

SUBJECT: NE FLORIDA INTERGROUP (IG) BUSINESS ZOOM MEETING MINUTES ON March 9, 2024

The chair called the meeting to order with a moment of silence followed by the long version of the Serenity Prayer and the AA Responsibility Statement. The chair read the Third Step, Tradition and Concept.

Housekeeping: In person participants signed in on attendance sheet and zoom participants signed in with first name, last initial, position, and voting/non-voting/visitor. The meeting was recorded for administrative purposes. The recording will be deleted when the minutes are approved at the next IG business meeting.

There were 39 participants: 30 voting members and 9 non-voting participants.

Holly C, Chair (non-voting)	Barry U, Winners	Renee B, LoveNAAction
Angie B, Secretary(non-voting)	Brent L., Slow Down	Richard P., Westside
Dan B, Vice Chair, Finance	David S, Rule 62	Shan C, Jax Bch YPG
Doug S, Corrections Committee, Treasurer	Edward B, Beaches Unity Group	Stephanie I, PPG
Ashley R, Add A Line	Jill J, Fiesta	Tricia R, Women of YPG
Gene M, Accessibilities	Johnathan D, From the Heart	Walter S, Clean & Free
Kevin G, Archives	Joyce V, Orange Park Stepsisters	William H., Central Group
Lil-lyn B, Chair CPC/PI, Women Enjoying Sobriety	Maggie H, Women Enjoying Sobriety	Bob C, District 4 Steering Committee
Linda G, Special Events	MALCOLM O, GRACE OVERCOMERS	Bob F. KIS Group
Paul F, Phone Army	Mary D, This Too Shall Pass	Carl G, Westside Group
Rick D., Treatment Committee Incoming	Matthew W, From The Heart Men's Group, Alt IGR	Harley J., Visitor
Rich G. Alt for Fernandina	Michele O, Drop The Rock	Lisa D, District 1 Steering Committee, Central Group
Anna I, Westconnett	Nikki G, Arlington	Roxanne G, PPG, Alternate

Secretary Report – Angie B

The Meeting Minutes from February were reviewed briefly but were deferred until next meeting for final review after Old and New Business Sections were revised. (no recording of the meeting was available due to technical issues) The Secretary will make the necessary changes and provide updated copies to the IG office.

Chair Report – Holly C.

Holly opened the meeting. She advised that since she would not be Intergroup Chair next year, a decision needed to be made later this year whether to continue the meetings at the current location. g

Vice-Chair/Office Report – Dan B

OFFICE STAFFING -The Intergroup office is fully staffed and running smoothly. The office is, however, looking for a paid part-time employee to fill a vacancy in that position.

VOLUNTEERS – The IG Office is still looking for volunteers who can be relied upon and are willing to work in the Intergroup office with the office staff. Volunteer slots are for shifts of 4 hours daily, 4 hours in the AM or 4 hours in PM. 2-hour slots would be considered if necessary. Volunteers are required to have 6 months of sobriety. If anyone is interested in this Service activity, call or come by the Intergroup office to discuss available slots with Ashley R. (Office Manager)

WHEN AND WHERE’S – When & Where’s are being printed in the Intergroup office. The IG office continues to review a more streamlined W&W, which would be less pages and therefore less balky.

The IG office continues to actively update Group meetings and update the printed When & Where’s. The Groups are asked to work with the IG office to ensure Group meetings are properly represented in the current When & Where.

OFFICE PROCEDURE MANUALS – Office Manuals have been updated not only to fully address the new accounting and bookkeeping procedures regarding Shopify accounting procedures but general operations of the IG office.

Treasurer – Doug S.

Approximate \$30,000 in Prudent Reserves. Net come for was reported \$2875.18 for January 2024. This seems to be at a consistent level. Financially we are in good shape. Treasurer’s report was accepted.

ACCOUNT BALANCES January 31, 2024	
Checking/Savings	
1021 · Cash - Regions Bank	\$14,521.85
1024 · Cash in Drawer	\$100.02
Total Checking/Savings	\$14,621.87
1360 · Inventory	\$10,592.21
1400 · Prudent Reserve	
1476 · Regions Bank 5982- CD #001	\$10,000.00
1481 · Regions Bank 6794- CD #002	\$10,540.62
1486 · Regions Bank - CD #003	\$10,090.29
Total 1400 · Prudent Reserve	\$30,630.91

	Jan 24	Jan 23
Ordinary Income/Expense		
Income		
4000 - Contribution Income		
4002 - Groups	5,319.98	3,971.24
4003 - Pink Can Contribution	105.00	
4005 - Faithful Five	95.00	150.00
4007 - Other Contributions		1,027.00
Total 4000 - Contribution Income	5,519.98	5,148.24
4020 - Retail Income	8,913.99	6,101.27
Total Income	14,433.97	11,249.51
Cost of Goods Sold		
4510 - Cost of Retail Sales	3,018.78	5,074.92
5001 - Cost of Revenues - Other		
5215 - IG Business Meeting Expense		21.50
5195 - CC Fees	164.75	131.58
59900 - POS Inventory Adjustments		61.74
Total 5001 - Cost of Revenues - Other	164.75	214.82
Total COGS	3,183.53	5,289.74
Gross Profit	11,250.44	5,959.77
Expense		
60000 - Salaries and Benefits		
Total 60000 - Salaries and Benefits	2,876.47	3,109.96
61000 - Office Expense		
Total 61000 - Office Expense	684.10	1,286.61
62000 - Facilities and maintenance		
Total 62000 - Facilities and maintenance	1,285.14	1,620.72
55000 - Committees Expense		
Total 55000 - Committees Expense	2,520.44	366.67
70900 - Business Expenses		
Total 70900 - Business Expenses	90.11	15.13
62100 - Contract Services		
Total 62100 - Contract Services	899.00	300.00
65100 - Other Expenses		
Total 65100 - Other Expenses	20.00	8.00
Total Expense	8,375.26	6,707.09
Net Ordinary Income	2,875.18	-747.32
Other Income/Expense		
Other Income		
73000 - Miscellaneous Income		
73050 - Interest Income		1.33
6310 - Sales Tax Collection Allowance	7.12	5.23
Total 73000 - Miscellaneous Income	7.12	6.56
Total Other Income	7.12	6.56
Net Other Income	7.12	6.56
Net Income	2,882.30	-740.76

Steering Committee – Paul C

Paul was not present. The Steering Committee needs a Secretary. Ashley was asked to contact David S., Orange Park Group because he took the minutes for the meeting.

Committee Reports:

Accessibilities – Gene M

Gene had nothing new to report. Harley has been asking people for suggestions for Accessibilities and will get together with Gene to discuss them. Harley is working on a low sensory meeting and is working with the Veterans.

Add-A-Line – Ashley R

The Westside home group was added to this month's AAL.

Requesting groups to share any events that they would like to be posted in the AAL. Please submit AA birthdays by the 15th of every month.

Archives – Kevin Jr.

Archives Committee met on zoom at noon February 24 (meet 4th Saturday of every month)

Scanning Procedures Workday 11 am Saturday March 16 at IG office Kevin to purchase two cabinets for storage of archives material in the IG storage locker that does not need to be in the IG office. Christopher to purchase a flatbed scanner for sensitive material.

2024 FL AA Archives Workshop Summary Wrap Up hybrid meeting 1 pm Saturday March 16 at IG office Will be held during workday.

Old Timer Interviews Gameplan - Charley to contact Tom W for availability in afternoon of March 30 or April 13 Kevin Jr and Christopher G to support interview by Charley at IG office.

Archives Display Case Update Kevin to contact owner of Tom S AA material for display at IG office

Fl State Convention Archives Room planning meetings next zoom meeting 1pm Saturday March 9 (every second Saturday) Committee invited to participate.

Founders Day June 10 Participation Christopher to attend and prepare a PP presentation for IG and Convention.

National AA Archives Workshop Sept 26-29 Charley to attend if health improves.

Next Archives Committee zoom meeting noon March 23. (third Saturday of month)

CPC/PI – Lillyn B.

Received new pamphlets order and passed out to two new volunteers. Reached out to 7 others but who haven't responded. Eileen, who is the strong PI person from NJ is now available to help and has placed pamphlets @ Nassau County Courthouse, the Library, Post Office, and Police Department. Have attended Mesa AZ PICPC monthly meetings twice (Eileen also this month) and observed an effective working model of multiple committees within a committee. For example: Faith Leaders Government Services Health Services Legal Services Media Will approach the remaining 7 volunteers with this idea to see if it's a better fit.

Regretfully the UNF Fitness Center will not let AA pamphlets be placed in their rack. The gentle stated, "We are in the process of creating our own pamphlets." Other offices will be approached to see if the response is the same. Still waiting to hear from D25 DCM about the workshop this committee offered to put on. District 6 has developed a radio campaign for April 2024 with Area support and has asked for IG support

Corrections – Doug S., Rosie M.

Both men and women volunteer commitments have been filled with few exceptions. A Correction Workshop is scheduled for Saturday, March 30, 2024.

An Orientation has been scheduled for this month but JSO hasn't provided the exact date. Volunteers must be fingerprinted and go through orientation. A flyer has been made that describes the process.

Finance – Dan B.

The Finance Committee did not meet in January. The January bank statement and reconciliation was emailed to the Committee members. The December financial statements were emailed to the Committee for their review and comments.

There were no unusual items noted in the bank statement or financials by Committee members.

Old Business/Finance Committee Comments:

1. Group contributions - The January Group contributions were comparable to prior year.
2. Cash balance as of 1/31/2024 was \$14,622. This cash balance is adequate for the operation of the IG Office to cover operating costs and committee expenses.
3. Cash balance as of 02/29/2024 was \$12,930. The bank has been reconciled through 02/16/2024.

New Business:

None

Grapevine – Vacant

Melissa resigned. Linda G. reported the Yearly subscription will be \$36/year effective April 15th.

You can go to Grapevine.org for more information.

Phone Army – Paul F

Phone Army has 29 members who answer the phone when the Intergroup Office is closed (Weekdays 5 p.m. to 9 a.m. the following day and weekends 24 hours).

There are also 21 members who are ready to back up any of the members who are not able to fulfill their commitments.

Last week I received the 2024 Holiday Schedule. So I will make sure that the IG Holidays are staffed with Phone Army members to answer the phone when the IG office is closed.

Special Events – Holly /Linda G.

Linda G gave the report. No date for Spring Picnic but they are trying for April 20th. No venue has been chosen and suggestions are requested.

Treatment – Rick D.

Pamphlets and Racks have been ordered.

The yearly budget for the Treatment Committee \$250.

Website Committee – Ashley R.

The Website is being maintained daily. There have been some attacks on the website. Financial reports are now on the website.

Workshop Committee – Christopher G.

Northeast Florida Intergroup Workshop Committee meets on the 3rd Wednesday of each month on Zoom at 6pm; Zoom ID: 830 4651 0891 Password: DTR30d. Our next meeting will be 2/21/24. This is a brand-new committee and needs support. Come join us!

Secretary was voted in at February meeting. A Treasurer and Site Coordinator were voted in at the January meeting.

Our inaugural event:

"I Heard at a Meeting: Big Book VS. Meeting Rhetoric" Workshop: February 10th, 2024, 2pm - 4pm at JABA Club attendance was around 35. The event was well received and participation was above average.

We one more event planned so far in 2024:

"Home Group" Workshop: April 27th, 2024, 2:00pm – 4:30pm. JABA Club (3645 Spring Park Rd, Jacksonville, FL 32207) is the location. Past Trustee Billy N. has agreed to come to Jacksonville and speak, he does a fantastic talk about the importance of the Home Group, and this will be the topic. Snacks will be served, coffee purchased from coffee bar. The Committee is considering doing a light food as well. To be discussed at a future committee meeting. 50/50 to be done, with half going to the winner and half to Jaba, basket is passed.

Committee members were presented with 10 additional workshop topics and ruled a few of them out. Committee discussed what to do next and it looks like the next workshop will be late summer

on either "Emotional Sobriety" or c. "7 Deadly Defects & Fear".

Old Business

When and Where spreadsheet prototype introduced and passed around. Holly worked on it but it still needs some things added. She will have it finished by next month's meeting.

New Business

67th FL State Convention August 2024

There are only 4 slots open for any group to host: Thurs 4-6 pm, Friday 8-10 am, 2-4 PM, and 4-6 PM. A flyer will be put on the IG website.

A motion was made and carried for IG Hospitality Slot for the 67th FL State Convention for Friday 2-4 PM
Speaker Exchange Meeting

A flyer will be distributed.

Upcoming Events - Please See Flyers

3/01/24 – Big Book Comes Alive (Jax) (3/1 – 3/2)

3/09/24 – Drop the Rock: The Ripple Effect Workshop

4/27/24 – Importance of a Home Group Workshop (@ JABA)

8/01/24 – 67th FL State Convention (Jax) – please register!

Chair: NON-AA ANNOUNCEMENTS

The meeting adjourned with the Lord's Prayer.

Next Business meeting:

Saturday, April 13, 2023, at 9:00am in person and on Zoom

Fellowship at 8:30 with refreshments.

ZOOM ID: 870 4750 2345, PWD: 314187

Joining in person is highly encouraged.

Respectfully submitted by Angie B.