

SUBJECT: NE FLORIDA INTERGROUP (IG) BUSINESS ZOOM MEETING MINUTES ON OCTOBER 5, 2024

The chair called the meeting to order with a moment of silence followed by the long version of the Serenity Prayer and the AA Responsibility Statement. The chair read the Tenth Step, Tradition and Concept.

Housekeeping: In person participants signed in on attendance sheet and zoom participants signed in with first name, last initial, position, and voting/non-voting/visitor. The meeting was recorded for administrative purposes. The recording will be deleted when the minutes are approved at the next IG business meeting.

There were 36 participants: 29 voting members and 7 non-voting participants.

Holly C, Chair (non-voting)	Paul F, Phone Army	Martin A., The Alcoholics Group
Angie B, Secretary(non-voting)	Rick D., Treatment Committee, From the Heart	Pam M, Central Group
Dan B, Vice Chair, Finance	Amy M, Just for Today	Ray C., Coyote Men's Group
Doug S, Corrections Committee, Treasurer	Brandon H, Arlington Group	Renee B, LoveNAAction
Rosie M, Co-Chair Corrections	Brent L., Slow Down	Stephanie I, PPG
Ashley R, Add A Line	Christopher G, Drop the Rock, Workshop Committee	Tricia R, Women of YPG
Harley J., Accessibilities	Edward B, Beaches Unity Group	Walter S, Clean & Free
Janie, Grapevine Committee	Eugene K, Be Free Friday	Woody A., Men Hooked on Sobriety
Kevin G, Archives	Jill J, Fiesta	Leighanne L, Westconnett
Kim K, Co-Chair Social Event	John B., Mens Redeye	Lon L., Visitor
Lil-lyn B, Chair CPC/PI, Women Enjoying Sobriety	Joyce V, Orange Park Stepsisters	Luis Morales, Visitor
Paul C, Steering Committee Chair, Trout River	Margaret H., Women Enjoying Sobriety	Roxanne G, PPG, Alternate

Secretary Report – Angie B

The September Business Meeting Minutes were accepted with some corrections. They will be corrected and sent to NEFL Intergroup for publishing.

Chair Report – Holly C.

Holly opened the meeting. Meeting protocol was discussed. Holly commended Dan and Lon on taking care of the speaker meeting prior to the meeting.

Vice-Chair/Office Report – Dan B

OFFICE STAFFING -The Intergroup office is fully staffed and running smoothly. The new part-time employee has completed training and is working in the office.

VOLUNTEERS – The IG Office is still looking for volunteers. We are looking for individuals with computer skills and who can be relied upon and are willing to work in the Intergroup office with the office staff.

In addition, volunteer slots are for shifts of 4 hours daily, 4 hours in the am or 4 hours in the pm. Two-hour slots would be considered if necessary.

If anyone is interested in this Service activity, call or come by the Intergroup office to discuss available slots with Ashley R. (Office Manager)

Volunteers are required to have 6 months of sobriety.

WHEN AND WHERE'S –Printing of the bulky When & Where's has ceased due to lack of demand for the printed version. The IG office continues to review and compile a more streamlined W&W, which would be less pages and therefore less balky.

The IG office continues to actively update Group meetings and update Group meetings on the IG website. The Groups are asked to work with the IG office to ensure Group meetings are properly represented on the IG website.

OFFICE PROCEDURE MANUALS – Office Manuals are still being updated to fully address the new accounting and bookkeeping procedures.

Once completed, the Vice Chair will review these manuals with Ashley R. (Office Manager) and then present the Manuals to the Steering Committee.

Treasurer – Doug S.

Doug reviewed financial reports that were published in the October Add A Line. The Treasurer's report was accepted.

ACCOUNT BALANCES August 31, 2024	
Checking/Savings	
1021 · Cash - Regions Bank	\$12,791.54
1024 · Cash in Drawer	\$101.08
Total Checking/Savings	\$12,892.62
1360 · Inventory	\$9,906.71
1400 · Prudent Reserve	
1476 · Regions Bank 5982- CD #001	\$10,000.00
1481 · Regions Bank 6794- CD #002	\$10,000.00
1486 · Regions Bank - CD #003	\$10,000.00
Total 1400 · Prudent Reserve	\$30,000.00

	Aug 24	Jan - Aug 24	Aug 23	Jan - Aug 23
Ordinary Income/Expense				
Income				
4000 - Contribution Income				
4002 - Groups	2,270.68	39,464.54	4,131.94	47,932.49
4003 - Pink Can Contribution	146.34	1,194.28	24.90	172.92
4005 - Faithful Five	322.55	2,251.20	125.00	1,955.00
4006 - Birthdays	18.00	18.00		64.00
4007 - Other Contributions	434.00	2,139.48	192.67	3,237.07
Total 4000 - Contribution Income	3,191.57	45,067.50	4,474.51	53,361.48
4020 - Retail Sales	2,634.89	35,026.68	4,927.94	39,828.33
4040 - Other Income				
4042 - Business Meeting	46.00	138.00		
Total 4040 - Other Income	46.00	138.00		
4060 - Income - Special Events				
4062 - Banquet	4,920.00	4,920.00		
Total 4060 - Income - Special Events	4,920.00	4,920.00		
Total Income	10,792.46	85,152.18	9,402.45	93,189.81
Cost of Goods Sold				
4510 - Cost of Retail Sales	1,649.32	24,963.32	4,753.78	30,577.57
5001 - Cost of Revenues - Other		1,736.40		
4550 - Cost of Event - Spring Picnic		646.32		1,118.69
5195 - CC Fees	183.47	1,048.23	145.94	1,240.48
5290 - IG Breakfast Expense		41.85		29.36
59900 - POS Inventory Adjustments			-264.87	-677.54
Total 5001 - Cost of Revenues - Other	183.47	3,472.80	-118.93	1,906.28
Total COGS	1,832.79	26,699.72	4,634.85	32,483.85
Gross Profit	8,959.67	58,452.46	4,767.60	60,705.96
Expense				
60000 - Salaries and Benefits				
6560 - Wages	3,487.75	24,008.00	2,769.26	25,987.52
6565 - Payroll Taxes	234.28	1,931.59	216.16	2,087.83
Total 60000 - Salaries and Benefits	3,722.03	25,939.59	2,985.42	28,075.35
61000 - Office Expense				
Total 61000 - Office Expense	559.81	8,365.73	953.15	8,860.86
62000 - Facilities and maintenance				
Total 62000 - Facilities and maintenance	1,376.16	11,646.35	1,331.93	12,334.72
55000 - Committees Expense				
Total 55000 - Committees Expense	538.56	11,462.05	531.50	8,502.11
70900 - Business Expenses				
Total 70900 - Business Expenses	15.11	195.88	32.51	199.67
62100 - Contract Services				
Total 62100 - Contract Services	300.00	2,699.00	300.00	2,400.00
65100 - Other Expenses				
Total 65100 - Other Expenses	20.00	162.07	20.00	155.74
Total Expense	6,531.67	60,472.67	6,154.50	60,528.45
Net Ordinary Income	2,428.00	-2,020.21	-1,386.50	177.51
Other Income/Expense				
Other Income				
73000 - Miscellaneous Income				
73050 - Interest Income	104.37	1,047.09		3.35
6310 - Sales Tax Collection Allowance	11.41	59.40	7.94	56.06
6301 - Cash Short/Over POS	15.43	15.00		
Total 73000 - Miscellaneous Income	131.21	1,121.49	7.94	7.94
Total Other Income	131.21	1,121.49	7.94	7.94
Net Other Income	131.21	1,121.49	7.94	7.94
Net Income	2,559.21	-898.72	-378.56	232.92

Steering Committee – Paul C

The Steering Committee meeting was called to order at 17:45 By Paul C.

Members Present were Chair Paul C., IG Chair, HollyC., IG V.Chair Dan B., Dist. 1 Lisa D, Dist. 30 David W., Dist. 25 Lillyn B., Dist. 6 John K.

Lillyn B. of District 25 Informed us that Dist 25 is holding elections for a new DCM.

Dan B. presented the financial report which was voted on and approved.

Under old business, sending out the Add-A-Line via email to the entire committee prior to the Steering

Committee meeting to review was discussed and approved.

Under New Business the changes to Article II, Appendix F, Appendix G, Appendix H, and Appendix J were voted on and approved.

Adding Appendix N to the IG Bylaws was voted on and approved.

The next Steering Committee meets on October 16th

at 17:30 at the Intergroup office.

Meeting was adjourned at 18:30

Committee Reports:

Accessibilities – Harley J.

• Email Update for Accessibilities Chair:

The official email for the Accessibilities Chair has been updated. The new email address is: NEFLIGAccess@gmail.com. Please use this email for all future communication related to accessibilities inquiries and concerns.

• Creation of a Database for Disability Inclusive Meetings:

Work is underway on building a comprehensive database specifically for disability-inclusive and alternative format meetings. This project focuses on identifying and cataloging meetings that are not currently listed in the Meeting Finder. Special thanks to Paul for the idea.

• Zoom Features:

A request has been raised to explore the possibility of enabling Closed Captions and AI-generated summaries for Intergroup Zoom meetings. These features would enhance accessibility for all participants.

Add-A-Line – Ashley R

The Add-A-Line requests that groups share any events they would like published in the AAL. Please submit your AA birthdays by the 15th of every month.

Archives – Kevin Jr.

The Archives Committee met in person at the IG Office on September 21.

Long timer Interviews: Maggie R (Charlie M to complete article in September; Debra V (Charlie M to interview in October); Anna O (Joyce V to interview on 24 September) Bob K (Kevin Jr to finalize Bob K transcribed interview in October)

Expand Archives Displays in IG Office: Kevin Jr to request DCM support to annotate District Map in IG office with stick pins (different color for each district) showing group meeting locations.

IG Archives Workshop:

Location: Central Group at San Marco.

Date: 11 January 2025.

Time: 1-4 pm

Draft agenda: * Early History of AA in Florida (Charlie M)

* Early History of a Group in each of the 7 Districts of NE Florida (Group representative)

* Long timer Interview/transcription/publishing process (Charlie M / Christopher G with Tom W and Debra V)

* Akron Founders Day 2024 (Christopher G) Note: Christopher G to prepare article on Founders Day trip for AAL.

Recruit new committee members to assist with preparing map of groups in their district, scanning archives/interviewing/transcribing long timer stories/group histories in their district. Kevin Jr to promote with DCM.

Organize Archives Material in Cabinets today and store extra material at IG storage facility Committee worked on organizing Cabinet #3.

Scan Archives Material in Cabinets on a dedicated table in back of IG conference room. Scanner will be permanently on table for committee members to scan archived material.

Recruit new Committee Chair. TBD when get sufficient new Committee members.

October Archives Committee meeting (moved from third Saturday of month because Kevin Jr overseas): Zoom (ID 880 9091 9993 PW Bill&Bob) at 4:30 pm on October 26. The November committee meeting will be at noon on Saturday November 16th on zoom.

CPC/PI – Lillyn B.

No progress made yet to begin to reach out to Schools as the volunteer who began contacting the School Board has had family needs which included several trips out of town.

But just today got another new volunteer who has experience with sharing AA to young people which is encouraging. When I asked for help, he sent me a chat, “how can I help!”

Putting together the last order of the year getting suggestions of favorite pamphlets from the other 6 members on the committee.

Several of us will be volunteering with Harry, Area 14 CPC chair, at the East Coast Addictive Disorders Symposium @ Ponte Vedra Beach November 8th-10th.

And last, but not least, will have a table at the Masquerade Ball this year and anticipate attracting another several willing volunteers to help on this important committee.

So, in closing, would YOU PLEASE consider asking others to help fill any needed positions in your Homegroup and/or Intergroup committees and get more of us to “BE MORE A PART OF?”

Corrections – Doug S., Rosie M.

Correction committee meeting October 12th. Flyers will be distributed. Doug encouraged people to attend the Corrections Committee meeting as the men’s side is struggling to cover the jail meetings.

Rosie encouraged people to get fingerprinted and get a background check so that when there is another orientation scheduled, you can attend. There is currently no orientation scheduled. Volunteers are needed.

Finance – Dan B.

The Finance Committee did not meet in September. The September bank statement and reconciliation were emailed to the Committee members. The August financial statements were emailed to the Committee for their review and comments.

There were no unusual items noted in the September statement or the August financials by Committee members.

Old Business/Finance Committee Comments:

1. Group contributions – The August Group contributions were \$2,271.00. August 2023 was \$4,132, \$1,861 more than 2024.

2. Cash balance as of 8/31/24 was \$12,893. This balance is adequate for the operation of the IG office to cover operating costs and committee expenses.
3. Cash balance as of 9/30/24 was \$8,856.00. This balance is \$1,144 less than adequate to operate the IG office of \$10,000.
Group contributions for September 2024 resulted in our cash balance decrease, operating expenses for September 2024 were comparable to 2023.
In addition, Corrections took their 3rd quarter draw of \$2,206.00 in September (the 2nd Quarter draw was taken in August).
4. Banquet ticket sales through September totaled \$7,770.
5. The bank has been reconciled through 9/18/24.

New Business:

None.

Grapevine – Janie

Janie presented a joke. She went over items available through Grapevine.org.

Phone Army – Paul F

The Phone Army has 29 members who answer the phone when the Intergroup Office is closed (Weekdays 5 p.m. to 9 a.m. the following day and weekends 24 hours).

There are also 21 members who are ready to back up any of the members who are not able to fulfill their commitments.

In September 2 people resigned, 2 people trained and 2 people replaced.

All slots are filled.

Special Events – Kim/Ashley B.

Kim announced a speaker had been acquired for the banquet. 2-3 tables are still available.

There will be a live painting raffle. There will be only 25 cakes walked around for the cake auction; the rest will be for silent auction. Seating Chart launched for purchasing a table for the banquet. 15/25 tables have been purchased.

Treatment – Rick D. and Jonathan

The City Rescue Mission is still in need of a meeting. Contact Rick if your group is interested in this commitment.

Website Committee – Ashley R.

The Website is being maintained daily. Creating an easier way for users to navigate the webpage and find updated meetings, volunteer opportunities, and contact information.

The presenters shared many great ideas and knowledge at the NAATW in St. Louis, MO. We covered how technology plays a significant role in all committees and AA.

Workshop Committee – Christopher G.

Thank you to Intergroup for allowing us the opportunity to serve. We have added a couple new committee members and are eager to serve.

Our last workshop titled "Trifecta" was held on August 24 from 1-3pm at Penman Rd. (District 25). Content was related to how all three sides of the triangle are equal. It was poorly attended, as only 22 people showed.

Our last event for 2024 titled "Ego vs. Soul" will be held on 11/23/24 at First Christian Church in District 30 from 12p-3p. Address is 11924 San Jose Blvd, Jacksonville, FL 32223. Food will be purchased for 60-70 people and will be on a first come, first serve basis, served from 12p-1p. Food will be from Publix. We have asked IG office for funds to cover the food for this event from our budget. Workshop content itself will be from 1p-3p. "Ego VS Soul": Content will be on humility, the soul versus the ego and how only the ego gets offended never the soul.

This committee has done Two workshops in District 1, One in District 3, and One in District 25. As mentioned, our next workshop will be in District 30. We would like to put on a workshop in all 7 Districts before we rotate out. If there is anyone from Districts 4, 6 or 24 here that can help secure a venue, please contact me ASAP. My information is in the Add-A-Line. We would like to schedule at least one more workshop before the year's end to be held in 2025.

District 30 is wanting to pass the torch on their annual Sponsorship workshop and hand it over to this committee. Their workshop was held on July 20th and had 89 attendees. Since our committee serves 7 districts, the reach could be greater if this committee takes on that commitment. We are planning to hold this event in the 1st Quarter of 2025 at a venue that would allow us to have an extended event of 4+ hours. We plan on serving lunch and having a suggested contribution for attendance. The planning for this event will fill our committee's meeting for the next few months, so if you have any ideas of want to contribute, please email us or attend our meeting.

Northeast Florida Intergroup Workshop Committee will meet the 3rd Wednesday of each month on Zoom at 6pm; Zoom ID: 830 4651 0891 Password: DTR30d. Our next meeting will be on August 21st, 2024, at 6pm. Come join us and share your ideas for a future workshop.

Old Business

1. When and Where's
2. Bylaws – proposed changes, and addition of Appendix N as new Standing Committee
 - a. Article II – PURPOSE
 - b. Appendix F – PHONE ARMY Committee
 - c. Appendix G – SOCIAL EVENTS Committee
 - d. Appendix H – WEBSITE Committee
 - e. Appendix J – FINANCE Committee
 - f. Appendix N – WORKSHOP Committee (NEW STANDING COMMITTEE)

New Business

1. NOMINATIONS for 2025-2026 Trusted Servants positions:
 - a. Intergroup Chair –
 - b. Treasurer –
2. Other

Upcoming Events - Please See Flyers

- 10/05 – IG Fall Banquet Planning Mtg @ San Marco Club – TODAY**
- 10/19 – Drop the Rock Workshop (Ormond Beach)**
- 10/12 – Corrections Committee Meeting (San Marco)**
- 10/19 – Service Fair (Winter Park, FL)**
- 10/19 – IG Fall Banquet Planning Mtg @ San Marco Club**
- 10/26 – Masquerade Ball (Southside)**
- 11/03 – IG Fall Banquet Planning Mtg @ San Marco Club**
- 11/03 – 4 th Annual Ladies Friendsgiving (JABA)**
- 11/09 – IG Fall Gratitude Banquet (Ramallah)**
- 11/23 – Soul vs. Ego Workshop (Mandarin)**
- 1/11/25 – Where AA Began in Florida Workshop (San Marco)**
- 2/22/25 – 7 th Annual Florida AA Archives Workshop (Panama City)**

Chair: NON-AA ANNOUNCEMENTS

The meeting adjourned with the Lord's Prayer.

Next Business meeting:

Saturday, Nov 2, 2024 at 9:00am in person and on Zoom

Watch the Add-A- Line for location

ZOOM ID: 870 4750 2345, PWD: 314187

Joining in person is highly encouraged.

Respectfully submitted by Angie B.