

**SUBJECT: NE FLORIDA INTERGROUP (IG) BUSINESS ZOOM MEETING MINUTES ON September 2, 2023**

The chair called the meeting to order with a moment of silence followed by the long version of the Serenity Prayer and the AA Responsibility Statement. The chair read the Ninth Step, Ninth Tradition and Ninth Concept.

Housekeeping: In person participants signed in on attendance sheet and zoom participants signed in with first name, last initial, position, and voting/non-voting/visitor. The meeting was recorded for administrative purposes. The recording will be deleted when the minutes are approved at the next IG business meeting.

There were 32 participants: 24 voting members and 8 non-voting participants.

Holly C, Chair (non-voting)	Katie C., Parliamentarian, IG Rep Trout River
Angie B, Secretary(non-voting)	Lisa D, Central Group
Dan B, Vice Chair, Finance	Loretta T, Alexis Group
Ashley R, Add A Line	Maggie H, Women Enjoying Sobriety
Doug S, Corrections	Malcolm O, Grace Overcomers
Kevin G, Archives	Mary D, This Too Shall Pass
Lil-lyn B, Chair CPC/PI, Women Enjoying Sobriety	Naveed K, Mand Mon Nite BBS
Linda G, Special Events	Renee B, LoveNAAction
Paul F, Phone Army	Richard P., Westside
Rick D., Treatment Committee Incoming	Stephanie I, PPG
Christopher G, Drop the Rock	Carl G, Visitor
Edward F, Salisbury Men's	Donald B., Arlington Group
Janet L, Women in Recovery	Eileen, Public Info NJ
John B., Mens Redeye	Kevin S, Alt DCM District 4
Johnathan D, From the Heart	Roxanne G, PPG, Alternate
Joyce V, Orange Park Stepsisters	Shanna B, Alt DCM 6

**Secretary Report – Angie B**

August business meeting minutes were accepted. Two typos were identified.

**Chair Report – Holly C.**

The Chair opened the meeting.

**Vice-Chair/Office Report – Dan B**

OFFICE STAFFING -The Intergroup office is fully staffed and running smoothly.

VOLUNTEERS – The IG Office is looking for volunteers who can be relied upon and are willing to work in the Intergroup office with the office staff. Volunteer slots are for shifts of 4 hours in the morning or 4 hours in the afternoon. Volunteers must have 6 months of sobriety. If you are interested, please contact Ashley at the Intergroup office to discuss available slots. All slots are currently filled but the office is always looking for individuals to step – up when there is a vacancy.

WHEN AND WHERE – The Intergroup office is actively working on the up-dating of Group meetings. Groups are asked to work with the IG office to ensure Group meetings are properly represented in the 2023/2024 When and Where.

Cost estimates have been compiled and the IG office is evaluating options (average cost of 5000 copies is \$6000).

However, one option being considered is to print the When and Where’s at the office, an estimated cost of \$500 for 1000 copies (our copier can handle this printing and office staff can assemble in booklet format).

POS CONVERSION – The IG Office will be upgrading our current QuickBooks POS software to Shopify. This conversion should be complete by the end of October.

**Treasurer -Walter S**

The financial reports for July 2023 were reviewed and are comparable to last year. Contributions are up \$10,000 this year over last year due to one contribution. One CD rolled over.

Note: The figures provided on the financial statements on the next page are from Jan -July '23 (not June '23)

ACCOUNT BALANCES JULY 31, 2023	
<b>Checking/Savings</b>	
1021 · Cash · Regions Bank	\$12,996.23
1024 · Cash in Drawer	\$102.61
<b>Total Checking/Savings</b>	<b>\$13,098.84</b>
1360 · Inventory	\$12,506.66
<b>1400 · Prudent Reserve</b>	
1476 · Regions Bank 5982- CD #001	\$10,000.00
1481 · Regions Bank 6794- CD #002	\$10,540.62
1486 · Regions Bank · CD #003	\$10,090.29
<b>Total 1400 · Prudent Reserve</b>	<b>\$30,630.91</b>

	<u>Jun 23</u> <u>Jan - Jun 23</u>		<u>Jun 23</u> <u>Jan - Jun 23</u>	
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>4000 - Contribution Income</b>				
4002 - Groups	5,895.45	43,030.55	4,562.77	42,229.94
4003 - Pink Can Contribution	38.02	148.02		234.77
4005 - Faithful Five	275.00	1,830.00	230.00	1,285.10
4006 - Birthdays	64.00	64.00		121.00
4007 - Other Contributions	717.00	3,814.40	253.75	1,017.75
<b>Total 4000 - Contribution Income</b>	<b>6,989.47</b>	<b>48,886.97</b>	<b>5,046.52</b>	<b>45,097.06</b>
<b>4020 - Retail Income</b>	<b>6,553.80</b>	<b>34,900.39</b>	<b>3,187.59</b>	<b>28,396.58</b>
4042 - Business Meeting				
<b>Total Income</b>	<b>13,543.27</b>	<b>83,787.36</b>	<b>8,234.11</b>	<b>73,526.64</b>
<b>Cost of Goods Sold</b>				
4510 - Cost of Retail Sales	5,261.22	25,823.79	2,169.18	21,163.02
5001 - Cost of Revenues - Other				
4550 - Cost of Event - Spring Picnic		1,118.69		
5215 - IG Business Meeting Expense	46.31	195.29		202.62
5195 - CC Fees	197.85	1,094.54	240.01	1,026.52
5290 - IG Breakfast Expense		29.36		31.00
59900 - POS Inventory Adjustments	-61.66	-412.67	155.30	-19.40
<b>Total 5001 - Cost of Revenues - Other</b>	<b>182.50</b>	<b>2,025.21</b>	<b>395.31</b>	<b>1,240.74</b>
<b>Total COGS</b>	<b>5,443.72</b>	<b>27,849.00</b>	<b>2,564.49</b>	<b>22,403.76</b>
<b>Gross Profit</b>	<b>8,099.55</b>	<b>55,938.36</b>	<b>5,669.62</b>	<b>51,122.88</b>
<b>Expense</b>				
60000 - Salaries and Benefits				
<b>Total 60000 - Salaries and Benefits</b>	<b>3,300.98</b>	<b>25,093.43</b>	<b>1,774.24</b>	<b>17,676.35</b>
61000 - Office Expense				
<b>Total 61000 - Office Expense</b>	<b>564.10</b>	<b>7,561.30</b>	<b>809.85</b>	<b>10,580.37</b>
62000 - Facilities and maintenance				
<b>Total 62000 - Facilities and maintenance</b>	<b>2,050.91</b>	<b>10,661.52</b>	<b>2,490.12</b>	<b>10,799.22</b>
55000 - Committees Expense				
<b>Total 55000 - Committees Expense</b>	<b>2,522.12</b>	<b>7,970.61</b>	<b>285.26</b>	<b>8,183.27</b>
70900 - Business Expenses				
<b>Total 70900 - Business Expenses</b>	<b>15.13</b>	<b>167.16</b>	<b>15.13</b>	<b>166.73</b>
62100 - Contract Services				
<b>Total 62100 - Contract Services</b>	<b>300.00</b>	<b>2,100.00</b>	<b>300.00</b>	<b>2,100.00</b>
65100 - Other Expenses				
<b>Total 65100 - Other Expenses</b>	<b>25.25</b>	<b>135.74</b>	<b>8.00</b>	<b>65.22</b>
<b>Total Expense</b>	<b>8,778.49</b>	<b>53,689.76</b>	<b>5,682.60</b>	<b>53,990.88</b>
<b>Net Ordinary Income</b>	<b>-678.94</b>	<b>2,248.60</b>	<b>-12.98</b>	<b>-2,867.98</b>
<b>Other Income/Expense</b>				
<b>Other Income</b>				
73000 - Miscellaneous Income				
73050 - Interest Income		3.35	1.31	6.97
6310 - Sales Tax Collection Allowance	9.42	48.12	6.35	43.57
<b>Total 73000 - Miscellaneous Income</b>	<b>9.42</b>	<b>51.47</b>	<b>7.66</b>	<b>50.54</b>
<b>Total Other Income</b>	<b>9.42</b>	<b>51.47</b>	<b>7.66</b>	<b>50.54</b>
<b>Net Other Income</b>	<b>9.42</b>	<b>51.47</b>	<b>7.66</b>	<b>50.54</b>
<b>Net Income</b>	<b>-669.52</b>	<b>2,300.07</b>	<b>-5.32</b>	<b>-2,817.44</b>

## **Steering Committee – Roger L.**

There was no Steering Committee Report submitted and Roger was not in attendance.

## **Old Business**

The Corrections Committee requests more money for books to remain in old business since Rosie M. was not present.

## **New Business**

The motion to raise ticket prices for the banquet to \$20 was made and was carried unanimously.

When and Where pamphlets were discussed and printing them at the Intergroup office as a low-cost option. Printing less copies more often would allow the information to be updated more frequently. There is more flexibility in this process. Motion to produce When and Where in house was made and carried unanimously.

## **Committee Reports:**

### **Accessibilities – Gene M**

Gene was not present, and no report was submitted.

### **Add-A-Line – Ashley R**

The second home group history was added in this month's AAL. July's AAL also included an old timer's story. Ashley is requesting groups to share any events that they would like published in the AAL. Please submit AA birthdays by the 15<sup>th</sup> of every month.

### **Archives – Kevin Jr.**

The Committee met by zoom on August 26.

Old Timer Interviews: Gary R, 40 years, story will be in the September AAL. See the Committee if you want to interview the old timer (over 40 years) in your group.

Group History: History of the Ortega Group founded in 1963 will be in the September AAL. See the Group History Book on the side counter for the histories recorded to date. If not there, please take a group history form to complete with the old timers in your group and pictures outside and inside with no people.

The Committee is chairing the planning team with Areas 1, 14 and 15 for the Florida AA Archives Workshop to be held on February 17, 2024, in Winter Park, Florida

The Committee is hosting the Archives Room for the 67th Florida State Convention. Will have several zoom workshops, displays and old AA movies.

Our next meeting will be hybrid at noon on September 23 in the IG office. Please join us. We will be scanning our files for preservation and access by the fellowship.

## **CPC/PI – Lillyn B.**

The CPC/PI committee focus in August was general service. This included going to the FL 66 State Convention in Tampa the 2<sup>nd</sup> weekend and Chapters to Recovery Conference in Boca last weekend. Have also been attending regular service meetings on ZOOM which include an Area 14 Weekly, a Service Manual, as well as a Concepts study which are advertised on the <https://neflaa.org> website under “events, special events.”

CPC/PI continues to co-operate with the Treatment Committee and take an AA meeting to UF Mental Health Unit @ 555 8th Street. A new flyer was created on Canva, taught on a YouTube video by a gentleman in the program which has helped find 4 new volunteers for the treatment meeting. Please email or text for a copy of the flyer and/or the instructional video:

[neflaa.cpcpi@gmail.com](mailto:neflaa.cpcpi@gmail.com)

(504)669-1188

The biggest news is CPC’s participation with District 30’s yearly Masquerade Ball which understandably will be a tough act to follow the fun had pre-pandemic years! CPCPI will “Play It Again Sam” and does encourage each of NEFL’s 7 districts to be represented. That sounds like an idea for a contest: Which District Will Have the Best Attendance?!?!

## **Corrections – Doug S, Rosie M**

The Corrections Committee meeting was held on August 20th and 25 people attended. We distributed all our literature. We also passed out pink cans and asked anyone who didn't have one at their home group to please take one with a flyer. The new volunteers are doing very well. And Matrix and PDF will resume on September 5th.

## **Finance – Dan B.**

The Finance Committee did not meet in August. The July bank statement and reconciliation was emailed to the Committee members. The July financial statements were emailed to the Committee members for review and comments.

There were no unusual items noted in the July bank statement or financials by Committee members.

Old Business:

1. Group contributions - The July Group contributions were \$1943 over the prior year. Year -to-date Group contributions were \$3790 over the prior year.
2. The cash balance as of 07/31/23 was \$13,099.
3. Cash balance (bank statement) as of 08/21/23 was \$10,969.

New Business:

None

### **Grapevine – Melissa**

Melissa was not present, and no report was provided.

### **Phone Army – Paul F**

There are 27 positions currently filled. There are 20 backup positions waiting to fill in. One person resigned (Josh). Rachel C. filled in.

Holly C., Linda G, and Kara revised the Phone Army Handbook, and it was distributed to all members. Several replied that they were delighted to receive the new revision.

### **Special Events – Linda G**

The Committee is looking for a speaker in the state of Florida for the Fall Banquet. Flyers have been started but can't be completed until a speaker is obtained. Please call Linda G if you have a speaker in mind. Volunteers are needed for set up, cooking, decorations, and clean-up. Next meeting is next Saturday at San Marco Club at 1 pm. There is a recommendation for ticket prices have to increase to \$20/person. This will require a vote from the body and will be in new business. The Ramallah has gone up on their prices to \$2750 but a contract was signed last year at \$1800 for this year but will expect a large increase next year. Ticket sales will start in a couple of weeks. There was a motion for Intergroup to pick up some costs for the Fall Banquet, but the motion was rescinded after the budget was clarified to be \$8700 for the Fall Banquet.

### **Treatment – Rick D.**

Rick called treatment centers and to find out about literature. Books and literature are needed for various treatment facilities. The Chair was advised that Intergroup doesn't provide literature and books for treatment facilities or he could consider the Treatment Committee's budget. The Chair advised that Rick needed to provide a flyer for facilities in need of meetings to be taken in.

### **Website Committee – Ashley R**

Working on API issue on website (Google Maps not displaying). Maintaining website daily.

### **Upcoming Events**

September 23 -Sponsorship Workshop- See Flyer

October 28 - Masquerade Ball- See Flyer

November 4 – Drop the Rock Workshop – See Flyer

### **Chair: NON-AA ANNOUNCEMENTS**

The meeting adjourned with the Lord's Prayer.

**Next Business meeting:**

**Saturday, October 7, 2023, at 9:00am in person and on Zoom**

Fellowship at 8:30 with refreshments.

**ZOOM ID: 870 4750 2345, PWD: 314187**

**Joining in person is highly encouraged.**

**Respectfully submitted by Angie Barton**