

SUBJECT: NE FLORIDA INTERGROUP (IG) BUSINESS MEETING MINUTES ON JANUARY 11, 2025

Past chair, Holly C., called the meeting to order with a moment of silence followed by the long version of the Serenity Prayer and turned the meeting over to the incoming Chair Lon L. The meeting continued with the AA Responsibility Statement. Grapevine Chair, Janie T. presented Grapevine Humor with two jokes.

Housekeeping: In person participants announced themselves with name and position and signed in on the attendance sheet. Attendees on Zoom signed in with first name, last initial, position, and voting/non-voting/visitor however their names were not recorded for this report. The meeting was recorded for administrative purposes. The recording will be deleted when the minutes are approved at the next IG business meeting.

There were 45 participants: 33 voting members and 12 non-voting participants.

Lon L., Chair (non-voting)	Andrew D, Alt Mandarin BBS	Maggie H, Women Enjoying Sobriety
Dan B, Vice Chair, Finance	Brandon H, Alt Arlington Group	Martin A., Zoom Host, The Alcoholics Group
Doug S, Treasurer & Corrections Committee Co-chair	Brent L., Slow Down	Matthew G, Mandarin BBS
Joyce V, Secretary (non-voting)	Christopher G, Workshop Committee, Drop the Rock	Michele M, Drop The Rock
Ashley R, Add A Line	Darlene C, Alt Upstart Women's Group	Nancy R, Upstart Group
Janie, Grapevine Committee	Dee P, Mandarin Grove	Nuwo, Fernandina
Kevin G, IG Archivist	Edward B, Beaches Unity Group	Roxanne G, Alt PPG
Leighanne L, Corrections Co-Chair, Westconnett	Eugene K, Be Free Friday	Sharon L, High Noon
Lillyn B, Past Chair CPC/PI, Women Enjoying Sobriety	Janet L, Mandarin Women in Recovery	Tom G, Arlington
Paul C, IG Steering Committee Chair, Trout River	Jim K., Baymeadows Group	Walter S, Clean & Free
Rosie M, Co-Chair Corrections	Keisha L, Orange Park Stepsisters	Holly C, Past Chair (non-voting)
		James N. San Marco

Secretary Report – Angie B

The December Business Meeting Minutes were accepted and will be published on the NEFL website.

Chair Report – Lon L.

Lon opened the meeting and reviewed the meeting protocol.

Vice-Chair/Office Report – Dan B

OFFICE STAFFING - The office is fully staffed and is running smoothly.

OFFICE VOLUNTEERS - Volunteers are required to have 6 months of sobriety. The IG Office needs reliable volunteers with computer skills who are willing to work with the IG

office staff. Volunteer slots are 4-hour shifts morning or afternoon. Two-hour shifts will be also be considered. Anyone interested in this service contact Ashley R. (Office Manager) @ 904.399.8535, or in person @ the IG office during business hours to discuss available slots.

WHEN AND WHERE'S – Printed When & Where's are available at the IG Office. The IG office updates Group meetings on the IG website and the info is automatically transmitted and updated in the Meeting Guide App. Groups are asked to notify the IG office when any errors are discovered to ensure Group meetings are properly listed on the IG website and in the Meeting Guide App.

OFFICE PROCEDURE MANUALS - Office Manuals are still being updated to fully address the new accounting and bookkeeping procedures. When completed, the Vice Chair will review the manuals with Ashley R. (Office Manager) and then present the manuals to the Steering Committee.

Holiday Schedule IG Office 2025 Holiday Schedule needs to be approved.

Treasurer – Doug S.

Doug reviewed financial reports that were published in the January Add A Line. The net income in November was \$10,180.25. The Treasurer's report was accepted.

Finance – Dan B.

The Finance Committee did not meet in December. The December bank statement and reconciliation were emailed to the Committee members. The November financial statements were emailed to the Committee for their review and comments. No unusual items were noted by the Committee members in the December bank statement or November financials.

Old Business/Finance Committee Comments:

1. Group contributions - November 2024 contributions were \$3,164; November 2023 contributions were \$2,808.
2. Cash balance, 11/30/2024 was \$10,892. This balance is adequate for the operation of the IG Office to cover operating costs and committee expenses.
3. Cash balance, 12/31/2024 was \$3,745.
4. Current cash balance, 01/09/2025 was \$3,050.
5. The bank was reconciled through 12/18/2024.

New Business:

1. 2025 Committee Budgets - IG Office prepared preliminary Committee budgets and presented to the Steering Committee; however, the budgets were not approved since the December Steering Committee Meeting did not have a quorum.
2. The 2023 Form 990EZ (Nonprofit Tax Return) was prepared and filed.
3. The annual filing with the FL Dept of Agriculture, regarding accepting contributions in 2025 was prepared and filed.
4. The 2025 prudent reserve was calculated for approval by the Steering Committee.

ACCOUNT BALANCES NOVEMBER 30, 2024				
Checking/Savings				
1021 · Cash - Regions Bank		\$10,791.17		
1024 · Cash in Drawer		\$101.08		
Total Checking/Savings		\$10,892.25		
1360 · Inventory		\$10,458.89		
1400 · Prudent Reserve				
1476 · Regions Bank 5982- CD #001		\$10,000.00		
1481 · Regions Bank 6794- CD #002		\$10,000.00		
1486 · Regions Bank - CD #003		\$10,000.00		
Total 1400 · Prudent Reserve		\$30,000.00		

	Nov 24	Jan - Nov 24	Nov 23	Jan - Nov 23
Ordinary Income/Expense				
Income				
4000 · Contribution Income				
4002 · Groups	3,164.06	53,102.72	2808.29	59393.66
4003 · Pink Can Contribution		1,506.81		392.92
4005 · Faithful Five	190.00	2,911.30	420.00	2745.00
4006 · Birthdays		18.00	100.00	208.00
4007 · Other Contributions	1,192.80	2,869.28	380.00	3948.07
4000 · Contribution Income - Other		683.00		
Total 4000 · Contribution Income	4,546.86	61,091.11	3708.29	66687.65
4020 · Retail Sales	4,039.56	44,513.18	4100.23	51182.36
4040 · Other Income				
Total 4040 · Other Income		298.00		
4060 · Income - Special Events				
Total 4060 · Income - Special Events	11,078.00	20,988.00	11020.00	19780.00
Total Income	19,664.42	126,890.29	18828.52	137650.01
Cost of Goods Sold				
4510 · Cost of Retail Sales	1,103.62	28,665.29	3300.97	38104.33
5001 · Cost of Revenues - Other				
Total 5001 · Cost of Revenues - Other	2,062.49	13,851.49	1870.53	12420.26
Total COGS	3,166.11	42,516.78	5171.50	50524.59
Gross Profit	16,498.31	84,373.51	13657.02	87125.42
Expense				
60000 · Salaries and Benefits				
Total 60000 · Salaries and Benefits	3,815.80	37,125.43	3249.69	37156.99
61000 · Office Expense				
Total 61000 · Office Expense	652.91	11,856.16	2246.00	13927.30
62000 · Facilities and maintenance				
Total 62000 · Facilities and maintenance	1,275.57	15,734.69	1289.91	17620.47
55000 · Committees Expense				
Total 55000 · Committees Expense	364.95	15,696.98	805.38	10607.75
70900 · Business Expenses				
Total 70900 · Business Expenses	15.11	241.21	15.13	267.12
62100 · Contract Services				
Total 62100 · Contract Services	300.00	3,599.00	300.00	3300.00
65100 · Other Expenses				
Total 65100 · Other Expenses	20.00	224.47	20.00	226.89
Total Expense	6,444.34	84,477.94	9168.39	84350.80
Net Ordinary Income	10,053.97	(104.43)	4488.63	2774.62
Other Income/Expense				
Other Income				
Total Other Income	126.28	1,601.52	5.56	81.42
Net Other Income	126.28	1,601.52	5.56	81.42
Net Income	10,180.25	1,497.09	4494.19	2856.04

Steering Committee – Paul C

The Steering Committee could not vote on actionable items since there was no quorum. Dan B. presented the financial report. A discussion was conducted on committee budgets with the outcome that the 2024 budget amounts carry forward for 2025 but no vote could be taken. District 25 has a new DCM & a new Steering Committee Representative.

Old business – Committee discussed and approved that the Add-A-Line be sent via email to all Steering Committee members for review prior to publishing. The next Steering Committee meets on January 28th at 17:30 at the Intergroup office

Committee Reports:

Accessibilities – Harley J.

Nothing to report.

Add-A-Line – Ashley R

Submit group events and birthdays to be published to nefladdaline@gmail.com by the 15th each month. The position will be available @ the end of June.

Archives – Vacant - (Kevin Jr. is Interim)

Archives Chair is vacant. Committee working on finalizing transcripts for three longtimer interviews and a new interview scheduled for January. Soliciting new committee members to interview long timers (40 + years) in their Home groups. Archives Committee provides recording equipment support and draft transcript. District support welcomed to annotate District Map in IG office on the recently purchased corkboard, with stick pins showing group meeting locations. Committee purchasing a TV for Archives workshops that will be available at IG Office for other IG committees workshop use.

IG Archives Workshop today, 1.11.2025, @ Central Group, San Marco, 1-4 pm. Draft agenda includes a) Early History of AA in Florida b) Early History of one Group in each of the 7 Districts of NE Florida c) Long timer Interview/transcription/publishing process, d) Akron Founders Day 2024 presentation.

Next Archives Committee meeting on Zoom at noon, Saturday January 25.

CPC/PI – Vacant – Outgoing Lillyn B.

Chair is Vacant with completion of the 2-year Committee Chair commitment. A LOT has been learned and @ the top of the list is, “the more you know, the more you know you don’t know;” but do you agree, need and WANT to know?!?! Inventory will be completed, and all remaining pamphlets will be turned over to the Intergroup as scheduled for noon, Friday, January 10, 2025. Grateful and appreciative of all the volunteers who have helped sort, box up and pass out pamphlets. And a special thank you to Linda G and Christopher G, past CPCPI Committee Chairs, for sharing their ESH as well as their inspiration! Although, their shoes were admittedly unable to be filled! And last, but not least, thanks to Tom and the Mesa, AZ EVI (East Valley Intergroup) PI/CPC committee which I joined monthly via ZOOM, as well as Tim and the East Bay, CA PICPC Working Group for the invaluable information made available to ALL who seek! This chair will certainly offer to serve in a similar capacity ASAP in LA. This isn’t goodbye, it’s see y’all later!

Corrections – Doug S., (Men) // Rosie M. (Outgoing Women)

Men - The new JSO liaison Officer is SGT Terrell. Plans are to request more frequent orientations. One new volunteer.

Women - Outgoing co-chair turned in leftover literature & supplies; will give an outgoing report to the IG Chair.

Grapevine – Janie T.

Plain Language Big Book is available; Vacancy for Non-Trustee Director of AA Grapevine Board in 2025; AAWS Discount Packages List Price Increases Effective January 22, 2025; Our Primary Purpose, GSO Podcast premieres 1.14.25; AA Service Manual is updated 2024-2026 available on line and in print; AA Grapevine Podcast exceeded one million downloads; submit your story about being an Atheistic/Agnostic AA member by JAN 15, 2025 and Gratitude by FEB 15, 2025.

Phone Army – Vacant - (Linda G. Interim)

Paul F. resigned and Linda G. is acting Interim Chair. Phone Army operating OK.

Special Events – Kim S /Ashley B.

Not present, no report. Plan to continue as co-chairs.

Treatment – Rick D and Jonathan D

Not present, no report.

Website Committee – Ashley R.

The website is being revamped. Ashley advises all groups visit the website to ensure their meeting information is correct. Ashley will make corrections when notified. It will take approximately two months to update all archive files on the new website.

Workshop Committee – Christopher G.

A Sponsorship Workshop is planned for the 1st quarter possibly the end of MAR pending confirmation from the facility. A few more members are needed on the committee. The Workshop Committee meets monthly on Zoom @ 6 pm on the 3rd Wednesday. ID - 830 4651 0891 PW - DTR30d. Come join us and share your ideas for a future workshop.

Old Business

None

New Business

State of the Intergroup - Dan B – Finance Chair - Related that group contributions have remained the same for 2023 and 2024 however committee expenses increased. One solution posed was closing the physical location and becoming a virtual office. Members brainstormed ideas that included a) groups contribute according to GSO guidelines of 50/30/10/10 to support the support system b) more involvement from DCMs, per Service Manual, to oversee service committees and Steering Committee involvement, c) Spring Picnic become a fundraiser d) highlight benefit in Intergroup in the ADD A LINE e) direct member contribution via monthly Faithful Fivers f) increase awareness of the support that Intergroup provides and g) direct member contribution at NEFLAA website.

Committee Chair Appointments with Voice Approval - Lon. L – IG Chair

Accessibilities - Harley J – approved

ADD A LINE - Ashley R. - approved

Archives – vacant (Kevin G. Interim)

Corrections - Men's – Doug S. approved; Women's - Leighanne L. approved

CPC/PI - vacant (Nuwo N. considering)

Grapevine – Janie T. - approved

Phone Army – vacant (Linda G Interim)

Secretary – Joyce V. - approved

Special Events – Kim S. & Ashley B. will continue

Treatment (Rick not present) & Bridge the Gap (Jonathan not present)

Website – Ashley R. - approved

Workshop – Christopher – approved

Motion to Table Approval of the Prudent Reserve Budget and Holiday schedule seconded & passed unanimously

The meeting adjourned @ 10:37AM with the Lord's Prayer.

Next Hybrid Business meeting

SAT, FEB 2, 2025 at 9:00am at Gateway 555 Stockton St. Jacksonville, FL

ZOOM ID - 870 4750 2345 PC - 314187 In person attendance preferred

Arrive @ 730 AM for Breakfast & Fellowship, and @ 8 AM hear a speaker share their experience, strength & hope.

Respectfully submitted by Joyce V.