North Florida with some interesting flyers and articles. If you do not see the history of your group in the binder, please take a blank group history form to complete with your old timers and take pictures of the outside of the meeting location and the meeting room without people. and give them to the office for us to put in a one-page format for the binder and the IG website.

The Committee is chairing the planning team with Areas 1, 14 and 15 for the Florida AA Archives Workshop to be held on February 17, 2024, in Winter Park, Florida

The Committee is hosting the Archives Room for the 67th Florida State Convention. Will have several zoom workshops, displays and old AA movies.

The Committee is working with the Intergroup Chair to fill the Archivist position.

CPC/PI – Lillyn B.

A monthly text was sent to the volunteer group with suggestions of new places to distribute, to inquire whether they need more, and asked them which are their favorite pamphlets? The CPC/PI committee, initially with a dozen volunteers, has dwindled to only 4 active members, and from whom I have gotten a reply from only one. Others are facing life's joys and challenges: cruise (yeah!), but "too busy with work and grandkids," "poor health," and "helping dad on hospice." Five have not responded since March or July. I have inventoried all the pamphlets and will make an order soon to provide them to current and new volunteers. A list was made of Detox Centers, Homeless Shelters, Sober Living Locations, and DUI Attorneys to share with the committee or any other interested parties. I would like to close with an appeal for more volunteers. Would the Intergroup and Group Reps please announce this need in their meetings? My contact information is in the Add-A-Line. And I am designing a new flyer which will also hopefully help.

Corrections – Doug S, Rosie M

The Pretrial Detention Center and Matrix are going well. The Committee is anticipating one more orientation this year. Please contact Doug and Rosie if interested in taking meetings into the jails.

The women's Christmas Card project has been approved. Packets will be made for inmates. 500 packets are needed.

Finance – Dan B.

The Finance Committee did not meet in September. The August bank reconciliation and financial statements were emailed to the Committee members. There were no unusual items noted in the August bank statement or financials by Committee members. Year To Date (YTD) we are breaking even.

Group contributions - The August Group contributions were about the same as the prior year. Year to Date (YTD), Group contributions were \$3600 over the prior year due to the \$10,000 contribution that was received earlier this year.

The cash balance as of the end of September was \$11,000.

Grapevine – Melissa

The new App came out for Grapevine for a monthly fee of \$2.99/month. You can download the App from the App store. AA Grapevine Podcast is available at AAGrapevine.org. There are also events on the Grapevine calendar on the website.

Phone Army – Paul F

The Phone Army is comprised of 29 members who answer the phone when the Intergroup Office is closed (Weekdays 5 p.m. to 9 a.m. the following day and weekends 24 hours).

There are also 21 members who are ready to back up any of the members who are not able to fulfill their commitments.

Currently there is one opening: Sat eve 7-9 p.m. and nobody to fill that void. Please pass the word to any aa member you know who would like to be involved in service. Training is 1-2 hours.

A new quarterly report (Oct to December) was sent out on Oct 5th to all members.

Special Events – Linda G

The Special Events next meeting is Oct 11th at the San Marco club. Volunteers are needed for the banquet. 13 tables remain to be purchased. Decorations have been decided. Steve V will be the auctioneer of the cakes. Tickets may be purchased at Intergroup. You can purchase tickets over the phone. The Fall banquet is 11/11/23.

Treatment – Rick D.

There were 3 facilities that pamphlets and books were provided to by the Committee.

The Chair brought up the limited budget for the Treatment Committee and the inability to even provide pamphlets and racks to the facilities is limited on the current budget. The Chair was advised to take up the budget for next year with the Steering Committee. The issue of providing books to the Treatment centers was discussed and the Chair was advised to contact Dan at the Intergroup office to find out what the Committee has done in the past.

Website Committee – Ashley R

The website is being maintained daily. Ashley is also creating an easier way for users to navigate the webpage and find updated meetings, volunteer opportunities, and contact information.

Upcoming Events

October 28 - Masquerade Ball- See Flyer

November 4 – Drop the Rock Workshop – See Flyer

November 11 – Gratitude Banquet – See Flyer

November 17-19 - SAASA

Chair: NON-AA ANNOUNCEMENTS

The meeting adjourned with the Lord's Prayer.

Next Business meeting:

**Saturday, December 2, 2023, at 9:00am in person and on
Zoom Fellowship at 8:30 with refreshments. ZOOM
ID: 870 4750 2345, PWD: 314187 Joining in person
is highly encouraged.**

Respectfully submitted by Angie Barton