

SUBJECT: NE FLORIDA INTERGROUP (IG) BUSINESS ZOOM MEETING MINUTES ON MAY 4, 2024

The chair called the meeting to order with a moment of silence followed by the long version of the Serenity Prayer and the AA Responsibility Statement. The chair read the Fifth Step, Tradition and Concept.

Housekeeping: In person participants signed in on attendance sheet and zoom participants signed in with first name, last initial, position, and voting/non-voting/visitor. The meeting was recorded for administrative purposes. The recording will be deleted when the minutes are approved at the next IG business meeting.

There were 36 participants: 28 voting members and 8 non-voting participants.

Holly C, Chair (non-voting)	Gene M, Accessibilities	Mary D, This Too Shall Pass
Angie B, Secretary(non-voting)	Lil-lyn B, Chair CPC/PI, Women Enjoying Sobriety	Matthew O, Free Thinkers Group
Kim K, Co-Chair Social Event	Paul C, Steering Committee Chair, Trout River	Michael T, Central Group
Rosie M, Co-Chair Corrections	Paul F, Phone Army	Nikki G, Arlington
Bob C, District 4 Steering Committee	Rick D., Treatment Committee	Nuwo, Fernandina
Carrie B, Alt GSR, Orange Park Group	Anna I, Westconnett	Rachel O, Switzerland Group
Linda G, Visitor	Barry U, Winners	Randy O, Phoenix Men's
Lisa D, District 1 Steering Committee, Central Group	David S, Rule 62	Renee B, LoveNAction
Dan B, Vice Chair, Finance	Jason W, Durbin 12 & 12	Richard P., Westside
Doug S, Corrections Committee, Treasurer	Jill J, Fiesta	Stephanie I, PPG
Andrea L, Co Chair Special Events	John B., Mens Redeye	Tricia R, Women of YPG
Ashley R, Add A Line	Joyce V, Orange Park Stepsisters	Walter S, Clean & Free

Secretary Report – Angie B

The Meeting Minutes from April were reviewed and accepted.

Chair Report – Holly C.

Holly opened the meeting. There is only 6 months left for her in this position. Be thinking about that if someone is interested in the position.

Vice-Chair/Office Report – Dan B

OFFICE STAFFING -The Intergroup office is fully staffed and running smoothly. The office is, however, looking for a paid part-time employee to fill a vacancy in that position.

VOLUNTEERS – The IG Office is still looking for volunteers. We are looking for individuals with computer skills and who can be relied upon and are willing to work in the Intergroup office with the office staff.

In addition, volunteer slots are for shifts of 4 hours daily, 4 hours in the am or 4 hours in the pm. Two-hour slots would be considered if necessary.

If anyone is interested in this Service activity, call or come by the Intergroup office to discuss available slots with Ashley R. (Office Manager)

Volunteers are required to have 6 months of sobriety.

WHEN AND WHERE'S – When & Where's are being printed in the Intergroup office. The IG office continues to review a more streamlined W&W, which would be less pages and therefore less bulky.

The IG office continues to actively update Group meetings and update the printed When & Where's. The Groups are asked to work with the IG office to ensure Group meetings are properly represented in the current copy of the When & Where.

OFFICE PROCEDURE MANUALS – Office Manuals are still being updated to fully address the new accounting and bookkeeping procedures regarding not only Shopify accounting procedures but general operations of the IG office. This is still a work-in-process due to the fact we are still learning the integration of Shopify to QuickBooks.

Once completed, the Vice Chair will review these manuals with Ashley R. (Office Manager) and then present the Manuals to the Steering Committee.

We are now paying vendor bills electronically through Regions Bank. There is no charge to electronically pay through Regions Bank, saving the cost of checks and postage.

Treasurer – Doug S.

The account balances on pg. 5 of the May AAL and the P&L on pg. 7 of the May AAL were reviewed. March did show a slight loss on the P&L but it isn't that significant. Overall, we are in good shape. Dan recently negotiated a higher interest rate for one of the CD's.

ACCOUNT BALANCES March 31, 2024	
Checking/Savings	
1021 · Cash - Regions Bank	\$14,030.26
1024 · Cash in Drawer	\$101.94
Total Checking/Savings	\$14,132.20
1360 · Inventory	\$9,783.24
1400 · Prudent Reserve	
1476 · Regions Bank 5982- CD #001	\$10,000.00
1481 · Regions Bank 6794- CD #002	\$10,540.62
1486 · Regions Bank - CD #003	\$10,090.29
Total 1400 · Prudent Reserve	\$30,630.91

	Mar 24	Jan - Mar 24	Mar 23	Jan - Mar 23
Ordinary Income/Expense				
Income				
4000 · Contribution Income				
4002 · Groups	3,955.66	13,413.11	3,335.01	7,306.25
4003 · Pink Can Contribution	368.20	585.05	33.00	33.00
4005 · Faithful Five	190.00	645.00	145.00	295.00
4007 · Other Contributions		681.12	834.40	1,861.40
Total 4000 · Contribution Income	4,513.86	15,324.28	4,347.41	9,495.65
4020 · Retail Income	2,615.21	12,730.29		
4040 · Other Income				
4042 · Business Meeting	25.00	25.00		
Total 4040 · Other Income	25.00	25.00		
Total Income	7,154.07	28,079.57	9,081.69	20,331.20
Cost of Goods Sold				
4510 · Cost of Retail Sales	1,122.18	5,414.93	3,588.08	8,663.00
5001 · Cost of Revenues - Other				
5070 · Cost of Sales - Inventory Sales	368.61	368.61		
5195 · CC Fees	4.94	339.17	197.51	329.09
5290 · IG Breakfast Expense		41.85		
Total 5001 · Cost of Revenues - Other	373.55	749.63	134.01	348.83
Total COGS	1,495.73	6,164.56	3,722.09	9,011.83
Gross Profit	5,658.34	21,915.01	5,359.60	11,319.37
Expense				
60000 · Salaries and Benefits				
Total 60000 · Salaries and Benefits	3,661.83	9,465.07	3,639.50	6,509.75
61000 · Office Expense				
Total 61000 · Office Expense	366.17	2,571.79	411.19	1,697.80
62000 · Facilities and maintenance				
Total 62000 · Facilities and maintenance	1,282.46	3,872.69	1,411.01	3,031.73
55000 · Committees Expense				
Total 55000 · Committees Expense	853.09	4,317.46	624.95	991.62
70900 · Business Expenses				
Total 70900 · Business Expenses	141.61	246.83	8.92	37.46
62100 · Contract Services				
Total 62100 · Contract Services	300.00	1,199.00	300.00	600.00
65100 · Other Expenses				
Total 65100 · Other Expenses	189.69	229.69	8.00	16.00
Total Expense	6,794.85	21,902.55	6,804.25	13,524.75
Net Ordinary Income	1,136.51	12.46	1,444.65	2,205.38
Other Income/Expense				
Total Other Income	17.76	24.88	11.63	18.19
Net Other Income	17.76	24.88	11.63	18.19
Net Income	1,118.75	37.34	1,433.02	2,187.19

Steering Committee – Paul C

Paul was present and reported that there was not a meeting this last month but there was a previous issue raised the previous month from PBG Group of Jax that there was a violation of traditions regarding the Meeting App Guide and his concern was that it mentions where the meeting is at (ex. St Mark's Episcopal Church) and it gave the impression we were affiliated with these locations. The Steering Committee suggested that a disclaimer be added to the meeting app. The Steering Committee is also reviewing the Bylaws from other districts and other groups to see how they compare with ours and how we can improve them if we need to.

Committee Reports:

Accessibilities – Gene M

Gene will have information for the AA Website about what will be available for the Florida State Convention in August.

Add-A-Line – Ashley R

The Fernandina Beach history was added in this month's AAL.

Requesting groups to share any events that they would like to be posted in the AAL. Please submit AA birthdays by the 15th of every month.

Archives – Kevin Jr.

The Committee met by phone on April 27, 2024 and discussed recruiting new Committee members at the State Convention Archives workshops as well as the status of transcribing the Tom W old timer interview and upcoming old timer interviews with Maggie R and Debra V.

Christopher G is to prepare a PowerPoint presentation for the Florida State Convention based on his Founders Day visit to Akron in June as well as article for the AAL. Charley M will update his presentation on Early AA in the State of Florida PowerPoint presentation for the Convention. Kevin Jr to contact the owner of the Tom S residence where the Central Group, the first registered group in the State of Florida, met in 1941 to get permission for Convention participants to visit and take pictures outside the residence. Kevin Jr to also going to ask the Central Group to invite participants to attend a Group meeting at its current location at the San Marco Club.

In the AAL this month the Fernandina Beach Group is highlighted. It held its first meeting in April 1976 and currently has over 20 meetings a week including open and closed discussion, speaker, Big Book, 12 and 12, traditions and beginner meetings.

CPC/PI – Lillyn B.

Working on locating consistent dedicated volunteers which out of over 20 who have initially stepped up this past year, 13 spirits are hopefully still willing... But only five out of thirteen volunteers who were texted regarding attending a ZOOM in 3 weeks for encouragement and to share ESH have responded so far.

Completing pamphlets inventory to make another order. Most of them have been handed out; but need to hear from the volunteers if indeed they have all been passed out.

Volunteered on a committee with the “National PI & CPC Working Group” to attend starting Sunday to learn to make a CPC presentation to Nursing Schools. Again, it’s progress, not perfection!

ADDENDUM: John, District 6 CPC/PI Chair is “still compiling metrics” for the radio spot success analysis.

APPEAL REQUEST TO HOME GROUPS: Does AA Work; “The Professional View in the 21st Century” (working name) The National PICPC Working Group has been asked to put forward a motion to add an appendix to the book Alcoholics Anonymous. This addition would dispel some of the myths inside and outside AA, suggesting that the program of recovery or the Big Book is outdated and ineffective.

Dr. Humphreys and Dr. John Kelly, the doctors involved in the study at Harvard, Stanford, and the European Union with the Cochrane stamp of approval, confirmed AA's effectiveness. Dr. Humphreys and Dr. John Kelly also provided supporting articles including an article in Box 459. This “view” in the appendix would not replace or alter any of the current appendices; it would simply be an addition. We have some people willing to help write the motion, we have until September to get this done. Please take this back to your groups for consideration. (supporting document).

Corrections – Doug S., Rosie M.

Corrections is doing well. The JSO orientation was April 30th and went well. We do need to be making announcement starting now for next orientation to get more volunteers especially for the men.

Fundraiser Saturday May 25th from 1-3pm. \$30 per person to bowl. The proceeds will go toward buying more books.

Finance – Dan B.

The Finance Committee did not meet in January. The March bank statement and reconciliation were emailed to the Committee members. The March financial statements were emailed to the Committee for their review and comments.

There were no unusual items noted in the bank statement or financials by Committee members.

Old Business/Finance Committee Comments:

1. Group contributions - The March Group contributions were \$1,349 less than the prior year.
2. Cash balance as of 03/31/2024 was \$14,132. This balance is adequate for the operation of the IG Office to cover operating costs and committee expenses.
3. Cash balance as of 04/30/2024 was \$13,446. The bank has been reconciled through 04/18/2024.

New Business:

1. Two (2) CDs were rolled over, \$10,000 each, at 5.0% interest 14 months. Interest earned on the CDs was \$934.

Grapevine – Vacant

This position is currently vacant.

Phone Army – Paul F

Phone Army has 29 members who answer the phone when the Intergroup Office is closed (Weekdays 5 p.m. to 9 a.m. the following day and weekends 24 hours).

One resignation – current open position is Saturday 1-4 pm.

There are also 21 members who are ready to back up any of the members who are not able to fulfill their commitments.

The number of calls has gone down.

Special Events – Kim/Andrea

Kim and Andrea presented and reported on the Spring picnic. They had Bono's gift cards. Other expenses were \$646.32. They made \$204 on raffles which brought expenses down to 454.42. All About Events donated games.

They are starting to work on the fall banquet on November 9th. They are trying to figure out a theme and determine the financial considerations.

Treatment – Rick D.

The following meetings are open for Group commitments:

- Monday at 8pm Gateway Detox
- Wednesday at 6pm Gateway Rehab
- Monday 1:45 Beaches Recovery

There are a couple of locations wanting meetings, but no specific time has been designated yet.

Website Committee – Ashley R.

Maintaining website daily. Creating an easier way for users to navigate the webpage and find updated meetings, volunteer opportunities, and find contact information. Added page for the 67th Florida State Convention and the 2025 A.A. International Convention.

Workshop Committee – Christopher G.

Thanks go out to Liz for becoming the committee's secretary.

Traditions and home group workshop was well attended with 86 people at Jaba club on 4-27-24.

The next workshop will be at the Westside club on June 1st on emotional sobriety and will be a panel type speaker event.

Old Business

1. When and Where's: Holly/Maggie – still a work in progress
2. Reminder: Business Meeting Date changes: Voted on at the January meeting. The following Business Meeting dates were changed: July 13th and August 10th.
3. Speaker Exchange - Barry

New Business

Upcoming Events - Please See Flyers

05/04/24 – District 30 Picnic & Bar-B-Q 10 a.m. 05/18/24 – Volunteer Round Up (Convention)

05/25/24 – Books & Beds Bowling Event (see flyer for details)

05/25/24 – Bingo at San Marco Club (last Sat. of each month, after 8pm birthday meeting)

06/01/24 – Emotional Sobriety Workshop (1-3pm) 06/03/24 – Wesconnett's Founder's Day Celebration

06/08/24 - Founder's Day Celebration on the Beach (sponsored by A Woman's Way Thru the 12 Steps Group)

08/01/24 – 67th FL State Convention (Jax) – please register now!

11/09/24 – IG Fall Gratitude Banquet (Ramallah)

Chair: NON-AA ANNOUNCEMENTS

The meeting adjourned with the Lord's Prayer.

Next Business meeting:

Saturday, June 1, 2024 at 9:00am in person and on

Zoom Fellowship at 8:30 with refreshments.

ZOOM ID: 870 4750 2345, PWD: 314187

Joining in person is highly encouraged.

Respectfully submitted by Angie B.