

SUBJECT: NE FLORIDA INTERGROUP (IG) BUSINESS ZOOM MEETING MINUTES ON NOVEMBER 2, 2024

The chair called the meeting to order with a moment of silence followed by the long version of the Serenity Prayer and the AA Responsibility Statement. The chair read the Eleventh Step, Tradition and Concept.

Housekeeping: In person participants signed in on attendance sheet and zoom participants signed in with first name, last initial, position, and voting/non-voting/visitor. The meeting was recorded for administrative purposes. The recording will be deleted when the minutes are approved at the next IG business meeting.

There were 39 participants: 30 voting members and 9 non-voting participants.

Angie B, Secretary(non-voting)	Brent L., Slow Down	Nuwo, Fernandina
Doug S, Corrections Committee, Treasurer	Charles M, I Am Responsible Group	Pam M, Central Group
Rosie M, Co-Chair Corrections	Christopher G, Drop the Rock, Workshop Committee	Rachel O, Switzerland Group
Ashley R, Add A Line	David F., Spiritual Knights	Ray C., Coyote Men's Group
Janie, Grapevine Committee	Eugene K, Be Free Friday	Renee B, LoveNAction
Kevin G, Archives	Frank M, Alt, Monday Night BBS	Stephanie I, PPG
Kim K, Co-Chair Social Event	Janet L, Women in Recovery	Walter S, Clean & Free
Lil-lyn B, Chair CPC/PI, Women Enjoying Sobriety	Jill J, Fiesta	Carrie B, Alt GSR, Orange Park Group
Paul C, Steering Comm Chair, Trout River, District 4 Steering	John B., Mens Redeye	Gene M, Visitor
Paul F, Phone Army	Johnathan D, From the Heart	John C., Visitor
Matthew G, Alt Mandarin BBS	Joyce V, Orange Park Stepsisters	Lon L., Visitor
Anna I, Westconnett	Margaret H., Women Enjoying Sobriety	Richard P., Westside
Brandon H, Arlington Group	Michele M, Drop The Rock	Roxanne G, PPG, Alternate

Secretary Report – Angie B

The October Business Meeting Minutes were accepted with some corrections. They will be corrected and sent to NEFL Intergroup for publishing.

Chair Report – Holly C.

Kevin Jr. opened the meeting in Holly's absence. Meeting protocol was discussed.

Vice-Chair/Office Report – Dan B

OFFICE STAFFING - The Office is fully staffed and running smoothly. Our new part-time employee has completed training and is working in the office.

VOLUNTEERS - The IG Office is still looking for volunteers. We are looking for individuals with computer skills who can be relied upon and are willing to work in the Intergroup office with the office staff. In addition, volunteer slots are for shifts of 4 hours daily, 4 hours in the am or 4 hours in the pm. Two-hour slots would be considered if necessary. If anyone is interested in this service activity call or come by the IG office during business hours to discuss the slots available with Ashley R. (Office Manager). Volunteers are required to have 6 months of sobriety.

WHEN AND WHERE'S - The printing of the newly formatted When & Where is available at the IG Office. The Intergroup office continues to actively update Group meetings on the IG website. The Groups are asked to work with the IG office to ensure Group meetings are properly represented on the IG website.

OFFICE PROCEDURE MANUALS - Office Manuals are still being updated to fully address the new accounting and bookkeeping procedures. Once completed, the Vice Chair will review these manuals with Ashley R. (Office Manager) and then present the Manuals to the Steering Committee.

Treasurer – Doug S.

Doug reviewed financial reports that were published in the November Add A Line. Expenses were up and contributions were down in September. The Treasurer's report was accepted.

ACCOUNT BALANCES September 30, 2024	
Checking/Savings	
1021 · Cash - Regions Bank	\$8,755.47
1024 · Cash in Drawer	\$101.08
Total Checking/Savings	\$8,856.55
1360 · Inventory	\$10,050.77
1400 · Prudent Reserve	
1476 · Regions Bank 5982- CD #001	\$10,000.00
1481 · Regions Bank 6794- CD #002	\$10,000.00
1486 · Regions Bank - CD #003	\$10,000.00
Total 1400 · Prudent Reserve	\$30,000.00

	Sep 24	Jan - Sep 24	Sep 23	Jan - Sep 23
Ordinary Income/Expense				
Income				
4000 - Contribution Income				
4002 - Groups	3,127.36	42,591.90	4,216.79	51,379.28
4003 - Pink Can Contribution	126.53	1,320.81		172.92
4005 - Faithful Five	215.55	2,466.75	215.00	2,170.00
4006 - Birthdays		18.00		64.00
4007 - Other Contributions	100.00	2,239.48	211.00	4,218.07
Total 4000 - Contribution Income	3,569.44	48,636.94	4,642.79	58,004.27
4020 - Retail Sales	2,638.46	37,588.66	4,263.13	44,091.46
4040 - Other Income				
4042 - Business Meeting	80.00	218.00		
Total 4040 - Other Income	80.00	218.00		
4060 - Income - Special Events				
4062 - Banquet	2,850.00	7,770.00	2,960.00	2,960.00
Total 4060 - Income - Special Events	2,850.00	7,770.00	2,960.00	2,960.00
Total Income	9,137.90	94,213.60	11,865.92	105,055.73
Cost of Goods Sold				
4510 - Cost of Retail Sales	1,958.36	26,921.68	3,228.60	33,806.17
5001 - Cost of Revenues - Other				
4550 - Cost of Event - Spring Picnic		646.32		1,118.69
4540 - Cost of Event - Banquet Expense	920.85	920.85		
5195 - CC Fees	113.04	1,161.27	156.06	1,396.54
5290 - IG Breakfast Expense		41.85		26.36
Total 5001 - Cost of Revenues - Other	1,033.89	2,770.29	273.20	2,179.48
Total COGS	2,992.25	29,691.97	3,501.80	35,985.65
Gross Profit	6,145.65	64,521.63	8,364.12	69,070.08
Expense				
60000 - Salaries and Benefits				
Total 60000 - Salaries and Benefits	3,813.00	29,752.59	3,053.95	31,129.30
61000 - Office Expense				
Total 61000 - Office Expense	823.26	9,592.42	1,221.50	10,082.36
62000 - Facilities and maintenance				
Total 62000 - Facilities and maintenance	1,184.68	12,833.03	2,517.30	14,852.02
55000 - Committees Expense				
Total 55000 - Committees Expense	2,626.17	14,088.22	890.32	9,392.43
70900 - Business Expenses				
Total 70900 - Business Expenses	15.11	210.99	37.19	236.86
62100 - Contract Services				
Total 62100 - Contract Services	300.00	2,999.00	300.00	2,699.00
65100 - Other Expenses				
Total 65100 - Other Expenses	20.00	182.07	28.75	184.49
Total Expense	8,782.22	69,658.32	8,083.36	68,611.81
Net Ordinary Income	-2,636.57	-5,136.69	280.76	458.27
Other Income/Expense				
Other Income				
73000 - Miscellaneous Income				
73050 - Interest Income		1,117.69		3.35
6310 - Sales Tax Collection Allowance	4.39	63.79	7.83	63.89
6301 - Cash Short/Over POS	135.02	150.02		
Total 73000 - Miscellaneous Income	139.41	1,331.50	7.83	67.24
Total Other Income	139.41	1,331.50	7.83	67.24
Net Other Income	139.41	1,331.50	7.83	67.24
Net Income	-2,497.16	-3,805.19	288.59	525.51

Steering Committee – Paul C

There was no Steering Committee report given.

Committee Reports:

Accessibilities – Harley J.

Harley was not present, and no report was submitted.

Add-A-Line – Ashley R

The Add-A-Line requests that groups share any events they would like published in the AAL. Please submit your AA birthdays by the 15th of every month.

Archives – Kevin Jr.

The Archives Committee met on zoom on October 30.

Long timer Interviews: Maggie R (Maggie reviewing transcript); Debra V (Charlie M to interview in January); Anna O (Joyce V to complete editing transcript in November) Bob K (Kevin Jr to finalize Bob K transcribed interview in November)

Expand Archives Displays in IG Office: Kevin Jr to mount District map in IG office on corkboard and request DCM support to annotate map with stick pins (different color for each district) showing group meeting locations.

IG Archives Workshop:

Location: Central Group at San Marco.

Date: 11 January 2025.

Time: 1-4 pm

Draft agenda: * Early History of AA in Florida (Charlie M)

* Early History of a Group in each of the 7 Districts of NE Florida (Group representative)

* Long timer Interview/transcription/publishing process (Charlie M / Christopher G with a long timer)

* Akron Founders Day 2024 (Christopher G) Note: Christopher G to prepare article on Founders Day trip for AAL.

Recruit new committee members to assist with preparing map of groups in their district, scanning archives/interviewing/transcribing long timer stories/group histories in their district. Kevin Jr to promote with DCM and at IG BM.

Organize Archives Material in Cabinets and store extra material at IG storage facility Committee organized Cabinet #3 and moved extra material to storage facility.

Scan Archives Material in Cabinets on a dedicated table in IG conference room. Scanner table installed.

Recruit new Committee Chair. TBD when get sufficient new Committee members.

November Archives Committee meeting on zoom at noon on November 16: Zoom (ID 880 9091 9993 PW Bill&Bob) at 4:30 pm on October 26. The December committee meeting will be in person at the IG office at noon on Wednesday December 18.

CPC/PI – Lillyn B.

Had a table set up @ the Masquerade Ball but brought back more pamphlets than was anticipated... Two new volunteers did offer to join the committee this month, that's now 10 counting the chair. Meeting with the main Schools committee person and new interested volunteer had to be rescheduled. Will coincide with the Gratitude Banquet funding and make the final pamphlet order of the year.

Corrections – Doug S., Rosie M.

Still waiting for orientation dates from JSO.

Finance – Dan B.

The Finance Committee did not meet in October. The October bank statement and reconciliation were emailed to the Committee members. The September financial statements were emailed to the Committee for their review and comments.

There were no unusual items noted in the October statement or the September financials by Committee members.

Old Business/Finance Committee Comments:

1. Group contributions – The September Group contributions were \$3,570. September 2023 was \$4,640, \$1,070 more than 2024.
2. Cash balance as of 10/31/24 was \$3,350 (net of \$5,050- Banquet food cost).
3. Banquet ticket sales through October total \$10,140 (338 tickets sold).
4. The bank has been reconciled through 10/21/24.

New Business:

None.

Grapevine – Janie

Janie presented a joke. Grapevine is having a sale. Grapevine La Vina subscription is increasing in January 2025.

Phone Army – Paul F

The Phone Army has 29 members who answer the phone when the Intergroup Office is closed (Weekdays 5 p.m. to 9 a.m. the following day and weekends 24 hours).

There are also 21 members who are ready to back up any of the members who are not able to fulfill their commitments.

In Oct: no recruits, no resignation, no training. All spots filled. Paul F. will cover Veteran's Day.

Special Events – Kim/Ashley B.

150 tickets left to see. The event is within budget. Ramaala is increasing multiple prices after this event. A financial report will follow the banquet. Still in need of volunteers.

Treatment – Rick D. and Jonathan

Rick was not present, and no report was submitted.

Website Committee – Ashley R.

The website is being revamped. The website is now undergoing being revamped. All in-person and online meetings have been updated to the new website as of October 28. I advise that all groups visit the site to ensure their meeting information is correct. Corrections will be made once we receive notice. All additional information to be updated on the website over the next few weeks.

Workshop Committee – Christopher G.

This committee has done Two workshops in District 1, One in District 3, and One in District 25. As mentioned, our next workshop will be in District 30. We would like to put on a workshop in all 7 Districts before we rotate out. If there is anyone from Districts 4, 6 or 24 here that can help secure a venue, please contact me ASAP. My information is in the Add-A-Line. We would like to schedule at least one more workshop before the year's end to be held in 2025.

Our last event for 2024 titled "Ego vs. Soul" will be held on 11/23/24 at First Christian Church in District 30 from 12p-3p. Address is 11924 San Jose Blvd, Jacksonville, FL 32223. Food will be purchased for 60-70 people and will be on a first come, first serve basis, served from 12p-1p. The food will be from Publix. The workshop content itself will be from 1p-3p. "Ego VS Soul": Content will be on humility, the soul versus the ego and how only the ego gets offended never the soul and the importance of Steps 3 & 11.

District 30 has passed the torch on their annual Sponsorship workshop and handed it over to this committee. We are looking to hold a separate planning meeting to discuss ideas. We are searching for a venue that has a main room and 3-4 breakout rooms. The idea is to hold this event in the 1st Quarter of 2025 at a venue that would allow us to have an extended event of 4+ hours. We plan on serving lunch and having a suggested contribution for attendance. If you have any ideas of want to contribute, please email us or attend our regularly scheduled meeting on November 20th.

Northeast Florida Intergroup Workshop Committee will meet the 3rd Wednesday of each month on Zoom at 6pm; Zoom ID: 830 4651 0891 Password: DTR30d. Our next meeting will be on 11/20/24, at 6pm. Come join us and share your ideas for a future workshop.

Old Business

1. Bylaws – proposed changes, and addition of Appendix N as new Standing Committee – Changes were voted on and APPROVED by majority vote
 - a. Article II – PURPOSE -APPROVED
 - b. Appendix F – PHONE ARMY Committee-APPROVED
 - c. Appendix G – SOCIAL EVENTS Committee-APPROVED
 - d. Appendix H – WEBSITE Committee -APPROVED
 - e. Appendix J – FINANCE Committee -APPROVED
 - f. Appendix N – WORKSHOP Committee (NEW STANDING COMMITTEE) -APPROVED

New Business

1. Elections for 2025-2026 Trusted Servants positions:
 - a. Intergroup Chair – Lon Lansing
 - b. Treasurer – Doug Schroeder

Upcoming Events - Please See Flyers

11/03 – IG Fall Banquet Planning Mtg @ San Marco Club

11/03 – 4th Annual Ladies Friendsgiving (JABA)

11/09 – IG Fall Gratitude Banquet (Ramallah)

11/23 – Soul vs. Ego Workshop (Mandarin)

1/11/25 – Where AA Began in Florida Workshop (San Marco)

2/22/25 – 7th Annual Florida AA Archives Workshop (Panama City)

Chair: NON-AA ANNOUNCEMENTS

The meeting adjourned with the Lord's Prayer.

Next Business meeting:

Saturday, Dec. 7th at 9:00am at Gateway and on Zoom

ZOOM ID: 870 4750 2345, PWD: 314187

In person attendance is encouraged

Respectfully submitted by Angie B.