

## **SUBJECT: NE FLORIDA INTERGROUP (IG) BUSINESS ZOOM MEETING MINUTES ON JULY 13, 2024**

The chair called the meeting to order with a moment of silence followed by the long version of the Serenity Prayer and the AA Responsibility Statement. The chair read the Seventh Step, Tradition and Concept.

Housekeeping: In person participants signed in on attendance sheet and zoom participants signed in with first name, last initial, position, and voting/non-voting/visitor. The meeting was recorded for administrative purposes. The recording will be deleted when the minutes are approved at the next IG business meeting.

There were 40 participants: 34 voting members and 6 non-voting participants.

Holly C, Chair (non-voting)	Brandon H, Arlington Group	Mary D, This Too Shall Pass
Angie B, Secretary(non-voting)	Brent L., Slow Down	Matthew O, Free Thinkers Group
Dan B, Vice Chair, Finance	Charlie M, IGR I am Responsible	Nancy R, Upstart Group
Doug S, Corrections Committee, Treasurer	Christopher G, Drop the Rock, Workshop Committee	Nuwo, Fernandina
Ashley R, Add A Line	David F., Spiritual Knights	Richard P., Westside
Harley J., Accessibilities	David S, Rule 62	Shan C, Jax Bch YPG
Kevin G, Archives	Dee, Language of the Heart	Stephanie I, PPG
Kim K, Co-Chair Social Event	Erica K, Beaches Agnostics	Walter S, Clean & Free
Lil-lyn B, Chair CPC/PI, Women Enjoying Sobriety	Frank M, Alt, Monday Night BBS	Corine Tesh, Westconnett
Paul C, Steering Committee Chair, Trout River	Janet L, Women in Recovery	Darlene C, Alt Upstart Women's Group
Paul F, Phone Army	John B., Mens Redeye	Leighanne L, Westconnett
Matthew G, Alt Mandarin BBS	Johnathan D, From the Heart	Lon L.
Anna I, Westconnett	Joyce V, Orange Park Stepsisters	Madeline P.
		Melissa D, Visitor

### **Secretary Report – Angie B**

No minutes were reviewed for the June meeting. They will be reviewed at the August meeting.

## **Chair Report – Holly C.**

Holly opened the meeting. Meeting protocol was discussed.

## **Vice-Chair/Office Report – Dan B**

OFFICE STAFFING -The Intergroup office is fully staffed and running smoothly. The office is, however, looking for a paid part-time employee to fill a vacancy in that position.

VOLUNTEERS – The IG Office is still looking for volunteers. We are looking for individuals with computer skills and who can be relied upon and are willing to work in the Intergroup office with the office staff.

In addition, volunteer slots are for shifts of 4 hours daily, 4 hours in the am or 4 hours in the pm. Two-hour slots would be considered if necessary.

If anyone is interested in this Service activity, call or come by the Intergroup office to discuss available slots with Ashley R. (Office Manager)

Volunteers are required to have 6 months of sobriety.

WHEN AND WHERE'S – When & Where's are being printed in the Intergroup office. The IG office continues to review a more streamlined W&W, which would be less pages and therefore less balky.

The IG office continues to actively update Group meetings and update the printed When & Where's. The Groups are asked to work with the IG office to ensure Group meetings are properly represented in the current copy of the When & Where.

OFFICE PROCEDURE MANUALS – Office Manuals are still being updated to fully address the new accounting and bookkeeping procedures.

Once completed, the Vice Chair will review these manuals with Ashley R. (Office Manager) and then present the Manuals to the Steering Committee.

**Treasurer – Doug S.**

Dan B. gave the report. Group Contributions are \$5,000 in May and \$15,000 in the prior year due to one large contribution. That is the main thing that jumps out in the financial statements. The prudent reserve is \$30,000. There is a cash balance just over \$13,000.

ACCOUNT BALANCES May 31, 2024	
<b>Checking/Savings</b>	
1021 · Cash - Regions Bank	\$13,082.28
1024 · Cash in Drawer	\$101.00
<b>Total Checking/Savings</b>	<b>\$13,183.28</b>
1360 · Inventory	\$9,846.47
1400 · Prudent Reserve	
1476 · Regions Bank 5982- CD #001	\$10,000.00
1481 · Regions Bank 6794- CD #002	\$10,000.00
1486 · Regions Bank - CD #003	\$10,000.00
<b>Total 1400 · Prudent Reserve</b>	<b>\$30,000.00</b>

	May 24	Jan - May 24	May 23	Jan - May 23
Ordinary Income/Expense				
Income				
4000 - Contribution Income				
4002 - Groups	5,205.85	24,459.54	14,739.61	33,941.59
4003 - Pink Can Contribution	150.10	877.94		70.00
4005 - Faithful Five	340.55	1,431.10	210.00	1,170.00
4007 - Other Contributions	50.00	1,241.49		1,920.40
Total 4000 - Contribution Income	5,746.50	28,010.07	14,949.61	37,101.99
4020 - Retail Sales	3,344.62	22,157.19	2,979.31	23,325.56
4040 - Other Income				
4042 - Business Meeting		25.00		
Total 4040 - Other Income		25.00		
45000 - Investments				
45030 - Interest-Savings, Short-term CD		934.01		
Total 45000 - Investments		934.01		
<b>Total Income</b>	<b>9,091.12</b>	<b>50,192.26</b>	<b>17,928.92</b>	<b>60,427.55</b>
Cost of Goods Sold				
4510 - Cost of Retail Sales	2,531.24	11,931.09	1,874.35	17,257.50
5001 - Cost of Revenues - Other				
4550 - Cost of Event - Spring Picnic		646.32		
5070 - Cost of Sales - Inventory Sales		368.61		
5195 - CC Fees	120.89	627.54		
5215 - IG Business Meeting Expense			94.54	148.98
5290 - IG Breakfast Expense		41.85		29.36
59900 - POS Inventory Adjustments			270.83	(286.37)
Total 5001 - Cost of Revenues - Other	120.89	1,684.32	450.55	626.29
Total COGS	2,652.23	13,615.41	2,324.90	17,883.79
<b>Gross Profit</b>	<b>6,438.89</b>	<b>36,576.85</b>	<b>15,604.02</b>	<b>42,543.76</b>
Expense				
60000 - Salaries and Benefits				
Total 60000 - Salaries and Benefits	4,405.89	16,894.02	3,882.68	17,413.22
61000 - Office Expense				
Total 61000 - Office Expense	1,931.03	5,842.15	1,853.97	5,535.14
62000 - Facilities and maintenance				
Total 62000 - Facilities and maintenance	1,240.97	6,828.80	1,291.46	7,316.72
55000 - Committees Expense				
Total 55000 - Committees Expense	1,297.09	6,563.36	363.12	4,834.08
70900 - Business Expenses				
Total 70900 - Business Expenses	15.11	277.05	15.13	136.90
62100 - Contract Services				
Total 62100 - Contract Services	300.00	1,799.00	300.00	1,500.00
65100 - Other Expenses				
Total 65100 - Other Expenses	20.00	102.07	20.00	90.49
<b>Total Expense</b>	<b>9,210.09</b>	<b>38,106.45</b>	<b>7,526.36</b>	<b>36,826.55</b>
<b>Net Ordinary Income</b>	<b>(2,771.20)</b>	<b>(1,529.60)</b>	<b>8,077.66</b>	<b>5,717.21</b>
Other Income/Expense				
Other Income				
73000 - Miscellaneous Income				
73050 - Interest Income	34.15	371.40	1.25	3.35
6310 - Sales Tax Collection Allowance	10.01	39.79	3.73	35.94
Total 73000 - Miscellaneous Income	44.16	411.19	4.98	39.29
Total Other Income	44.16	411.19	4.98	39.29
Net Other Income	44.16	411.19	4.98	39.29
<b>Net Income</b>	<b>(\$2,727.04)</b>	<b>(\$1,118.41)</b>	<b>\$8,082.64</b>	<b>\$5,756.50</b>

## **Steering Committee – Paul C**

Paul did not have a report but it was reported that there was no one on Zoom except 2 people so there was no meeting.

## **Committee Reports:**

### **Accessibilities – Harley J.**

Harley has taken the place of Gene.

### **Add-A-Line – Ashley R**

The San Man Group history was added in this month's AAL.

Requesting groups to share any events that they would like to be posted in the AAL. Please submit your AA birthdays by the 15<sup>th</sup> of every month.

### **Archives – Kevin Jr.**

The Committee met by phone on May 25, 2024 and discussed our strategy to recruit new Committee members before and at the State Convention Archives workshops. Everyone is invited to see the historical displays and enjoy the workshops and old AA movies.

Charley M and Kevin Jr interviewed Maggie R on June 3 at Intergroup for the August AAL. We plan to interview Deborah V in August. Please advise if you know an old timer (40 years +) who would like to share their story in the AAL and on the IG website.

Kevin Jr is transcribing the interview with Bill B, former DCM District 1 (deceased) who established the District 30 boundaries for an article on the establishment of the boundaries for Districts 1, 3, 4, 6, 24, 25 and 30. He is also working with the Area 14 Archivist on boundary maps, persons and dates.

Christopher G prepared a PowerPoint presentation for State Convention based on his Founders Day visit to Akron in June as well as article for the AAL.

Charley M updated his presentation on Early AA in the State of Florida PowerPoint presentation for the Convention.

Charley M and Christopher G are preparing a presentation on the use of OTTER to transcribe old timer interviews.

Kevin Jr contacted the owner of the Tom S residence where the Central Group, the first registered group in the State of Florida, met in 1941 and received permission for Convention participants to visit and take pictures outside the residence.

Kevin Jr will provide a meeting schedule to Convention participants to attend a Central Group meeting at its current location at the San Marco Club.

Charley M donated several books used by early AA members before the Big Book was first published in 1939 for display next the Bill and Bob cutouts in the Archives Room at the convention.

Kevin Jr contacted the Convention Accessibilities Chair regarding additional parking for participants with special needs as well as information on scooter rental.

All are invited to visit the Archives Room during the Convention, get their picture taken with Bill and Bob and watch an old timer movie.

#### **CPC/PI – Lillyn B.**

Continuing to learn from PICPC Working Group in CA which meets every second Saturday, which is today @ noon. Have been participating in a “Nurses for Recovery” Planning Committee. The AA program with AlAnon participation will be held on Wednesday July 17 @ 7p. ALL interested are encouraged to attend. It will address the challenges in addressing alcoholism, how we can support sobriety and the AA program of recovery. (Please see 2 attached flyers)

Last month this chair was elected to AlAnon’s Institutions Outreach Committee and will “officially” share AlAnon literature to help open more eyes to this family disease. This has been occasionally done in the recent past.

Have gotten a new pamphlet order and have begun distributing to volunteers. Plan to begin assembling packets for Fire and Police Departments as the very active PICPC group has been doing in Mesa, AZ. Their meetings are 10pm EST the first Monday of the month.

Would like to enclose business cards along with 5 AA, 1-2 AlAnon pamphlets, and a letter of introduction which will be placed in each envelope. Appreciate having other groups share their ESH to help raise awareness of AA’s thriving recovery program here in JAX!

**Corrections – Doug S., Rosie M.**

There is no orientation scheduled for the next couple of months.

**Finance – Dan B.**

The Finance Committee did not meet in June. The June bank statement and reconciliation were emailed to the Committee members. The May financial statements were emailed to the Committee for their review and comments.

There were no unusual items noted in the June bank statement or the May financials by Committee members.

Old Business/Finance Committee Comments:

1. Group contributions – The May Group contributions were down \$466 from the prior year.
2. Cash balance as of 6/30/24 was \$10,290.
3. The bank statements have been reconciled through 6/17/24.

New Business:

None.

**Grapevine – Janie**

Janie is the new Grapevine Chair. Will be going to Groups asking for Grapevine issues that are stapled. The staples will be removed and they will distribute to Corrections.

**Phone Army – Paul F**

There are also 21 members who are ready to back up any of the members who are not able to fulfill their commitments.

In June, 2024 one Phone Army member resigned, and 1 reserve volunteer immediately began this replacement shift.

All Phone Army slots are now filled.

**Special Events – Kim/Andrea**

November 9<sup>th</sup> is the Fall Banquet. A speaker, Kelly C., has been chosen. Tickets are \$30/person \$300/table. Tickets will go on sale after the Florida State Convention. The first planning meeting is today at San Marco Club. Menu has been decided.

## **Treatment – Rick D.**

Available Commitments for Groups :

City Rescue Mission: Gigi 570-807-7311

- Men and women separate meetings
- Wanting meetings ASAP
- Willing to work with us on times
- These are times she's looking to work with: Mon-Sun 6:45 - 7:45, 3-4, and 10:45 - 11:45

Lakeview Rehab: Tina 904-742-6763

- Men's meeting Every other Mon Starting August 1<sup>st</sup>, 7pm
- YPG is wanting to pass on this commitment
- We need a new chairman to start august 1st

## **Website Committee – Ashley R.**

Maintaining website daily. Creating an easier way for users to navigate the webpage and find updated meetings, volunteer opportunities, and contact information.

## **Workshop Committee – Christopher G.**

We meet on every 3<sup>rd</sup> Wednesday of the month on Zoom at 6 pm-next meeting is this coming Wednesday 7/17/24. Looking for people to join them.

One event planned for the Fall- Trifecta – the 3 legged stool and 3 types of AA members.

## **Old Business**

1. When and Where's: Holly states the new format should be ready soon. Whatever is the final version has to be voted on by the body.
2. Reminder: Business Meeting Date changes: Voted on at the January meeting. The following Business Meeting dates were changed: July 13<sup>th</sup> and August 10<sup>th</sup>.
3. Johnathan – Bridging the Gap- Voted for this separate Ad Hoc Committee.

## **New Business**

Gateway – voted from the floor to move the meeting back to Gateway permanently.

Breakfast at 7:30. Speaker meeting is at 8 am – 9am. Then business meeting.



**Upcoming Events - Please See Flyers**

07/13/24 – Fall Banquet Planning Mtg – Volunteers Needed

07/20/24 – Sponsor-Sponsee Workshop (9a-12p)

08/01/24 – 67th FL State Convention (Jax) – please register now!

08/10/24 – Fall Banquet Planning Mtg – Volunteers Needed

09/07/24 – Fall Banquet Planning Mtg – Volunteers Needed

10/05/24 – Fall Banquet Planning Mtg – Volunteers Needed 10/19/24 – Fall Banquet Planning Mtg – Volunteers Needed

11/03/24 – Fall Banquet Planning Mtg – Volunteers Needed

11/09/24 – IG Fall Gratitude Banquet (Ramallah

**Chair: NON-AA ANNOUNCEMENTS**

The meeting adjourned with the Lord's Prayer.

**Next Business meeting:**

**Saturday, August 10, 2024 at 9:00am in person and on**

**Zoom** Fellowship at 8:30 with refreshments.

**ZOOM ID: 870 4750 2345, PWD: 314187**

**Joining in person is highly encouraged.**

**Respectfully submitted by Angie B.**