

SUBJECT: NE FLORIDA INTERGROUP (IG) BUSINESS ZOOM MEETING MINUTES ON April 13, 2024

The chair called the meeting to order with a moment of silence followed by the long version of the Serenity Prayer and the AA Responsibility Statement. The chair read the Fourth Step, Tradition and Concept.

Housekeeping: In person participants signed in on attendance sheet and zoom participants signed in with first name, last initial, position, and voting/non-voting/visitor. The meeting was recorded for administrative purposes. The recording will be deleted when the minutes are approved at the next IG business meeting.

There were 42 participants: 31 voting members and 11 non-voting participants.

Holly C, Chair (non-voting)	Christopher G, Drop the Rock, Workshop Committee	Rachel O, Switzerland Group
Angie B, Secretary(non-voting)	David F., Spiritual Knights	Randy O, Phoenix Men's
Dan B, Vice Chair, Finance	David S, Rule 62	Tricia R, Women of YPG
Doug S, Corrections Committee, Treasurer	Edward B, Beaches Unity Group	Walter S, Clean & Free
Andrea, Co Chair Special Events	Janet L, Women in Recovery	William H., Central Group
Ashley R, Add A Line	Jill J, Fiesta	Bob C, District 4 Steering Committee
Gene M, Accessibilities	John B., Mens Redeye	Bob F. KIS Group
Kevin G, Archives	Johnathan D, From the Heart	Carl G, Westside Group
Lil-lyn B, Chair CPC/PI, Women Enjoying Sobriety	Joyce V, Orange Park Stepsisters	Casey C, Winners
Rick D., Treatment Committee	MALCOLM O, GRACE OVERCOMERS	Kathleen D, Fiesta
Anna I, Westconnett	Mary D, This Too Shall Pass	Linda G, Special Events
Barry U, Winners	Matthew O, Free Thinkers Group	Lisa D, District 1 Steering Committee, Central Group
Brandon H, Arlington Group	Michele M, Drop The Rock	Maggie R, Winners, Turning it Over
Brent L., Slow Down	Nancy R, Upstart Group	Michael T, Central Group

Secretary Report – Angie B

The Meeting Minutes from March were reviewed with three minor adjustments. The Secretary will make the necessary changes and provide an updated copy to the IG office.

Chair Report – Holly C.

Holly opened the meeting. She advised that Central Group's 49th Annual Old Timer's Fish Fry is today at San Marco and asked that reports be as short as possible to expedite the meeting.

Vice-Chair/Office Report – Dan B

OFFICE STAFFING -The Intergroup office is fully staffed and running smoothly. The office is, however, looking for a paid part-time employee to fill a vacancy in that position.

VOLUNTEERS – The IG Office is still looking for volunteers who can be relied upon and are willing to work in the Intergroup office with the office staff. Volunteer slots are for shifts of 4 hours daily, 4 hours in the AM or 4 hours in PM. 2-hour slots would be considered if necessary. Volunteers are required to have 6 months of sobriety. If anyone is interested in this Service activity, call or come by the Intergroup office to discuss available slots with Ashley R. (Office Manager)

WHEN AND WHERE'S – When & Where's are being printed in the Intergroup office. The IG office continues to review a more streamlined W&W, which would be less pages and therefore less balky.

The IG office continues to actively update Group meetings and update the printed When & Where's. The Groups are asked to work with the IG office to ensure Group meetings are properly represented in the current copy of the When & Where.

OFFICE PROCEDURE MANUALS – Office Manuals have been updated not only to fully address the new accounting and bookkeeping procedures regarding not only Shopify accounting procedures but general operations of the IG office.

Vice Chair will review these manuals with Ashley R. (Office Manager) and then present the Manuals to the Steering Committee.

Evaluating the possibility of changing from writing checks to paying electronically through Regions Bank. There is no charge to electronically pay through Regions Bank, saving the cost of checks and postage.

A roof leak at the IG office was brought up by Holly C. One had been reported to the landlord. It was reported that they didn't know if the landlord had addressed it but it is not leaking anymore. A follow up will be made with the landlord for report.

Treasurer – Doug S.

Dan B. gave the Treasurer's report.

Referring to the account balances and financial statements in the Add A Line: Page 3 in the Add A Line shows our cash position (see below), bank cash in the bank operating account and the CDs we have for prudent reserve. We're keeping our inventory right around \$10,000 which is adequate for what we earn our volume of sales each month. So, we're in good shape and our cash position. Page 7 in the Add A Line (see next page): Group Contributions this month and for February, end of year to date are comparable to last year which is a good thing. Two things that stick out is office expenses year to date last year was over \$7000. But we did upgrade our electronic computer system this year. Year to Date is \$2000. The other item is committee expenses. Last year to date we only spent about \$1000. This year we spent almost \$3500. That's because last year Corrections Committee didn't take a distribution for their books in the first quarter of 2023. So that's the difference. Other than that, everything looks reasonable. We pretty much broke even in February and Year to Date our revenues are \$1,400 more than our expenses. We are in good shape.

ACCOUNT BALANCES February 29, 2024	
Checking/Savings	
1021 · Cash - Regions Bank	\$14,890.43
1024 · Cash in Drawer	\$100.02
Total Checking/Savings	\$14,990.45
1360 · Inventory	\$10,816.52
1400 · Prudent Reserve	
1476 · Regions Bank 5982- CD #001	\$10,000.00
1481 · Regions Bank 6794- CD #002	\$10,540.62
1486 · Regions Bank - CD #003	\$10,090.29
Total 1400 · Prudent Reserve	\$30,630.91

	<u>Feb 24</u>	<u>Jan - Feb 24</u>	<u>Feb 23</u>	<u>Jan - Feb 23</u>
Ordinary Income/Expense				
Income				
4000 · Contribution Income				
4002 · Groups	4,137.47	9,457.45	3,335.01	7,306.25
4003 · Pink Can Contribution	111.85	216.85	33.00	33.00
4005 · Faithful Five	360.00	455.00	145.00	295.00
4007 · Other Contributions	598.00	681.12	834.40	1,861.40
Total 4000 · Contribution Income	5,207.32	10,810.42	4,347.41	9,495.65
4020 · Retail Income	3,529.49	10,391.08	4,734.28	10,835.65
Total Income	8,736.81	21,201.50	9,081.69	20,331.30
Cost of Goods Sold				
4510 · Cost of Retail Sales	2,326.37	4,292.75	3,588.08	8,663.00
5001 · Cost of Revenues - Other				
5195 · CC Fees	166.59	334.23	43.54	65.04
5290 · IG Breakfast Expense	41.85	41.85	197.51	329.09
Total 5001 · Cost of Revenues - Other	208.44	376.08	134.01	348.83
Total COGS	2,534.81	4,668.83	3,722.09	9,011.83
Gross Profit	6,202.00	16,532.67	5,359.60	11,319.47
Expense				
60000 · Salaries and Benefits				
6560 · Wages	2,703.25	5,361.25	3,639.50	6,509.75
6565 · Payroll Taxes	223.52	441.99	303.93	543.64
Total 60000 · Salaries and Benefits	2,926.77	5,803.24	3,943.43	7,053.39
61000 · Office Expense				
Total 61000 · Office Expense	1,521.52	2,205.62	3,943.43	7,053.39
62000 · Facilities and maintenance				
Total 62000 · Facilities and maintenance	1,305.09	2,590.23	1,411.01	3,031.73
55000 · Committees Expense				
Total 55000 · Committees Expense	943.95	3,464.39	624.95	991.62
70900 · Business Expenses	15.11	105.22	8.92	37.46
62100 · Contract Services				
Total 62100 · Contract Services		899.00		899.00
65100 · Other Expenses				
Total 65100 · Other Expenses	20.00	40.00	8.00	16.00
Total Expense	6,732.44	15,107.70	6,804.25	13,524.75
Net Ordinary Income	-530.44	1,424.97	-1,444.65	-2,205.28
Other Income/Expense				
Net Other Income		7.12		7.12
Net Income	-530.44	1,432.09	-1,433.02	-2,187.19

Steering Committee – Paul C

Paul was not present. No report was given.

Committee Reports:

Accessibilities – Gene M

Nothing was reported.

Add-A-Line – Ashley R

The Yulee group was added to this month's AAL.

Kevin Jr mentioned the Yulee group that was formed back in 1975. And it was a combination of two old groups. One was the Florida Georgia group. I understand that that has some football players on it. But the other group they combined with was the cuss, spit and chew group.

Requesting groups to share any events that they would like to be posted in the AAL. Please submit AA birthdays by the 15th of every month.

Archives – Kevin Jr.

In the Add A Line this month is a summary of the history of the Yulee Group founded in 1975 when the Georgia-Florida Group (supposedly some former college football players) combined with the Cuss, Spit and Chew Group (supposedly a women's only group). They have 30 members and meet 4 times a week at the old YMCA center in Yulee.

The Archives Committee had a workday at the IG office on March 16 and physically scanned sensitive documents on its new flatbed scanner. The Committee plans to purchase two cabinets for storage of archives material in the IG storage locker that do not need to be in the IG office.

Kevin Jr chaired the Wrap Up hybrid meeting for the successful 2024 FL AA Archives Workshop on March 16. The 2025 FL AA Archives Workshop will be held in Panama City in February 2025.

Charley M interviewed Tom W at the IG office on March 18. His old timer story will hopefully be in the May Add A Line.

Kevin Jr will co-host the next planning meeting for the FI State Convention Archives Room at 1 pm today (every second Saturday)

Founders Day June 10 Christopher will attend and prepare a PP presentation for IG and Convention.

National AA Archives Workshop Sept 26-29 Charley will attend if his health allows.

Next Archives Committee zoom meeting noon April 20. (third Saturday of month)

CPC/PI – Lillyn B.

District 6's Radio Campaign began and there's a phone number to contact St. Augustine AA.org. They are tracking how many call from the ad.

Another bit of great news is that our pamphlets ARE now appearing in one of UNF fitness center's racks. Obviously, someone reconsidered. Thank you, HP!

Waiting to hear from committee volunteers whether they would prefer having "sub-committees" i.e. churches, schools, medical facilities, attorney/bail bond offices, and/or media. And separately covering a larger area would be more appealing than what we are doing now; we each pass out to a variety of venues in a smaller area.

Corrections – Doug S., Rosie M.

The Corrections Committee meeting was the 30th of last month where we basically distributed the literature that we had to the volunteers. I know Rosie ordered some more literature and said we have a 25% discount if we get our order in by yesterday. So, I know she really did a lot of that. We're still waiting for a JSO date for the orientation in order to participate. You must be fingerprinted first, and then go to orientation which they usually have once every three or four months. And that's kind of a sticking point because a lot of times they tell us three or four days beforehand, and it's not a lot of time. There has not been an orientation in six months.

We're really trying to do is push for some more big print books. Most of our inmates or at least inmates that I have, have trouble reading the small print books, and we're not allowed to give them like reading glasses or even the cheap ones from Walmart or anything like that. So, we did talk about a fundraiser, and we are getting with Jeff D. He does a good fundraiser with bowling. So, we're going to team up with him and split the proceeds to get more money for books. We're going to start off that way so that we can figure out how the whole event works. And then we could split off on our own or continue to do it with them. We're going to do it with them because they have all the contacts already and the full agenda of people and all of that. We think that would be great fun to get together and do and it's not just for the committee. Of course it's for everybody who wants to participate. So, it'll be announced. And anybody can sign up for it. It'll be a great way for us to get more money for books.

Finance – Dan B.

The Finance Committee did not meet in January. The February bank statement and reconciliation was emailed to the Committee members. The February financial statements were emailed to the Committee for their review and comments.

There were no unusual items noted in the bank statement or financials by Committee members.

Old Business/Finance Committee Comments:

1. Group contributions - The February Group contributions were comparable to prior year.
2. Cash balance as of 02/29/2024 was \$14,990. This balance is adequate for the operation of the IG Office to cover operating costs and committee expenses.
3. Cash balance as of 03/31/2024 was \$11,970. The bank has been reconciled through 03/16/2024.

New Business:

None

Grapevine – Vacant

Melissa had to resign. Please take back to your groups that the position is open. It would be a great service position. It'd be a great service position for somebody that doesn't have a whole lot of sobriety to get involved and do some service work. It's something that you can get your feet wet in service work. Please send your sponsees or sponsors. Just finding out what's going on with the grapevine every month. Contact Linda G. for more information.

Phone Army – Paul F

Phone Army has 29 members who answer the phone when the Intergroup Office is closed (Weekdays 5 p.m. to 9 a.m. the following day and weekends 24 hours).

There are also 21 members who are ready to back up any of the members who are not able to fulfill their commitments.

I received the 2024 Holiday Schedule. So, I made sure that the IG Holidays were staffed with Phone Army members to answer the phone when the IG office is closed.

Special Events – Holly /Linda G.

Linda G met Kim and Andrea and went over everything for the Spring picnic next Saturday. There has been a flyer distributed. They are going to have Bono's BBQ and have games. All About Events donated games.

Treatment – Rick D.

The following meetings are open for Group commitments:

- Monday at 8pm Gateway Detox
- Wednesday at 6pm Gateway Rehab

- Monday 1:45 Beaches Recovery

Pamphlets and Pamphlet Racks:

We have 2 racks and are getting the pamphlets for them to deliver to the Salvation Army and to Gateway. There is one rack ordered and we are waiting for it to come in to be delivered.

Bridging the Gap was brought up. Rick has been having anyone who calls him someone's phone number or referring them to IG office.

Website Committee – Ashley R.

The Website is being maintained daily. Meetings are consistently being updated, including removing meetings that are no longer active.

Workshop Committee – Christopher G.

Our next Committee meeting will be on April 17th, 2024, at 7pm, Zoom ID: 830 4651 0891
Password: DTR30d

April 27th, 2024 - "Traditions and the Home Group" Workshop: with Billy N. at Jaba Club

Topic for next workshop to be held in Summer

"Emotional sobriety": content will be related to the compass and use Bill W's article. How our Compass of emotions directs our life and how to achieve sobriety of emotion. Guidance on how to take an emotional sobriety inventory based on Mad, glad, lonely, scared, sad using a chart that will keep track during the hours of the day and allow someone to see their own growth.

Old Business

1. When and Where's: Holly has not been able to work on the new prototype, but she will work on it.
2. Reminder: Business Meeting Date changes: Voted on at the January meeting. The following Business Meeting dates were changed: July 13th, and August 10th.
3. Speaker Exchange – another flyer will be distributed since the last one was confusing.
4. 67th FL State Convention August 2024: only 100 people have registered. Please register. Intergroup is hosting the hospitality suite Friday 2-4 PM

New Business

Upcoming Events - Please See Flyers

4/13/24 – Central Group’s 49th Annual Oldtimers Fish Fry

4/27/24 – Importance of a Home Group Workshop (@ JABA)

8/01/24 – 67th FL State Convention (Jax) – please register!

Chair: NON-AA ANNOUNCEMENTS

The meeting adjourned with the Lord’s Prayer.

Next Business meeting:

Saturday, May 4, 2024 at 9:00am in person and on

Zoom Fellowship at 8:30 with refreshments.

ZOOM ID: 870 4750 2345, PWD: 314187

Joining in person is highly encouraged.

Respectfully submitted by Angie B.